

Minutes of a meeting of the Full Council of Buckingham Town Council held on **Monday 9th May 2011** in Room MB1 in the Masons Building, University of Buckingham, Hunter Street, Buckingham at 7:20pm.

Present:

Cllr. T. Bloomfield	
Cllr. H. Cadd	
Cllr. T. Chan	
Cllr. P. Collins	
Cllr. P. Hirons	
Cllr. D. Isham	
Cllr. R. Lehmann	
Cllr. A. Mahi	
Cllr. H. Mordue	
Cllr. Ms. R. Newell	
Cllr. Mrs. O'Donoghue	
Cllr. M. Smith	Town Mayor
Cllr. R. Stuchbury	
Cllr. M. Try	
Cllr. W. Whyte	

In attendance:

Mr. C. Wayman	Town Clerk
Mrs. A. Simonds	Deputy Town Clerk

07/11 Apologies for Absence

RESOLVED to note that there were apologies from Cllr. Mrs. G. Collins.

08/11 Declarations of Interest

Cllrs. Bloomfield, Smith and Whyte declared an interest in Agenda item 17 as Trustees of the Old Gaol.

09/11 Minutes

RESOLVED to receive the minutes and confirm the recommendations therein of the Full Council Meeting held on Monday 28th February 2011 (**BTC/11/10**) subject to the following being added under minute 798/10:

Following agreement by all parties on the Deed of Easement, the way was now clear to proceed with the building of the office extension, community room, public toilets and storage space at the Community Centre.

10/11 Extraordinary Minutes

RESOLVED to receive the minutes and confirm the recommendations therein of the Extraordinary Meeting of the Full Council held on Monday 28th March 2011 (**BTC/12/10**).

11/11 Interim Minutes

RESOLVED to receive the minutes and confirm the recommendations therein of the Interim Council meeting held on Monday 28th March 2011 (**IM/07/10**).

12/11 Planning Committee

RESOLVED to receive the minutes and confirm the recommendations therein of the Planning Committee meeting held on Monday 7th March 2011 (**PL/13/10**).

RESOLVED to receive the minutes and confirm the recommendations therein of the Planning Committee meeting held on Monday 28th March 2011 (**PL/14/10**).

RESOLVED to receive the minutes and confirm the recommendations therein of the Planning Committee meeting held on Monday 18th April 2011 (**PL/15/10**).

13/11 Environment and Property Committee

RESOLVED to receive the minutes and confirm the recommendations therein of the Environment and Property Committee meeting held on Monday 21st March 2011 (**EP/07/10**) subject to Cllr. Smith's declaration of interest under 860/10 being recorded.

14/11 Town Centre and Events Committee

RESOLVED to receive the minutes and confirm the recommendations therein of the Town Centre & Events Committee meeting held on Monday 14th March 2011 (**TCE/08/10**).

This Committee **RECOMMENDS** to Full Council that the logo Strapline of the Branding Exercise recently completed by the Buckingham Traders Association be included on any future Town Council Publication on the condition that it does not interfere or overshadow the Town Council logo at any time.

Members **AGREED** the **RECOMMENDATION**.

15/11 Finance, Administration and Personnel Committee

RESOLVED to receive the minutes and confirm the recommendations therein of the Finance, Administration and Personnel Committee meeting held on Monday 4th April 2011 (**FAP/08/10**) subject to "Town Centre Manager" in minute 907/10 being replaced with "Branding Manager". Members then received a brief report of the work that the Branding Manager would be undertaking.

16/11 Scheme of Delegation

Members **AGREED** the Scheme of Delegation

17/11 Terms of Reference for Committees

17.1/11 Chairman's Strategy Group

Members **AGREED** the Terms of Reference

17.2/11 Planning Committee

Members discussed the section regarding major developments which was agreed 2 years ago to be added to the Terms of Reference. One view was that all Members should have a decision on major development and therefore the planning decision should be taken by the Full Council based on a Recommendation from the Planning Committee. The opposing view was that the Planning Committee does the research into the planning application and the background work and is as a result more informed when discussing a planning application and therefore the decision should be taken at the Planning Committee.

