

Wednesday, 24 March 2010

Sir/Madam,

A meeting of the Town Centre & Events Committee of Buckingham Town Council will be held on **Monday 29<sup>th</sup> March 2010** at 7 p.m. in Room MB1 in the Masons Building, University of Buckingham, Hunter Street, Buckingham.

Mr. C.P.Wayman  
Town Clerk

Please note that the Full Council will be preceded by Public Question time in accordance with Standing Order 1.2, which will last for a maximum of 15 minutes.

## AGENDA

### 1. Apologies for Absence

Members are asked to receive apologies from members.

### 2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001.

### 3. Minutes

To receive the minutes and confirm the recommendations therein of the Meeting held on Monday 8<sup>th</sup> February 2010 ratified at Full Council on 8<sup>th</sup> March 2010

**Copy previously circulated**

### 4. Action List

**(853.1)** Charter Fair – removable bollards in the High Street. To receive a response from AVDC.

**Appendix A1**

**Appendix A2**

**(853.4)** Feeder Pillars at Bridge Street and Old Gaol – to receive a verbal update from the Committee clerk.

**(854)** Waitrose sponsorship:

Buckingham in Bloom to be expanded to include resident's front gardens – 3 categories (1) hanging baskets or planters; (2) front garden; (3) Schools: children's sunflower growing competition. Prizes in John Lewis vouchers £75 1<sup>st</sup>, £50 2<sup>nd</sup>, £25 3<sup>rd</sup>; Judges to include Green Spaces Manager. Children's prize will be £25 1<sup>st</sup>, £15 2<sup>nd</sup>, £10 3<sup>rd</sup>  
Festival Fortnight Family Fun Day £350.

### 5. Traders Association

5.1 To receive a report from the Traders Association.

5.2 (855.2) To receive a report on the regulation of A-boards.

5.3 (855.2) To receive a response re noticeboards.

**Appendix B**

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

- 6. Markets** **TCE/78/09**
- 6.1 To receive a report on the Markets – Market Supervisor
- 6.2 To receive a report on Entertainment in the Market 2010 – Deputy Town Clerk.
- 6.3 Continental Markets.
- 6.4 Open-air Art & Craft Markets.
- 6.5 To discuss parking charges and traders' permits, and how this might be administered.
- 6.6 (539.8) To receive for information on the current bookings of the charity space in the Saturday market.
- |                        |                     |
|------------------------|---------------------|
| 24 <sup>th</sup> April | Relay for Life      |
| 1 <sup>st</sup> May    | Cancer Research     |
| 8 <sup>th</sup> May    | Church Holiday Club |
| 15 <sup>th</sup> May   | Cancer Research     |
- 7. Tree Planting, Hanging Baskets and Buckingham in Bloom**
- 7.1 (857.1) Buckingham in Bloom 2009 – to receive a verbal report from the Chairman.
- 7.2 To agree the colours for the hanging baskets and planters, and note which businesses are sponsoring baskets this year.
- 7.2 (857.2) To receive a report from the Green Spaces Manager on fruit tree planting at The Buckingham School and Royal Latin Schools and in the park. **TCE/79/09**
- 8. Budgets** **Appendix C**
- 8.1 To discuss unspent sums in the current year's budget and source the £150 agreed (720/09) for the FairTrade banner.
- 8.2 To note earmarked reserves.
- 8.3 To consider the precepted budget for 2010-11.
- 8.4 To discuss the use of the remaining budgets.
- 9. Event Reviews**
- 9.1 (858.1) Pancake Race – Cllr. Bloomfield
- 10. Forthcoming Events**
- 10.1 (852.2) May Day celebration: to receive an update.
- 10.2 Music in the Market – May 30<sup>th</sup>; to receive an update.
- 10.3 To appoint a lead and deputy Councillor for each of the following events:
- May Day Festival 1<sup>st</sup> May
  - Music in the Market 30<sup>th</sup> May
  - Teddy Bears Picnic 27<sup>th</sup> June
  - Buckingham Festival Fortnight 3<sup>rd</sup> – 18<sup>th</sup> July
  - Bandjam 29<sup>th</sup> August
  - River Rinse 12<sup>th</sup> September
  - River Rinse 10<sup>th</sup> October
  - Charter Fair 16<sup>th</sup> October
  - Charter Fair 23<sup>rd</sup> October
  - Best Dressed Guy 6<sup>th</sup> November
  - Bonfire & Fireworks 6<sup>th</sup> November
  - Remembrance Sunday 14<sup>th</sup> November
  - Christmas Lights & Carols 27<sup>th</sup> November
  - Christmas Parade & Community Fair 11<sup>th</sup> December
- 11. Tourist Information Report**
- To agree to present a report from Cllrs. Mordue and Isham on the situation so far, to Committee at the next meeting.
- 12. Buckingham Summer Festival and Buckingham Festival Fortnight** **TCE/80/09**
- To receive an update from the Chairman and Clerk.
- 13. (545) Buckingham Community Wildlife Project**
- To receive a report from Cllr. Newell.

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

- 14. Youth Projects**  
 14.2 (863.2) To receive an update on a dance project from Cllr. Newell.  
 14.3 (863.3) To consider whether to hire a synthetic ice rink, and if so, when. **Appendix D**  
 14.4 To discuss the forming of a Youth Council and agree to invite Deborah Bottomley, Youth Development Officer, to the next meeting. **Appendix E**
- 15. (864) Path Walking Event**  
 To agree a responsible Councillor and organisational details for the event. To note that two groups have responded regarding an event on the 23<sup>rd</sup> April 2010.
- 16. (867/09) Flower Festival**  
 To receive the required information from Cllr. Newell.
- 17. Correspondence**  
 17.1 To receive a request for funding for the Twinning football tournament from Moretonville JFC. Report from Cllr. Mordue to follow. **Appendix F**  
 17.2 To consider a request from Mr. P. Toombs for support for a charity event. **Appendix G**  
 17.3 To receive a request from Ms. Gassor for help with a VE Day event. **Appendix H**  
 17.4 To consider an event to mark the 3<sup>rd</sup> Anniversary of the opening of the Circular Walk (September) – Cllr. Smith.  
 17.5 To receive a request from The Ginny Gray Gallery to put a finger sign on the post pointing to “The Gallery”. **Appendix I**
- 18. To receive for information**  
 18.1 Cost of 2010 Road Closure Order. **Appendix J**  
     18.1.1 To agree that the Church event Road Closure costs be absorbed into a Committee budget.  
 18.2 The quotation for sign & bollard removal for the Charter Fair. **Appendix K**
- 19. News releases**  
 To agree any other news releases.
- 20. Chairman’s Items**
- 21. Date of the next meeting:**

Monday 24<sup>th</sup> May 2010

**To:**

Cllr. T. Bloomfield  
 Cllr. H. Cadd - Town Mayor  
 Cllr. P. Hirons  
 Cllr. D. Isham  
 Cllr. A. Mahi  
 Cllr. Ms. Newell  
 Cllr. L. O’Donnaghue  
 Cllr. M. Smith  
 Cllr. P. Stevens  
 Cllr. R. Stuchbury – Chairman