

Minutes of a meeting of the **Extraordinary** meeting of the **Finance, Administration and Personnel Committee** of Buckingham Town Council held on **Monday 29<sup>th</sup> November 2010** in Room MB1, Masons Building, University of Buckingham, Hunter Street, Buckingham at 7:00pm.

**Present:** Cllr. H. Cadd  
Cllr. Mrs G. Collins - Chairman  
Cllr. P. Collins  
Cllr. P. Hirons  
Cllr. Ms. R. Newell  
Cllr. M. Smith - Mayor  
Cllr. R. Stuchbury  
Cllr. M. Try

**In attendance:** Lee Phillips - Green Spaces Manager

**578/10 Apologies for Absence**

Apologies were received and accepted from Cllrs. Bloomfield, Isham, Mordue and Stevens.

**579/10 Declarations of Interest**

It was recognised that all those present had an interest in the matter discussed either from the position of being an employer or as an employee.

**580/10 Personnel Sub-committee Minutes**

Proposed by Cllr. Smith, seconded by Cllr. Stuchbury and **AGREED** 7 votes to 0 with 1 abstaining to accept the recommendation in full to:

- Employ an agency worker to provide extra capacity within the office;
- Obtain quotes and then employ a company or consultant to carry out policy reviews and carry out the work identified under the policies;
- Obtain quotes and then employ a company or consultant to carry out a staffing review.

Meeting Closed at 7:15pm

Chairman..... Date.....