

Minutes of the **Precept** meeting of Buckingham Town Council held on **Monday 16<sup>th</sup> January 2012** in the Council Chamber, Cornwalls Meadow, Buckingham at 7.20pm following the Extraordinary Meeting of the Full Council.

**Present:** Cllr. T. Bloomfield  
Cllr. H. Cadd  
Cllr. P. Collins  
Cllr. J. Harvey  
Cllr. P. Hirons  
Cllr. D. Isham  
Cllr. R. Lehmann  
Cllr. A. Mahi  
Cllr. H. Mordue  
Cllr. Ms. Newell  
Cllr. Mrs. L. O'Donoghue  
Cllr. M. Smith (Town Mayor)  
Cllr. R. Stuchbury  
Cllr. W. Whyte

**In attendance:** Mr. C. P. Wayman Town Clerk  
Mrs. K. McElligott

**693/11 Apologies for absence**

Apologies were received and accepted from Cllr. Mrs. G. Collins and Cllr. M. Try.

**694/11 Declarations of interest**

Cllrs. Bloomfield, Smith & Whyte declared an interest as Trustees of the Old Gaol; Cllr. O'Donoghue as an employee of the Youth Centre.

**695/11 Budgets 2011/2012**

The Town Clerk gave a brief introduction to his report, indicating that there were changes since the last E&P meeting had asked for an accrual fund towards renewal and maintenance of capital equipment, and also that the Town Council take on Otters Brook play area.

The Town Clerk's report was taken line by line, with clarifications supplied by the Town Clerk as demanded;

Members asked the Town Clerk why there had been a reduction in the base number of houses used for calculating the Precept. The Town Clerk said that the total depended on completions, single-person occupancy discounts and other factors. He would investigate further.

(101/4001) The estimated staff overtime was to cover events, which were generally at the weekend.

(102/4052) Even though the Chamber was not used regularly during the day as before, a 20% contribution was made to the total insurance and utility costs of the building.

(103/4044) The increase in mileage allowance was due to splitting the Mayor's Allowance into taxable and non-taxable sections and allocating the agreed sum to this budget head.

(120/4077 & 120/4150) Members agreed that the amounts be retained in the budget until such time as the requested information had been received.

(131/code to be allocated) These were the grants permitted under powers other than the s137 grants listed below.

(CCTV; cost centre and code to be allocated) Members discussed the provision of a movable CCTV camera, noting that Police were unable to state that the trial period had seen a reduction in offending behaviour. However it had enabled alcohol seizures and other actions to cut down rowdy behaviour in the park.

(302/1005) The Town Clerk reported that the Saturday market had had no empty pitches in the last two weeks, but the number of traders at the Tuesday market continued to decrease. A number of Flea Market traders had continued to attend over the Christmas and New Year period. Cllr. Bloomfield was thanked for looking after the market in the absence of a Toby.

(Special Events: cost centre and code to be allocated) Cllr. Stuchbury explained that celebration events for the Diamond Jubilee and Olympic Torch were not yet finalised and the budget was to cover whatever was eventually decided.

The Town Clerk was thanked for producing a readable report, with income clearly separated. Members discussed whether to aim for 0% increase, taking the extra from reserves, or raise the rate by 1% (equivalent to 2p/week on a Band D property) to cover the additional outlay.

Proposed by Cllr. Collins, seconded by Cllr. Isham, that the Town Clerk's report and recommendations be accepted.

The following amendments were proposed, and recorded votes called for:

(102/4032) Proposed by Cllr. Harvey, seconded by Cllr. Hirons, that the budget for the Newsletter be increased by £1000

For the amendment: Cllrs. Harvey, Hirons, Newell, O'Donoghue, Smith, Whyte

Against the amendment: Cllrs. Bloomfield, Cadd, Collins, Isham, Lehmann, Mordue, Stuchbury

Abstention: Cllr. Mahi

The amendment was therefore rejected 7:6

(102/4041) Proposed by Cllr. Harvey, seconded by Cllr. O'Donoghue, that the budget for the Website be increased by £1000