Proposed by Cllr. P. Collins and **AGREED** that the Terms of Reference stay the same. This results in major developments being discussed and agreed by the Full Council with the Planning Committee being able to offer a Recommendation.

17.3/11 Tree Sub-Committee

Members **AGREED** the Terms of Reference.

17.4/11 Town Centre & Events Committee
Members **AGREED** the Terms of Reference.

17.5/11 Environment & Property Committee
Members **AGREED** the Terms of Reference, subject to the word 'draft' being removed.

17.6/11 Finance, Administration & Personnel Committee
Members **AGREED** that the Terms of Reference be remitted to the Finance, Administration and Personnel Committee to review.

17.7/11 Personnel Sub-Committee
Members **AGREED** that the Terms of Reference be remitted to the Finance, Administration and Personnel Committee to review.

17.8/11 Communications Strategy Group
Members **AGREED** that the Terms of Reference be remitted to the Finance, Administration and Personnel Committee to review.

17.9/11 Premises Committee
Members **AGREED** the Terms of Reference.

18/11 Representation on Committees and Sub-Committees

Members noted that the full complement for Committees and Sub-Committees would be completed once Cllr. Mrs. G. Collins and the new Co-opted Councillor (when in position) had made their choices. A list of the Councillors who were present and which Committees and Sub-Committees they had chosen was read out. As all 15 Councillors present had expressed an interest in being on the Environment & Property Committee, Cllr. Mordue offered to withdraw his interest if both Cllr. G. Collins and the new Co-opted Councillor wished to be on the Environment & Property Committee. This would ensure that it could continue as a Committee, as all Members being on the Committee would result in it being a meeting of the Full Council.

19/11 Representation on Outside Bodies

Members **AGREED** the following representation on outside bodies:

ORGANISATION	COUNCILLOR REPRESENTATIVE	TERM OF OFFICE	DUE FOR RENEWAL
A.V. Association of Local Councils	Cllr. D. Isham Cllr. W. Whyte	1 year	May 2012
AV Local Strategic Partnership Stakeholder	Cllr. P. Hirons		
AV Local Council Planning Liaison Group	Cllr. P. Hirons Cllr. W. Whyte		
A.V. North Sports Council	Cllr. D. Isham	1 year	May 2012
Buckingham & Gawcott Charitable Trust	The Mayor		
	Cllr. R. Stuchbury	2 years	July 2012
	Cllr. R. Newell	2 years	July 2012
	Cllr. R. Lehmann	2 years	July 2012

Buckingham & River Ouzel Internal Drainage Board	Cllr. Hirons		
Buckingham Centre for the Arts	Cllr. W. Whyte	1 year	May 2012
Buckingham Community Centre	Cllr. A. Mahi Cllr. M. Try	1 year	May 2012
Buckingham Community Wildlife Project	Cllr. R. Newell Cllr. T. Bloomfield Cllr. D. Isham	1 year	May 2012
Buckingham Economic Group	Cllr. H. Cadd	1 year	May 2012
	Cllr. P. Collins	1 year	May 2012
	Cllr. D. Isham	1 year	May 2012
	Cllr. W. Whyte	1 year	May 2012
Buckingham General Charities	The Mayor	Term of Office	Ex officio
	Cllr. D. Isham	4 years	4 January 2013
	Cllr. R. Newell	4 years	4 January 2013
	Cllr. P. Hirons	4 years	14 November 2014
Buckingham Partnership	The Mayor	1 year	May 2012
	Cllr. R. Newell	1 year	May 2012
	Cllr. R. Stuchbury	1 year	May 2012
	Cllr. W. Whyte	1 year	May 2012
	Cllr. P. Hirons	1 year	May 2012
	Deputies	Cllr. P. Collins Cllr. M. Mordue	1 year 1 year
Buckingham Youth Centre	Cllr. R. Stuchbury	1 year	May 2012
	Cllr. L. O'Donoghue	1 year	May 2012
CAB	The Mayor/Deputy Mayor	1 year	May 2012
Local Area Forum	Cllr. W. Whyte	1 year	May 2012
	Cllr. M. Smith	1 year	May 2012
Licensing Forum	Cllr. D. Isham	1 year	May 2012
	Cllr. M. Smith	1 year	May 2012
Neighbourhood Action Group	Cllr. M. Smith	1 year	May 2012
	Cllr. T. Bloomfield	1 year	May 2012
North Bucks. Parishes Planning Consortium	Cllr. P. Hirons Deputy Cllr. W. Whyte	1 year	May 2012
Tree Wardens	Cllr. R. Newell		
	Cllr. R. Stuchbury		
	Cllr. T. Bloomfield		
	Cllr. D. Isham		
	Cllr. H. Cadd Cllr. P. Hirons		

