

Minutes of a meeting of the Full Council of Buckingham Town Council held on **Tuesday 8th May 2012** in the Council Chamber, Cornwalls Meadow, Buckingham at 7:00pm.

Present: Cllr. Mrs. G. Collins
 Cllr. P. Collins
 Cllr. P. Hirons
 Cllr. D. Isham
 Cllr. J. Harvey
 Cllr. R. Lehmann
 Cllr. A. Mahi
 Cllr. H. Mordue
 Cllr. Ms. R. Newell Town Mayor
 Cllr. Mrs. L. O'Donoghue
 Cllr. M. Smith
 Cllr. R. Stuchbury
 Cllr. M. Try

In attendance: Mr. C. Wayman Town Clerk
 Mr. S. Dix Town Plan Officer
 Mrs. K. McElligott Minute Clerk

6/12 Apologies

Apologies for absence were received and accepted from Cllrs. T. Bloomfield, H. Cadd, D. Seabrook and W. Whyte, and for late arrival from Cllrs. Mahi & Try.

7/12 Declarations of Interest

There were no declarations of interest at this point.

8/12 Minutes

RESOLVED to receive the minutes and confirm the recommendations therein of the Full Council Meeting held on Monday 27th February 2012. **(BTC/14/11)**

9/12 Interim Minutes

RESOLVED to receive the minutes and confirm the recommendations therein of the Interim Council meeting held on Monday 26th March 2012. **(IM/06/11)**

10/12 Extraordinary Meeting

RESOLVED to receive the amended minutes and confirm the recommendations therein of the Extraordinary Meeting held on Monday 19th March 2012. **(BTC/15/11)**

Cllr. Try arrived.

11/12 Planning Committee

RESOLVED to receive the minutes and confirm the recommendations therein of the Planning Committee meetings held on Monday 5th March 2012 **(PL/12/11)**, Monday 26th March 2012 **(PL/13/11)**, Monday 16th April 2012 **(PL/14/11)**.

934/11 Vale of Aylesbury/Neighbourhood Plan

Proposed by Cllr. Whyte, seconded by Cllr. Hirons, and agreed unanimously that the document with these changes be **RECOMMENDED** to Full Council with a view to publishing it for formal consultation thereafter.

Members had a short discussion on a forthcoming paper to the AVDC Cabinet which was advocating more houses than the Town Council's consultation response had submitted. The matter would be considered in depth at the next meeting of the Planning Committee.

AGREED

940.3 (655.1) Street Naming – Land at London Road

Proposed by Cllr. Whyte, seconded by Cllr. Smith, and **RECOMMENDED** that this Council use the informal name Lace Hill to refer to the estate, on the analogy of Page Hill and Mount Pleasant; the name would not be a part of the postal address, but a convenient way to refer to the area.

Cllr. Harvey said that it was he who proposed the Recommendation; Committee Members voted (Cllr. Hirons abstaining) and the amended wording was accepted.

It was emphasised that this was merely a convenient label for the estate and not official.

AGREED

Mr. Dix left the meeting

12/12 Environment and Property Committee

RESOLVED to receive the minutes and confirm the recommendations therein of the Environment and Property Committee meeting held on Monday 19th March 2012.

(EP/07/11)

13/12 Town Centre and Events Committee

RESOLVED to receive the minutes and confirm the recommendations therein of the Town Centre & Events Committee meeting held on Monday 12th March 2012.

(TCE/07/11)

Members discussed improving the relationship with the Parade Committee, and decided that it should be added to the list of Council Representatives to be considered later in the meeting.

Cllr. Mahi had joined the meeting during the discussion.

838/11: Service of Thanksgiving. The Town Council were supporting this; it was agreed that it could be publicised in the Newsletter.

ACTION ADMIN.ASSISTANT

14/12 Finance, Administration and Personnel Committee

RESOLVED to receive the minutes and confirm the recommendations therein of the Finance, Administration and Personnel Committee meeting held on Monday 2nd April 2012.