For the amendment: Cllrs. Harvey, Hirons, O'Donoghue

Against the amendment: Cllrs. Bloomfield, Cadd, Collins, Isham, Lehmann, Mahi, Mordue, Newell, Stuchbury, Whyte

Abstention: Cllr. Smith

The amendment was therefore rejected 10:3

(none yet allocated) Proposed by Cllr. Harvey, seconded by Cllr. Lehmann, that the budget for the CCTV provision be deleted

For the amendment: Cllrs. Harvey, Lehmann, O'Donoghue, Whyte

Against the amendment: Bloomfield, Cadd, Collins, Hirons, Isham, Mahi, Mordue, Newell, Smith, Stuchbury

Abstention – none

The amendment was therefore rejected 10:4

Cllr. Collins' motion was then put to the vote

For the motion: Cllrs. Bloomfield, Cadd, Collins, Harvey, Hirons, Isham, Mahi, Mordue, Newell, O'Donoghue, Smith, Stuchbury, Whyte

Against the motion: Cllr. Lehmann

The motion was therefore carried 13:1.

**696/11 s137 Resolution**

The Town Clerk explained that there were various ordinances allowing the Town Council to give grants to local organisations and those that fell under s137 of the Act required a specific resolution. The other grants fell within the Council's remit.

**Resolved** that the Council in accordance with its powers under section 137 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:

- 1. Aylesbury Vale Dial-a-Ride, maintenance and running costs for vehicle £500.
- 2. Buckingham Canal Society, to provide and maintain equipment for volunteers £100
- 3. Buckingham Youth Clubs Ltd., to support the cost of running the Club £5000
- 4. Friends of Grenville School, to provide notebook computers £375
- 5. Maids Moreton Avenue Conservation Group, to pay for group insurance & materials £200
- 6. Maids Moreton PreSchool Playgroup, to provide a soft frame mirror £105
- 7. North Bucks Young Carers, 25% help towards the P6L weekend £445.50
- 8. Project Street Life, contribution to running costs £375
- 9. Swan Community Hub, support for running costs £200
- 10. Relate Mid-Thames & Bucks, to help support people in distress £250
- 11. Thames Valley & Chiltern Air Ambulance Trust, towards costs of missions £500
- 12. Buckingham & District Horticultural Society, funding for events & buying bulbs & seeds £50
- 13. Buckingham Transition, for marketing, room hire & website £200
- 14. Stowe Sub-Aqua Club, for essential equipment, First Aid training, etc. £800
- 15. Fibromyalgia Support Group, to enable the group to expand £200
- 16. Church Holiday Club, to support the annual event for children £500

**697/11 Precept Resolution**

Members **AGREED** the Precept per the Town Clerk's recommendations.

**698/11 Chairman's Announcements**

There were no announcements.

Meeting closed at 8.02pm.

Signed ..... Date .....

Town Mayor

Cost Centre	Account Code	Budget title	2012/2013
101	4000	Wages and Salaries - Admin	£150,894
101	4001	Wages and Salaries - External	£61,000
101	4005	ERS National Insurance	£19,000
101	4006	ERS Pension Cont	£36,000
101	4007	Staff Travel	£430
		<b>TOTAL PERSONNEL COSTS</b>	<b>£267,324</b>
102	4010	Stationery	£2,000
102	4011	Postage	£650
102	4012	Photocopier	£2,000
102	4013	Equipment Purchase	£500
102	4015	Advertisement	£200
102	4017	Subscriptions	£2,585
102	4018	Telephone	£2,200
102	4019	Hire of Hall	£120
102	4021	Hospitality	£560
102	4023	Training	£4,000
102	4024	Bank Charges	£0
102	4032	Publicity	£8,000
102	4038	Computer Equipment	£1,452
102	4041	Website	£750
102	4043	Protective Clothing	£400
102	4052	Heat Light Power	£1,600
102	4055	Alarm	£200
		Office Rent Buckingham Centre	£10,200
102	1010	Chamber Hire	-£300
102	1012	Photocopier use	-£90
102	1017	Donations/grants	£0
		<b>TOTAL</b>	<b>£37,027</b>
103	4020	Mayors Duties	£3,000
103	4028	Councillor's Milage	£1,000
103	4045	Councillor's Allowance	£8,988
103	4236	Election Costs	£0
		<b>TOTAL</b>	<b>£12,988</b>
102	4014	Audit Fee	£2,150
102	4022	Insurance	£14,750
		<b>TOTAL</b>	<b>£16,900</b>
120	4070	Section 137 Grants	£9,801
120	4077	Old Gaol Funding	£3,000
120	4150	Film Place Funding	£1,250
		<b>TOTAL</b>	<b>£14,051</b>

