

Sir/Madam,

A meeting of the Town Centre & Events Committee of Buckingham Town Council will be held on **Monday 8th February 2010** at 7 p.m. in Room MB1 in the Masons Building, University of Buckingham, Hunter Street, Buckingham.

C.P.Wayman
Deputy Town Clerk

Please note that the Full Council will be preceded by Public Question time in accordance with Standing Order 1.2, which will last for a maximum of 15 minutes.

AGENDA

1. Apologies for Absence

Members are asked to receive apologies from members.

2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001.

3. Minutes

To receive the minutes and confirm the recommendations therein of the Meeting held on Monday 14th December 2009 ratified at Full Council on 11th January 2010

Copy previously circulated

4. Action List

(713.2) Charter Fair – removable bollards in the High Street. To receive an update. **Appendix A1**

(713.5) Christmas Lights To receive a letter from AVDC **Appendix A2**

(556) Band Jam - to receive another letter from Mrs. Baxter **Appendix A3**

(717) Feeder Pillar – to receive an update from the town clerk **Appendix A4**

5. Waitrose sponsorship

To receive Mr. Darren Kimber, manager of Waitrose, with news of possible event sponsorship (to be confirmed)

6. Traders Association

6.1 To receive a report from the Traders Association

6.2 (583.3) To receive a report on the regulation of A-boards

7. Markets

7.1 To receive a report on the Markets – Market Supervisor **TCE/75/09**

7.2 (710.3) To receive the market revenue analysis compared with national figures supplied by NABMA **Appendix B**

7.3 (710.4) To discuss the use of promotion of the markets, including a monthly advertisement for the Farmers Market **Appendix C**

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

7.4 (710.6) To receive information from NABMA on the health issues relating to lack of toilet provision **Appendix D**

7.5 (539.8) To receive for information the current bookings of the charity space in the Saturday market.

6th March Fairtrade;

27th March Old Gaol

8th May Church Holiday Club

7.6 To receive a request from Mr. Pelling, flower trader, to stand on the Bull Ring on February 14th, Valentine's Day (a Sunday) and Mr. Proctor, flower trader, for Mothering Sunday.

8. Event Reviews

8.1 (713.1) Buckingham in Bloom 2009– to receive a report from the Vice Chairman

8.2 (713.1) Fruit tree planting at The Buckingham School and in the park – to agree a date

8.3 (713.4) Remembrance Parade – to receive a report on a meeting with the Royal British Legion **Appendix E**

9. Forthcoming Events

9.1 (542) Pancake Race – Cllr. Bloomfield

9.2 May Day celebration: to agree a lead Councillor for this event

10. Tourist Information Centre

To receive and discuss the report from the Chairman **Appendix F**

11. Buckingham Summer Festival and Buckingham Festival Fortnight

To agree the details of the 2010 event

12. (545) Buckingham Community Wildlife Project

To receive a report from Cllr. Newell

13. (713.2.2) Insurance Claim, Charter Fair

To receive and discuss a response to the letter from the claimant. **Appendix G**

14. Youth Projects

14.1 To receive an update from the Chairman

14.2 (721.2) To receive an update on a dance project from Cllr. Newell

14.3 To consider whether to hire a synthetic ice rink, and if so, when. **Appendix H**

15. Path Walking Event

To receive the response from other organisations contacted and discuss the structure of the event. **Appendix I**

16. Quotations and costs

16.1 To discuss requirements and agree that the office should seek quotations/costs for

i) planters (summer and winter)

ii) bin or skip provision/litter clearance after the May and August music festivals

iii) skips for the River Rinses

iv) removal of road signs etc for the Charter Fair

v) post-Fair litter clearance

vi) entertainment for the Teddy Bears Picnic & Community Fair

vii) Sealed Knot appearance at the Bonfire & Firework Display

16.2 To agree that sponsorship from businesses be sought as usual for hanging baskets and agree a price to charge

17. Pateman Memorial Tree and bench, and the cannon

To receive a report on their condition and consider if any maintenance is required.

Members are reminded that the verge at North End Court should also be covered with snowdrops next month, courtesy of this Committee

18. Flower Festival

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

To receive an invitation from St Peter & St Paul's Church to take part in a Flower Festival June 25th – 28th. **Appendix K**

19. To discuss and agree the sending of letters after Precept to all event colleagues with details of the budget agreed, road closure cost to be deducted, etc.

20. **To receive for information**

18.1 Theatre in the Village Promoters Evening Tuesday 23rd March 2010

18.2 Public Art in Aylesbury Vale – to receive a report from the Clerk

**Appendix L
TCE/76/09**

21. **Budgets**

To discuss any shortfall, following the Precept meeting

Appendix M

22. **News releases**

To agree any other news releases.

23. **Chairman's Items**

24. **Dates of the next meeting:**

Monday 29th March 2010