



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,
BUCKINGHAM. MK18 1RP

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Town Clerk: Mr. C. P. Wayman



Councillors

You are summoned to a meeting of the Town Centre & Events Committee of Buckingham Town Council will be held on **Monday 23rd January 2012** in Room MB1 in the Council Chamber, Cornwalls Meadow, Buckingham at 7.00pm.

Mr. C.P.Wayman
Town Clerk

Please note that the Town Centre & Events Committee meeting will be preceded by Public Question time in accordance with Standing Order 1.2, which will last for a maximum of 15 minutes

AGENDA

1. **Apologies for Absence**
Members are asked to receive apologies from Members.
2. **Declarations of Interest**
To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001.
3. **(573/11) Plans for the Olympics**
To receive Mr. P. Black and Mr. I. Barham to discuss plans to celebrate the 2012 Olympic Games.
4. **Christmas Parade**
To receive Mr. & Mrs. Heywood to discuss the Christmas Parade.
5. **Minutes**
To receive the minutes of the Meeting held on Monday 5th December 2011 (TCE/05/11) ratified at Full Council on 9th January 2012. **Copy previously circulated**
6. **Markets**
To receive a verbal report from the Deputy Town Clerk.
7. **Action List** **Appendix A**
To receive action reports and updates
7.1 (588.3) Ladies Fun Run: verbal update from Events Assistant
7.2 (588.2) Charter Fair complaint: verbal update from Events Assistant
8. **Traders at BTC events**
To receive and discuss a report on standardising the cost to traders attending BTC events. **TCE/69/11**
9. **Budgets** **Appendix B**
9.1 To receive the current budget details
9.2 To note any budget adjustments made at the Precept meeting
9.3 To note that separate budget headings for the Comedy Night and the Fringe Week are to be arranged for the next financial year to keep the revenues separate.



10. Forthcoming Events

10.1 (582) To receive a verbal report from the Events Assistant on the Comedy Nights.

10.2 (579) To receive a verbal report from the Events Assistant on the Queen's Diamond Jubilee event, Memory Book and photo.

10.3 To confirm dates for flying the St. George's flags in the town:

Queen's birthday	21 st April
St George's Day	23 rd April (flag on the flagpole will be changed for the day)
Queen's Jubilee	4 th /5 th June
Euro 2012	8 th June – 1 st July
Buckingham fringe	16 th -23 rd June
British Grand Prix	8 th July
Olympic Torch Relay	9 th July
Olympics	27 th July – 12 th August
Paralympics	29 th August – 9 th September

10.4 To receive a verbal update on the Solstice Event from the Chairman

11. (577) Hanging Baskets and Planters

To receive an update from Cllr. Bloomfield.

12. Buckingham in Bloom

To discuss the terms, categories and judging of this year's event.

13. Local Food and Drink Event

To discuss holding an event in the Community Centre on a Saturday on the lines of the Community Fair, to promote Buckingham & North Bucks. food producers.

14. Event Reviews per reports attached or circulated by email

14.1 Remembrance Day; to receive and discuss an email received

Appendix C

14.2 Christmas Lights and Carols

14.3 Continental Market

14.4 Community Fair

14.5 Christmas Parade

15. Youth Council

To receive the minutes of the Youth Council meeting held on 23rd December 2011.

Appendix D

16. Youth Projects

(586.2) To receive a verbal update from the Events Assistant on tree planting.

17. (572.2/11) Twinning

To receive the draft programme and costs for the Civic lunch

Appendix E

18. Traders' Association

To receive the Traders' Association December Newsletter.

Appendix F

19. Events to note before the next meeting

Comedy Night (Miles Jupp) 29th January

Old Town Hall

Pancake Race 3rd March

S^tPeter & S^tPaul's Church

Fair Trade event 10th March

Old Gaol/market

20. Correspondence

To receive details from BCC about road closures for Olympics and Jubilee events.

Appendix G

21. News Releases**22. Chairman's Items**

23. **Date of the next meeting:** Monday 12th March 2012

24. **COMMITTEE IN PRIVATE SESSION**

Exclusion of Public and Press

RECOMMENDED In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

25. **Market Toby**

To receive a report from the Deputy Town Clerk and discuss and agree appropriate action.

TCE/70/11

To:

Cllr. T. Bloomfield – ViceChairman
Cllr. H. Cadd
Cllr. Mrs. G. Collins
Cllr. P. Hirons
Cllr. D. Isham
Cllr. A. Mahi

Cllr. Ms. Newell
Cllr. L. O'Donoghue
Cllr. M. Smith - Town Mayor
Cllr. R. Stuchbury - Chairman
Cllr. W. Whyte