(FAP/07/11)

Cllr. Newell noted that she was listed as present and sending apologies. The latter was correct.

910/11 Personnel Policies

Proposed by Cllr. Stuchbury, seconded by Cllr. P. Collins, that the Committee **RECOMMENDS** to the Full Council the adoption of the Safeguarding Children and Child Protection Policy as circulated.

Cllr. P. Collins then proposed an amendment, seconded by Cllr. Hirons, that all the above policies be **RECOMMENDED** to Full Council for adoption; and that the next meeting be supplied with copies marked up with sources of the clauses and changes made to suit this Council.

Members voted 8 for and 5 against the amended motion; this then became the substantive recommendation, and was passed by majority vote

Members **AGREED** the Child Protection Policy, and then decided to consider item 11 on the agenda next. The Deputy Town Clerk had provided sources for the policy documents, and it was argued that this was not what was sought by 'marking up', and felt that NALC would be a more appropriate source of information for Councillors than the SLCC. The Town Clerk explained that the information was each source was similar, but that the SLCC notes were more explanatory. After lengthy debate, it was proposed by Cllr. Stuchbury, seconded by Cllr. Hirons, and **AGREED** (11:1, Cllr. Lehmann opposing) that all the policies should be accepted, and Members should advise the FA&P Committee of any particular concerns; FA&P to draw up a schedule for regular review. The pre-Employment Questionnaire was excluded from the proposal and would not be used.

Cllr. Smith declared an interest in the following item, as a Trustee.

920/11 Safe Housing of the Mace

Proposed by Cllr. Mrs. G. Collins, seconded by Cllr. P. Collins, and **RECOMMENDED** that £2000 (to be amended if the accurate full cost became known before Full Council) be taken from contingencies to pay for the secure case and its fitting.

AGREED

15/12 Transition Town – Motion from Cllr. Stuchbury

That this Council undertakes to support Buckingham becoming a Transition Town, working with John Mortimer and BUCKINGHAM IN TRANSITION and the community for the betterment of all; taking into consideration the rise in costs of fuel and food, to help the town become more green, help with fuel poverty and to lower the food bills of the sections of the community in need; to bring together neighbours and friends in groups to lower the cost of living in the long term; and in consultation with BUCKINGHAM IN TRANSITION to promote these aims, especially the provision of land (public or private) to grow food.

Mr. Mortimer had supplied supporting information and spoken at the preceding Public Session.

The motion was seconded by Cllr. Newell and **AGREED** by Members. The Town Council would support the aims of the group; if funding was required it would be recommended to apply via the Grant process.

16/12 (901/11) Personnel Policies

Per minute 14, the following were **AGREED**:

- 16.1 Adoption Leave and Pay
- 16.3 Annual Leave
- 16.4 Bereavement Policy
- 16.4 Data Protection
- 16.5 Drugs and Alcohol Abuse
- 16.6 Flexible Working
- 16.7 Parental Leave Policy
- 16.8 Paternity Leave and Pay
- 16.9 Sickness Absence Policy
- 16.10 Time off for Dependants

The following was not agreed, and would not be used.

- 16.11 Pre-Employment Questionnaire

17/12 Well Street Centre: Notes of the meeting held on 29th March 2012 and subsequent letter.

Members were disappointed that the previously promised new Hub was not to be provided, and that the Red Cross Day Centre satellite would be closed. 28 clients could be accommodated at the redeveloped Centre, and it was felt that this gave no room for expansion of the service. It was difficult to see how this was an improvement in service, and it was felt that the needs of Options and Day Centre clients were different and not necessarily compatible. Members asked if the clients had been consulted, and whether their views had been taken into consideration. A public meeting for all carers and clients should be held, if necessary organised by the Town Council, inviting the appropriate Cabinet Member.

ACTION CLLR. MRS. G. COLLINS/TOWN CLERK

18/12 Localism Act

To receive a report from Cllr Newell on an AVALC event on 26th March 2012.
Noted.

