



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, BUCKINGHAM CENTRE,
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Town Clerk: Mr. C. P. Wayman



Councillors,

You are summoned to a meeting of the **Town Centre & Events Committee** of Buckingham Town Council which will be held on **Monday 11th July 2011** in the Town Council Chamber, Cornwall's Meadow, Buckingham after the **Extraordinary Meeting** of the Full Council.

Mr. C.P. Wayman
Town Clerk

Please note that the Town Centre & Events Committee meeting will be preceded by Public Question time in accordance with Standing Order 1.4, which will last for a maximum of 15 minutes

AGENDA

1. Apologies for Absence

Members are asked to receive apologies from members.

2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001.

3. Minutes

To receive the minutes of the Meeting held on Monday 23rd May 2011 ratified at Full Council on 27th June 2011. **Copy previously circulated**

4. Action List

To receive action reports and updates.

Appendix A

5. Markets

5.1 To receive a verbal update on the Street Market from the Deputy Town Clerk.

5.2 To receive for information the current bookings of the charity space in the Saturday market.

- 2nd July Maids Moreton School Raffle
- 16th July British Thyroid Foundation
- 23rd July Helen Douglas House
- 6th August Florence Nightingale Hospice Lottery
- 27th July Church Fete Raffle

6. Buckingham In Bloom

6.1 To receive a verbal update from the Vice-Chairman.

6.2 To note that the hanging baskets have been received and hung.

7. Budgets



- 7.1 To receive the committee budget 2011/12. **Appendix B**
8. **AVDC Olympic Countdown Event**
To receive an update from Deborah Bottomley (AVDC).
9. **Summer Event in Chandos Park for young people.**
To hear an idea from the Chairman and Events Assistant to hold a fun day in Chandos Park Wednesday 10th August 2011. **Appendix C**
10. **PA System**
To hear that the PA System has arrived and receive a request that further parts are purchased to complete the system. **Appendix D**
11. **Traders Association**
To receive the minutes of the June 2011 Buckingham Traders Association meeting and agree any action. **Appendix E**
12. **Forthcoming Events**
12.1 Bandjam – 29th August
To note the progress on this event and agree any action.
12.2 River Rinse – 18th September/9th October
To receive a suggestion from Mr. Lee Phillips, Green Spaces Manager that the Silver Bridge in Heartlands to Cornwall's Meadow Car Park is cleaned on the first River Rinse and the Bypass Bridge in Bourton Park (next to the car park) to as far as possible is cleaned on the second.
12.3 Local Democracy Week Event - Friday 14th October 2011.
To note the date and discuss ideas for this event.
13. **Event Reviews**
13.1 Music in the Market 29th May 2011
To receive a verbal report from the Chariman regarding this event.
13.2 Youth Drama Project 10th June 2011
To receive a verbal from Cllr O'Donoghue
13.3 Buckingham Fringe 18th – 25th June 2011
To receive a brief verbal report from the Chairman and the Deputy Town Clerk regarding the Buckingham Fringe.
13.4 Civic Twinning Lunch – Sunday 3rd July 2011
To receive a verbal report from the Chairman regarding this event.
14. **Youth Council**
To receive a verbal report from Cllr. O'Donoghue and the Deputy Town Clerk regarding the progress of the Youth Council and receive the minutes of the first meeting
To be circulated at the Meeting
15. **Remembrance Day Parade – Sunday 13th November 2011**
To receive notes on a meeting with Mr. Fred Matthews RBL, and representatives of Thames Valley Police and the Town Council regarding the parade meeting on Wednesday 29th June 2011 at 1pm. **Appendix F**
16. **Buckingham Town Jester**
To consider recruiting a new jester to replace Mr. Sam Cross.
17. **Correspondence**

- 17.1 To receive an email from Rev. Pearson-Gee regarding the Diamond Jubilee 2012 **Appendix G**
- 17.2 To receive an email from Ms Carolyn Cummings regarding Civic Day **Appendix H**
- 17.3 To receive a letter from Mr George Higgins regarding the Buckingham Fringe event dedicated to his late wife. **Appendix I**
- 17.4 To receive an email regarding a suggestion for a winter lantern walk **Appendix J**
- 17.5 To receive emails from Mr Robert Secret regarding the Buckingham Summer Festival. **Appendix K**

18. News Releases

19. Chairman's Items

20. Date of the next meeting: Tuesday 30th August 2011

To:

Cllr. T. Bloomfield – Vice Chairman
Cllr. H. Cadd
Cllr. Mrs. G. Collins
Cllr. P. Hirons
Cllr. D. Isham
Cllr. A. Mahi
Cllr. Ms. Newell
Cllr. L. O'Donoghue
Cllr. M. Smith - Town Mayor
Cllr. R. Stuchbury - Chairman
Cllr. W. Whyte