Twinning Association	Cllr. H. Mordue		
	Cllr. T. Bloomfield		
	Cllr. R. Newell		
	Cllr. P. Hirons		
Green Buckingham Group	Cllr. R. Newell		
	Cllr. M. Smith		
Tourist Information Centre	Cllr. D. Isham		
	Cllr. H. Mordue		

20/11 Cheque Signatories

Members **AGREED** to add Cllr. Newell to the list of cheque signatories.

21/11 Attendance Register

Members noted the attendance register for 2010/11.

22/11 Buckingham Centre

Members discussed the Tenancy at Will, highlighting a few points where clarification was needed.

Members **AGREED** to proceed with the Tenancy at Will.

ACTION TOWN CLERK

23/11 Tourist Information Centre

Members discussed the contract which was circulated with the agenda. It was explained that the only direct financial gain for the Old Gaol would be from the Tourist Information Centre selling tickets on the Old Gaol's behalf.

Members **AGREED** by 9 votes to 1 with 5 abstentions that the contract be agreed, subject to a change in paragraph 32.2

Cllr. Lehmann requested that his objection be noted.

24/11 Transfer of Moreton Road Toilets

Members discussed in depth the future of the toilets at Moreton Road and the suitability of the site as public toilets.

Members **AGREED** that the Premises Committee should investigate the future provision of toilets in the town.

ACTION PREMISES COMMITTEE

25/11 Buckingham Partnership

Members discussed the report circulated with the agenda.

Members **AGREED** to support the Buckingham Partnership in preparing a Community Led Plan for Buckingham, including allowing Town Council staff an appropriate amount of time to work on the project and to collaborate where possible with the Town Council's production of the Neighbourhood Plan without compromising the Town Council's work on this project.

26/11 Surface Water Drainage

Members noted the information.

27/11 Other Correspondence

27.1 BCC: Future of Day Services

Members were unhappy with the outcome of the Day Services Review and the lack of information being given out regarding the changes.

Proposed by Cllr. Stuchbury, seconded by Cllr. P. Collins, and **AGREED** that a letter be sent to the strategic officer requesting a full explanation on how Buckinghamshire County Council is going to deliver adult social care in Buckingham, what services are going to be provided and where these services are going to be based. This letter will be copied to all Buckinghamshire County Councillors and the local newspapers.

ACTION TOWN CLERK

27.2 BCC: Speed Limit Revocation Order Moreton Road
Members noted the correspondence.

27.3 John Bercow: Flood and Management Act 2010.

Members **AGREED** that a letter should be sent to the Head of Transport at Buckinghamshire County Council requesting an explanation as to the determining factors as to why the South of the County was awarded funding for a Surface Water Management Plan to be produced, while the North of the County did not receive any funding.

ACTION TOWN CLERK

27.4 Samaritans Purse: Thank you
Members noted the correspondence.

28/11 Reports from Representatives on Outside Bodies

Members **AGREED** that the agenda for Access for All meetings should be forwarded to all Councillors as they may wish to attend. Discussion also took place on the Car Parking Charges in the town.

It was highlighted that the next AVALC meeting is taking place in Buckingham and Councillors were encouraged to attend.

Members noted the other reports.

29/11 Mayoral Engagements

Members noted the information listed on the agenda.

30/11 Chairman's Announcements

The Town Clerk announced that the co-option of a Councillor for the North Ward would take place at the Interim Council Meeting on 6th June. The Clerk was still seeking details on the process; however, it was thought it would progress along the same lines as four years ago.

31/11 Dates of next meetings

Interim Council - Monday 6th June 2011

Full Council - Monday 27th June 2011

Meeting closed at 8.50pm

Signed Date
Town Mayor