Members asked if the Town Council would have to draw up its own Code of Conduct and organise its own Standards Board. The Town Clerk indicated that the County and District Councils were working on a solution.

19/12 Representatives on Outside Bodies 2012-13

Representatives as follows were agreed:

ORGANISATION	REPRESENTATIVE	TERM OF OFFICE	DUE FOR RENEWAL
A.V. Association of Local Councils	Cllr. Seabrook Cllr. W. Whyte	1 year	May 2013
AV Local Council Planning Liaison Group	Cllr. P. Hirons Cllr. W. Whyte		
A.V. North Sports Council	Cllr. D. Isham	1 year	May 2013
Buckingham & Gawcott Charitable Trust	<i>The Mayor</i> Cllr. R. Stuchbury Cllr. D. Isham Cllr. R. Lehmann	Term of Office 2 years 2 years 2 years	Ex officio July 2014 July 2014 July 2014
Buckingham & River Ouzel Internal Drainage Board	Cllr. Hirons		
Buckingham Centre for the Arts	Cllr. W. Whyte	1 year	May 2013
Buckingham Community Centre	Cllr. A. Mahi Cllr. M. Try	1 year	May 2013
Buckingham Community Wildlife Project	Cllr. R. Newell Cllr. T. Bloomfield Cllr. D. Isham	1 year	May 2013
Buckingham Economic Group	Cllr. H. Cadd Cllr. P. Collins Cllr. J. Harvey Cllr. D. Isham	1 year	May 2013
Buckingham General Charities	The Mayor Cllr. T. Bloomfield Cllr. D. Seabrook Cllr. P. Hirons	Term of Office 4 years 4 years 4 years	Ex officio 4 January 2013 4 January 2013 14 November 2014
Buckingham Partnership	The Mayor Cllr. P. Hirons Cllr. M. Smith Cllr. R. Stuchbury Cllr. W. Whyte	1 year	May 2013

Deputies	Cllr. P. Collins Cllr. J. Harvey	1 year	May 2013
Bucks & MK Local Nature Partnership (E&P 19/3/12)	The Mayor		
Buckingham Youth Centre	Cllr. J. Harvey	1 year	May 2013
	Cllr. L. O'Donoghue	1 year	May 2013
CAB	The Mayor/Deputy Mayor	1 year	May 2013
Christmas Parade Committee	<i>Cllr. H. Mordue</i>		
Green Buckingham Group	Cllr. R. Newell Cllr. M. Smith		
	<i>Deputy</i> Cllr. R. Stuchbury		
Local Area Forum	Cllr. J. Harvey Cllr. M. Smith	1 year	May 2013
Licensing Forum	Cllr. D. Isham Cllr. M. Smith	1 year	May 2013
Neighbourhood Action Group	Cllr. T. Bloomfield Cllr. M. Smith	1 year	May 2013
North Bucks. Parishes Planning Consortium	Cllr. P. Hirons (Deputy) Cllr. M. Try	1 year	May 2013
Tree Wardens	Cllr. R. Newell Cllr. R. Stuchbury Cllr. T. Bloomfield Cllr. D. Isham Cllr. H. Cadd Cllr. P. Hirons		
Twinning Association	Cllr. H. Mordue Cllr. T. Bloomfield Cllr. R. Newell Cllr. P. Hirons		
Visitor Information Centre	Cllr. D. Isham Cllr. H. Mordue		

20/12 Attendance Figures

Members asked that the %s be recalculated based on the number of meetings a Councillor should have attended rather than the total number of meetings held.

ACTION COMMITTEE CLERK

21/12 Tourist Leaflets

To receive a report on the production of the Buckingham Tourist Leaflet
Proposed by Cllr. P. Collins, seconded by Cllr. Harvey, and **AGREED** that the quotation from Company C be selected, and an order quantity of 5000.

ACTION TOWN CLERK

22/12 Consultation – Flood Risk Management Strategy

Cllr. Hirons reported that this was a disappointing document, as it listed properties liable to damage in the County, but Buckingham did not feature in the top 10 floodable settlements. Members noted that the 1/100 year floods occurred rather more frequently than that. Little attention appeared to have been given to the Ouse Valley catchment area.

