

Tuesday, 18 May 2010

Sir/Madam,

A meeting of the Town Centre & Events Committee of Buckingham Town Council will be held on **Monday 24th May 2010** at 7 p.m. in Room MB1 in the Masons Building, University of Buckingham, Hunter Street, Buckingham.

Mr. C.P.Wayman
Town Clerk

Please note that the Full Council will be preceded by Public Question time in accordance with Standing Order 1.2, which will last for a maximum of 15 minutes.

AGENDA

1. **Election of Chairman**
Members are asked to elect a Chairman for the municipal year 2010-2011
2. **Election of Vice-Chairman**
Members are asked to elect a Vice-Chairman for the municipal year 2010-2011
3. **Apologies for Absence**
Members are asked to receive apologies from members.
4. **Declarations of Interest**
To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001.
5. **Minutes**
To receive the minutes of the Meeting held on Monday 29th March 2010 ratified at Full Council on 4th May 2010.

Copy previously circulated
6. **Action List** **Appendix A**
To receive action reports and updates
7. **Traders Association**
7.1 To receive a report from the Traders Association.
7.2 To receive a request regarding the Christmas Tree and lights.
7.3 To receive a Teddy Bear Hunt idea prior to the Teddy Bear's Picnic. **Appendix B**
8. **Markets**
8.1 Full report on the end of year income and look at next year with Market Co-ordinator recommendations for promotion at next meeting. **Appendix C**

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

8.2 (1003.2) To receive an updated schedule on Entertainment in the Market 2010

Appendix D

8.3 (1003.3) Continental Markets – verbal report from the Clerk.

8.4 To note that an article for the Market Trader News has been submitted for publication.

Appendix E

8.5 To discuss parking charges and traders' permits, and how this might be administered.

8.6 (1003.6) To receive for information on the current bookings of the charity space in the Saturday market

- 15th May Cancer Research
- 5th June The Buckingham School Race For Life
- 19th June Animals Asia
- 26th April Gawcott Pre-School

9. Tree Planting, Hanging Baskets and Buckingham in Bloom

9.1 Buckingham in Bloom 2010 – to receive a verbal report from the Clerk.

9.2 (1004.2) To note that the Hanging baskets will be delivered on 2nd June 2010 – Cllr. Bloomfield.

9.3 (1004.2) To note that the Green Spaces Manager will be asked to write a report on planting on the outskirts of town to be presented at the next meeting Chairman to verbal.

10. Budgets

Appendix F

10.1 To note virements and discuss any action.

10.2 (1005.1) To note earmarked reserves.

11. Event Reviews

(1007.1) May Day Celebrations – to receive a verbal report from Cllr. Stuchbury.

12. Forthcoming Events

12.1 (1007.2) Music in the Market – May 30th: to receive an updated report. **TC/08/10**

12.2 (1012) Path Walking Event – 1^{8th}/1^{9th} June

To note a request to Cllrs. Bloomfield and Hirons to organise details for the event and note that another group has expressed interest regarding the event on the 18th/19th June 2010.

12.3 (1009) To receive a verbal report on the Buckingham Summer Festival and the Buckingham Festival Fortnight and note that a full report with costings will be presented at the next meeting.

12.4 (1007.3) To note that Cllr. Stuchbury will remain ex officio on all events and receive an update on Lead and Deputy Councillors for the following events:

- | | |
|---|---|
| • Music in the Market 30 th May | Lead Cllr. Stuchbury Dep Cllr. Bloomfield |
| • Teddy Bear's Picnic 27 th June | Lead Cllr. Stuchbury Dep Cllr. O'Donoghue |
| • Path Walking Event 18 th /19 th June | Lead Cllr. Bloomfield Dep Cllr. Hirons |
| • Buckingham Festival Fortnight 3 rd – 18 th July | Lead Cllr. Stuchbury |
| • Bandjam 29 th August | Lead Cllr. Stuchbury |
| • River Rinse 12 th September | Lead Cllr. Bloomfield |
| • River Rinse 10 th October | Lead Cllr. Bloomfield |
| • Charter Fair 16 th October | Lead Cllr. Stuchbury (ex officio) |
| • Charter Fair 23 rd October | Lead Cllr. Bloomfield |
| • Best Dressed Guy 6 th November | Lead Cllr. Smith |
| • Bonfire & Fireworks 6 th November | Lead Cllr. Mahi |
| • Remembrance Sunday 14 th November | Lead Cllr. Stuchbury Dep Cllr. Newell |
| • Christmas Lights & Carols 27 th November | Lead Cllr. Smith |
| • Christmas Parade 11 th December | Lead Cllr. Try |
| • Community Fair 11 th December | Lead Cllr. Lehman Dep Cllr. Bloomfield |

13. Tourist Information Centre

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

13.1 To receive a request from the Old Gaol to be granted permission to use the Charter Fair temporary signs and staff to place them during the road closure whilst renovation work take place. **Appendix G**

13.2 To hear reports of any matters arising and discuss any action.

13.3 (1008) To note the date of a meeting with Jon McGinty and Cllrs. Stuchbury and Smith on 2nd June.

14. Youth Projects

14.1 To note that Mr J Bercow has expressed wish to take part in Local Democracy Week and planning for the event has begun.

14.2 To receive a verbal update on a drama/photography project 11th June from the Chairman.

14.3 (1011.3) To note that the setting up of the Youth Council is progressing.

14.4 To receive a verbal report from Cllr. O'Donoghue regarding the possibility of a film provision and football coaching for young people during the school summer holidays.

15. Correspondence

15.1 To receive a letter regarding fund raising for HELP for HEROES from the Mitre public house and agree any action. **Appendix H**

15.2 (1014.1) To receive an email from Mark Chapman regarding the Town Twinning Football Tournament. **Appendix I**

15.3 To receive a response from the Royal British Legion. **Appendix J**

15.4 (1007.2) To receive a response from Tesco regarding the request for a donation for the Music in the Market Event. **Appendix K**

16. Quotations obtained (865.1)

16.1 To consider quotes for the removal and replacement of the signs and bollards for the Charter Fair. **Appendix L**

16.2 To consider a quote for the sealed knot to appear at the Bonfire and Firework Display 6th November. Cllr. Mahi. **Appendix M**

16.3 To consider quotes for the supply of skips for both River Rinse dates 12th September and 10th October. **Appendix N**

16.4 Recommendation of the Chairman and Clerk that Aylesbury Vale is engaged to clear litter and refuse at the Charter Fair.

17. News Releases

To agree any other news releases

18. Chairman's Items

19. Date of the next meeting:

12th July 2010

To:

Cllr. T. Bloomfield
Cllr. H. Cadd
Cllr. P. Hiron
Cllr. D. Isham
Cllr. A. Mahi
Cllr. H. Mordue
Cllr. Ms. Newell
Cllr. L. O'Donoghue
Cllr. M. Smith - Town Mayor
Cllr. P. Stevens
Cllr. R. Stuchbury
Cllr. W. Whyte

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