



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, BUCKINGHAM CENTRE,
VERNEY CLOSE, BUCKINGHAM. MK18 1JP

Telephone/Fax: (01280) 816 426

Email: Townclerk@buckingham-tc.gov.uk
www.buckingham-tc.gov.uk



Town Clerk: Mr. C. P. Wayman

Tuesday, 11 October 2011

Councillors,

You are summoned to a meeting of the **Town Centre & Events Committee** of Buckingham Town Council which will be held at 7pm on **Monday 17th October 2011** in the Town Council Chamber, Cornwall's Meadow, Buckingham.

Mr. C.P. Wayman
Town Clerk

Please note that the Town Centre & Events Committee meeting will be preceded by Public Question time in accordance with Standing Order 1.4, which will last for a maximum of 15 minutes

AGENDA

1. Apologies for Absence

Members are asked to receive apologies from members.

2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001.

3. Minutes

To receive the minutes of the Meeting held on Tuesday 30th August 2011 and ratified at Full Council on 3rd October 2011. **Copy previously circulated**

4. Action List

To receive action reports and updates.

Appendix A

5. Markets

5.1 To receive a report from the Market Co-ordinator (Deputy Town Clerk) on the viability of a re-establishing a Farmers' Market in Buckingham.

TC/35/11

5.2 To receive report on the Street Market from the Market Co-ordinator and agree the recommendation therein.

TC/36/11

5.3 To receive information on continental market bookings.

- 23rd October 2011: Marche de France
- 4th December 2011: Marche de France

5.4 To receive for information the current bookings of the charity space in the Saturday market.

5.5 To consider the establishment of an 'allotment day' or a 'restaurant day' at the market.



6. Fairtrade

6.1 To agree to insert the following minute omitted in the minutes of the Town Centre and Events Committee Meeting of 23rd May 2011 as follows:

Councillors unanimously **AGREED** the following:

It was **AGREED** to agree to include the Fairtrade Anniversary Event on 17th March 2012 and further **AGREED** to fund the hiring of the Old Gaol for this date.

Members also **AGREED** that the budget in the Fairtrade account be used for the purchase of stickers and display boards at the discretion of the Fairtrade Steering Group organisation.

It was further **AGREED** that some Fairtrade wine be purchased for Town Council events should the budget allow.

6.2 To receive the draft Fairtrade leaflet and agree to fund and produce a number for distribution once it has been finalised. **Appendix B**

7. Committee Budget

Members are asked to note the attached budget information for codes relevant to the Town Centre and Events Committee.

7.1 Committee budget

7.2 Earmarked reserves. **Appendix C**

8. To agree the Events Calendar for 2012

Members are asked to consider the attached programme of events. **Appendix D**

9. Report on Hanging Baskets and planters

To receive a report from the Events Assistant regarding the purchase of plants for hanging baskets and planters, and agree any recommendations therein. **Appendix E**

10. 2012 Civic Visit proposals

To receive an update on the Town Twinning Association's estimated costs for:

i) 10 year anniversary Twinning Visit – March 2012

ii) 'Town Friendship' with Neukirchen Vluyn.

11. Queens Diamond Jubilee Celebrations 2012

To receive a verbal update from the Events Assistant on progress with Diamond Jubilee events and to decide on a program of events.

12. Traders Association

To receive the minutes for the Traders Association September 2011 meeting. **Appendix F**

13. Hire of the Town Council's gazebo

To consider a proposal to offer Cllr. Thompson the use of the Town Council's gazebo for to consult with Buckingham residents regarding a possible upgrade to the Swan Pool.

14. Buckingham Fringe

14.1 To receive a report for the Buckingham Fringe and consider the budget for the week of events. **TC/37/11**

14.2 For the committee to nominate two members to work with the Committee chairman on next year's Buckingham Fringe.

15. Comedy Night

To consider a report from the Events Assistant regarding setting up a Comedy Night. **TC/38/11**

16. Forthcoming Events

16.1 Bonfire and Fireworks

To receive a verbal report from Cllr. Mahi, and agree a quotation from the Sealed Knot for attendance at the event.

Appendix

F2

16.2 Christmas carols and lights

16.3 Christmas parade

To agree to invite Mr and Mrs Heywood to the Town Centre and Events Committee meeting of 23rd January 2012.

17. Event Reviews

17.1 River Rinse

17.2 Charter Fair

17.3 Local Democracy Week

18. Christmas Lights

To receive a verbal update from the Deputy Town Clerk.

19. Remembrance Parade

To receive the minutes of the Remembrance Day Meeting of 20th September 2011.

Appendix G

20. Youth Council

To receive the minutes of the meeting of Buckingham Youth Council held on 9th September 2011. To receive a verbal update from Cllr. O'Donoghue on Youth Council activities.

Appendix H

21. Pride of Bucks. Awards

To receive information about the Town Council's entry into these awards.

Appendix I

22. Correspondence

22.1 email regarding noise from Bandjam

Appendix J

22.2 Letter regarding AVDC involvement in Music in Quiet Places (MTQP)

Appendix K

23. News Releases

24. Chairman's Items

25. Date of the next meeting: Monday 5th December 2011

To:

Cllr. T. Bloomfield – Vice Chairman

Cllr. H. Cadd

Cllr. Mrs. G. Collins

Cllr. P. Hiron

Cllr. D. Isham

Cllr. A. Mahi

Cllr. Ms. Newell

Cllr. L. O'Donoghue

Cllr. M. Smith - Town Mayor

Cllr. R. Stuchbury - Chairman

Cllr. W. Whyte