Cllr. Hirons would supply the office with points to make in response.

ACTION CLLR. HIRONS/TOWN CLERK

23/12 AVALC

To receive an informative from AVALC and discuss and agree the payment of the £10.00 voluntary contribution requested.

AGREED

24/12 To receive reports from District and County Councillors

Cllr. Stuchbury reported that the next Cabinet meeting would be debating a motion on HiMOs.

He would be holding a surgery in the Chamber on Saturday 12th May.

There was no progress on the New Homes Bonus; though it appeared consultation was taking pace, he had not seen it.

Cllr. Isham informed Members that AVDC had moved many departments into the Gateway building, an improvement on the many sites that they used to have, and that an Open Evening was to be held on the Friday. A town centre presence was to be maintained in Aylesbury, possibly in the Library.

25/12 Reports from Representatives on Outside Bodies

25.1 AVALC: Minutes 18th January 2012

25.2 Community Centre Mgmt Cttee: Minutes 26th January & 26th April 2012

25.3 Buckingham Flood Action Group: Minutes 29th February 2012

25.4 Buckingham Youth Clubs Mgmt Cttee: Minutes 21st March 2012

25.5 Twinning Association Minutes 7th March & 4th April 2012

Members noted that the Anniversary visit to Mouvaux, to which previous Mayors were invited, coincided with the first Charter Fair weekend. A change of date had been requested; if this was not possible and the Mayor needed to attend the 10th Anniversary celebrations in Mouvaux, the Deputy Mayor had agreed to open the Fair.

25.6 NAG Minutes 18th April 2012

Cllr. Harvey asked why the speed signs on the Moreton Road had been removed; in their absence drivers had resumed speeding past the new estate.

ACTION CLLR. SMITH/NAGs

26/12 Correspondence etc

Members noted receipt of the following:

26.1 CPRE: Countryside Voice Spring 2012

26.2 BPFA: The Playing Field Winter 2011/12

26.3 BCC: Care Services Directory 2012-2013

26.4 BCF: Go Green for Bucks

26.5 AV TUG: copy letter sent to BCC Cabinet Member

26.6 TfB: Street Lighting Energy Saving Trial

Members remained concerned at the lack of lighting at the Badgers Way/bypass junction. A lit bollard had been suggested, but there was no central island as at the Linden Village bypass junctions, though it was pointed out that these bollards had been broken and replaced by cones. Street lights were controlled by timer, so it should not be impossible to arrange that those at junctions could remain lit, or they could have solar power units fitted. A letter was **AGREED** complaining about the poor maintenance of the existing bollards and requesting adjustment of the lights at the Badgers Way junction.

26.7 BCC: Household Waste Recycling Centres

26.8 BALC: information

26.9 The Buckingham & Royal Latin Schools: proposed road closure

Cllr. Newell declared an interest as a Governor of the Royal Latin School.

Members regretted that the schools had neither been considered when the maintenance work was scheduled nor informed in good time; it could easily have been postponed until half term, when traffic in general was lighter. Cllr. Smith reported that Mr. Dudley, BCC, had confirmed that the working hours had been arranged to permit access for the school buses. Cllr. Harvey wished it minuted that he was profoundly against the work being done in term time, particularly during the exam period.

26.10 AVDC: office relocation

26.11 Buckingham Community Association

27/12 Mayoral Engagements

Members noted the list of events attended by the Mayor and Deputy Mayor, and thanked the outgoing Mayor for the number of activities and events he had managed to attend.

28/12 News releases

The naming of Lace Hill (Min.11/12) was agreed.

29/12 Chair's Announcements

The Mayor reminded Members about replying to their invitations to the Mayor's reception on 25th May.

30/12 Date of the next meeting: Interim Council – Wednesday 6th June 2012

Full Council – Monday 25th June 2012

Meeting closed at 9.35pm.

Signed Date

Town Mayor