125	4501 Friend of Freedom Award	£120
125	4504 Remembrance Wreath	£17
125	4505 Mayors Salver	£120
	<b>TOTAL</b>	<b>£257</b>
130	1190 Interest Received	-£1,200
	<b>TOTAL</b>	<b>-£1,200</b>
131	4048 Community Centre Capital	£4,000
131	4085 Community Centre	£9,000
	Other	£8,200
	<b>TOTAL</b>	<b>£21,200</b>
132	4086 Youth Centre	£0
132	4500 Contingencies	£15,000
	<b>TOTAL</b>	<b>£15,000</b>
	<b>COMMITTEE TOTAL</b>	<b>£383,547</b>
201	4101 Seats and Bins	£1,800
201	4069 Grit Bins	£900
201	4112 Environment Equipment	£5,000
201	4068 Community Service	£5,000
201	4116 Cleaner Neighbourhood	£0
201	Green Waste Disposal	£300
201	4221 Charter Fair Maintenance	£0
	<b>TOTAL</b>	<b>£13,000</b>
202	4108 Roundabout	£9,000
202	1051 Roundabout No 1	-£1,652
202	1052 Roundabout No 2	-£881
202	1053 Roundabout No 3	-£1,702
202	1054 Roundabout No 4	-£2,206
202	1056 Roundabout No 6	-£2,206
202	1057 Roundabout No 7	-£1,097
	<b>TOTAL</b>	<b>-£744</b>
203	4063 Vehicle Hire and Running	£16,000
203	4082 Allotments	£1,500
203	4102 Dog Bins	£5,500
	<b>TOTAL</b>	<b>£23,000</b>
204	1017 Donations Grants	-£15,000
	<b>TOTAL</b>	<b>-£15,000</b>

	Chandos Park	
251	4106 Play Area Maintenance	£500
251	4601 Repairs & Maintenance Fund	£4,000
251	4602 Electricity	£400
251	4603 Water	£600
251	4605 Horticultural Contract	£13,200
251	1030 Bowls Income	-£500
251	1030 Tennis Court Rent	-£810
251	1038 Section 106	£0
	<b>TOTAL</b>	<b>£17,390</b>

	Bourton Park	
252	4106 Play Area Maintenance	£500
252	4601 Repairs & Maintenance	£10,000
252	4604 River & Pond Maintenance	£0
252	4605 Horticultural Contract	£24,500
252	Section 106	£70,000
252	Section 106 income	-£70,000
	<b>TOTAL</b>	<b>£35,000</b>

	Cemetery	
253	4225 Rates	£1,100
253	4601 Repairs & Maintenance Fund	£4,000
253	4602 Electricity	£300
253	4605 Horticultural Contract	£20,500
253	4620 Expenses re Burial Duties	£5,000
	Memorial Testing	£4,000
253	1041 Burial Fees	-£10,000
253	1045 Cemetery War Graves Comm	-£58
	<b>TOTAL</b>	<b>£24,842</b>

	Chandos Park Toilets	
254	4225 Rates	£3,000
254	4612 Contractor Charge	£15,000
254	4921 Maintenance	£1,500
	<b>TOTAL</b>	<b>£19,500</b>

255	4120 BTCV Grant Payment	£2,500
255	4122 Tree Works	£1,500
	<b>TOTAL</b>	<b>£4,000</b>

	Storage Areas	
256	4022 Insurance	£0
256	4053 Grenville Garage Rent	£650
256	4225 Rates	£0
256	4073 College Farm	£3,000
256	4603 Water	£0
	<b>TOTAL</b>	<b>£3,650</b>

