

Thursday, 08 July 2010

Sir/Madam,

A meeting of the Town Centre & Events Committee of Buckingham Town Council will be held on **Monday 12<sup>th</sup> July 2010** at 7 p.m. in Room MB1 in the Masons Building, University of Buckingham, Hunter Street, Buckingham.

Mr. C.P.Wayman  
Town Clerk

Please note that the Full Council will be preceded by Public Question time in accordance with Standing Order 1.2, which will last for a maximum of 15 minutes.

## AGENDA

1. **Apologies for Absence**  
Members are asked to receive apologies from members.
2. **Declarations of Interest**  
To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001.
3. **Minutes**  
To receive the minutes of the Meeting held on Monday 24<sup>th</sup> May 2010 ratified at Full Council on 21<sup>st</sup> June 2010.  

**Copy previously circulated**
4. **Action List** **Appendix A**  
To receive action reports and updates
5. **Traders Association**  
5.1 To receive a report from the Traders Association.  
5.2 To receive a request regarding the Christmas Tree and lights.
6. **Markets**  
6.1 (89.1) Full report on the end of year income and look at next year with Market Co-ordinator recommendations for promotion. **Appendix B**  
6.2 (89.5) To note that it has been agreed verbally that market traders will receive parking permits to allow them to park in the Cornwalls Meadow Car Park. A written agreement will be received once the Parking Order is issued.  
6.3 (89.6) To receive for information the current bookings of the charity space in the Saturday market.
  - 10<sup>th</sup> July            The Natural Horse Centre – Cancelled
  - 10<sup>th</sup> August        Pact Fostering (Tuesday Market)

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

- 7. Hanging Baskets and Buckingham in Bloom**  
 7.1 Buckingham in Bloom 2010 – to receive a verbal report from the Clerk.  
 7.2 (90.1) To note that the Hanging baskets have arrived and have been placed.  
 7.3 (90.2) To note a report by the Green Spaces Manager on the successional planting of bulbs at points around Buckingham. **TC/17/10**
- 8. Budgets**  
 8.1 (91.2) To note earmarked reserves. **Appendix C**  
 8.2 To receive the committee budget 2010/11. **Appendix D**
- 9. Festival Fortnight**  
 9.1 to note the cost of the Buckingham Festival Fortnight so far and agree any further action. **Appendix E**
- 10. Event Reviews**  
 10.1 (93.1) Music in the Market – 30<sup>th</sup> May: To receive a verbal report from the Chairman.  
 10.2 (93.2) Path Walking Event – 18<sup>th</sup>/19<sup>th</sup> June: To receive a verbal report from Cllrs. Hirons and Bloomfield.  
 10.3 Teddy Bear's Picnic – 27<sup>th</sup> June: To receive a verbal report from the Clerk.
- 11. Forthcoming Events**  
 11.1 Bandjam – 29<sup>th</sup> August  
 To note the progress on this event and agree any action.  
 11.2 River Rinse – 12<sup>th</sup> September/10<sup>th</sup> October  
 To decide the locations for both River Rinses and agree any action.  
 11.3 Local Democracy Week.  
 To note the date and decide any action.  
 11.4 Bonfire and Fireworks – 6<sup>th</sup> November  
 To note the progress of this event and agree any further action.  
 11.5 Charter Fair – 16<sup>th</sup> & 23<sup>rd</sup> October, Remembrance Parade – 14<sup>th</sup> November and Christmas Parade 11<sup>th</sup> December  
 11.6 To agree to organise a meeting with the Cllrs. Stuchbury, Bloomfield, Deputy Town Clerk, Mr. Colin Armstrong, Trevor Cocks, Lisa Edwards, the Parade organisers and the Nicholls brothers to cover the events involved.
- 12. Tourist Information Centre**  
 12.1 (94.1) To receive a response from Mr Warren Whyte regarding repointing work on the The Old Gaol and discuss any action. **Appendix F**  
 12.2 To hear reports of any matters arising and discuss any action.  
 12.3 (94.2) To receive a verbal report on the meeting with Cllrs. Smith and Stuchbury and Jon McGinty on 3<sup>rd</sup> June.
- 13. Youth Council**  
 13.1 (95.3) To hear that both The Royal Latin School and The Buckingham School have expressed an interest in supporting the Project and agree to arrange a meeting with both schools, Cllrs. Stuchbury and O'Donoghue and the Deputy Town Clerk.
- 14. Youth Projects**  
 14.1 (95.1) To receive a verbal report on a drama/photography project 11<sup>th</sup> June from the Chairman.  
 14.2 (95.4) To receive a verbal report from Cllr. O'Donoghue regarding the possibility of a film provision and football coaching for young people during the school summer holidays.  
 14.3 To receive an update on the progress of the Youth Council from the Clerk and Cllr. O'Donoghue.
- 15. Title Signage**  
 15.1 Members to note a draft agreement from AVDC regarding the erection of the fingerpost sign in the Cornwalls Meadow Car Park and agree to proceed. **Appendix G**

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

**16. Correspondence**

16.1 (87.2) To receive a response from The Old Gaol regarding permission to place a feeder pillar outside the Old Gaol and agree any action. **Appendix H**

16.2 To receive information on a town guide which could promote businesses in Buckingham. **Appendix I**

16.3 To receive a request from the Buckingham Ladies Circle and Round Table regarding a 10k Fun Run on the morning of Sunday 17<sup>th</sup> October 2010 and agree any action. **Appendix J**

16.4 To receive a letter from Mr Peter Bowtell of Buckingham & District Walking Group regarding the Path Walking Event and agree a response. **Appendix K**

**17. News Releases**

To agree any other news releases.

**18. Chairman's Items**

**19. Date of the next meeting:**

31<sup>st</sup> August 2010

**To:**

Cllr. T. Bloomfield – Vice Chairman  
Cllr. H. Cadd  
Cllr. P. Hirons  
Cllr. D. Isham  
Cllr. A. Mahi  
Cllr. H. Mordue  
Cllr. Ms. Newell  
Cllr. L. O'Donoghue  
Cllr. M. Smith - Town Mayor  
Cllr. P. Stevens  
Cllr. R. Stuchbury - Chairman  
Cllr. W. Whyte