	Ken Tagg	
257	4106 Play Area Maintenance	£500
	Tree Works	£500
257	4605 Horticultural Contract	£970
	<b>TOTAL</b>	<b>£1,970</b>

	Cemetery Lodge	
258	4225 Rates	£0
258	4602 Electricity	£0
258	4609 Expenses on Cemetery	£0
258	4034 PWLB Interest	£4,710
258	1061 Cemetery Lodge Rental Income	-£7,000
	<b>TOTAL</b>	<b>-£2,290</b>

#### **Otters Brook**

	Play Area Maintenance	£500
	Tree Works	£150
	Horticultural Contract	£3,100
	<b>TOTAL</b>	<b>£3,750</b>

#### **CCTV**

	Cctv purchase	£5,800
	cctv ongoing costs	£1,000
	<b>TOTAL</b>	<b>£6,800</b>

**COMMITTEE TOTAL** £134,868

#### **Annual Events**

301	4016 New Signs	£200
301	4079 Fair Trade Promotion	£50
301	4094 Youth Project	£1,500
301	4104 Town in Bloom	£6,000
301	4107 Pride of place	£150
301	4115 River Rinse	£400
301	4201 Christmas Lights	£9,000
301	4136 Firework Display	£4,000
301	4203 Community Fair	£500
	Community Fair - table income	-£300
301	4205 Christmas Parade	£3,000
301	4219 Buckingham Festival Fortnight	£0
301	4220 Music in the Market	£3,700
301	4209 Traffic Orders for Events	£350
	Traffic orders recharged	-£350
301	4201 Pancake Race	£50
301	4211 Band Jam	£3,000
301	4214 Teddy Bears Picnic	£0
301	4216 May Day Event	£60
301	4228 Entertainments	£520
301	4232 Barriers for Events	£100
301	1013 Hanging Baskets	-£500
301	1021 Barriers and Signs	-£400
	<b>TOTAL</b>	<b>£31,030</b>

	Markets	
302	4017 Subscriptions	£550
302	4225 Rates	£4,250
302	4226 Supervisors	£2,800
302	4235 Market Infrastructure and Promotion	£2,822
302	1005 Street Market	-£22,000
302	1006 Flea Market	-£5,500
302	1004 Farmers Market Rent	£0
302	1007 Continental Market	-£720
	<b>TOTAL</b>	<b>-£17,798</b>
	Twining	
303	4260 Twining	£1,000
	<b>TOTAL</b>	<b>£1,000</b>
304	4237 Youth Council Budget	£900
304	4238 Youth Council Admin	£100
	Diamond Jubilee & Olympic	£4,500
	<b>TOTAL</b>	<b>£5,500</b>
	<b>COMMITTEE TOTAL</b>	<b>£19,732</b>
601	4065 Publications	£0
601	4157 Vision and Design Statement	£0
	<b>COMMITTEE TOTAL</b>	<b>£0</b>
901	9003 Extension Legal	£0
901	9004 Conferences	£0
901	9005 Website & IT Provision	£0
901	9006 NAGS	£1,392
901	9009 Capital Reserve	£90,000
901	9011 War Memorial	£11,291
901	9012 Christmas Lights	£4,563
901	9014 Town in Bloom	£0
901	9015 Charter Fairs	£5,225
901	9018 Repair of Footpaths	£31,000
901	9023 Section 106	£8,803
901	9027 Green Buckingham	£246
901	9028 Circular Walk Play Area	£13,686
901	9029 Circular Walk Maintenance	£14,747
901	9030 Circular Walk	£4,719
	<b>TOTAL</b>	<b>£185,672</b>



505	5001 TIC Grant	£25,000
505	5003 Vale of Aylesbury Plan	£17,100
505	5002 Buckingham Festival Fortnight	£0
505	4219 Buckingham Fringe	£12,000
505	Buckingham Fringe Income	-£10,000
	<b>TOTAL</b>	£44,100
	<b>TOTAL FOR ALL COMMITTEES</b>	£538,147
	<b>INC AV RATE</b>	£582,247
	<b>To be taken from reserves</b>	-£43,701
	<b>TOTAL PRECEPT</b>	£538,546