

Minutes of the **Precept** meeting of Buckingham Town Council held on **Monday 25th January 2010** in Room MB1 in the Masons Building, University of Buckingham, Hunter Street, Buckingham at 7pm.

Present: Cllr. T Bloomfield
 Cllr. H Cadd Town Mayor
 Cllr. P. Collins
 Cllr. Mrs. G. Collins
 Cllr. P. Hirons
 Cllr. D. Isham
 Cllr. R. Lehmann
 Cllr. A. Mahi
 Cllr. H. Mordue
 Cllr. Ms. Newell
 Cllr. M. Smith
 Cllr. Mrs. P. Stevens
 Cllr. R. Stuchbury
 Cllr. M. Try
 Cllr. W. Whyte

In attendance: Mr. C. P. Wayman Town Clerk

831/09 Apologies for Absence

RESOLVED to note that there were apologies from Cllr. G. Loftus.

832/09 Budgets 2010/11

Members discussed if a precept amount should be agreed first and then specific budgets set or if budgets should be discussed and then a precept amount set. Proposed by Cllr. P. Collins, seconded by Cllr. Lehmann and **REJECTED** by 5 votes to 10 that the precept total be set at 0%

Members discussed at great length and in detail, the figures sent with the agenda. It was **AGREED** to take each budget heading in order.

Members noted that minus figures signified income to the Council

Cost Centre	Account Code	Budget title	2010/11 Budget
Finance Committee			
Personnel Costs			
101	4000	Wages and Salaries - Admin	£101,000
101	4001	Wages and Salaries - External	£44,238
101	4002	Project Staff	£0
101	4005	ERS National Insurance	£14,600
101	4006	ERS Pension Cont	£30,740
101	4007	Staff Travel	£430
101	4008	Wages Fees	£0

101	4020	Mayors Allowance	£2,800
101	4028	Councillor's Mileage	£485
101	4045	Councillor's Allowance	£8,988
Office Expenses			
102	4010	Stationary	£2,000
102	4011	Postage	£700
102	4012	Photocopier	£1,500
102	4013	Equipment Purchase	£100
102	4014	Audit Fee	£2,150
102	4015	Advertisement	£1,500
102	4017	Subscriptions	£2,375
102	4018	Telephone	£1,500
102	4019	Hire of Hall	£2,000
102	4021	Hospitality	£200
102	4022	Insurance	£13,000
102	4023	Training	£4,000
102	4024	Bank Charges	£0
102	4026	Conference	£0
102	4029	Information Service	£0
102	4030	Petty Cash	£0
102	4031	Protective Clothing	£500
102	4032	Publicity	£6,600
102	4036	Expenses Claims	£0
102	4041	Website	£300
102	4048	Civic Regalia	£0
102	4152	Quality Council Status	£0
102	4603	Water	£0
102	1011	Mug Sales	£0
102	1012	Photocopier use	-£5
Section 137 Grants			
120	4070	Section 137 Grants	£11,599
120	4072	NAGS	£0
Section 137			
125	4501	Friend of Freedom Award	£120
125	4504	Remembrance Wreath	£17
125	4505	Mayors Salver	£120
125		Council Photograph	£250
Admin Reserves			
130	1190	Interest Received	-£600
Grants			
131	4077	Old Gaol Funding	£3,000
131	4048	Community Centre Capital	£6,000
131	4085	Community Centre	£10,000
131	4096	All Weather Pitch	£400
131	4150	Film Place Funding	£1,000
131	4151	Freedom Parade	£0
Contingencies			
132	4086	Youth Centre	£5,000
132	4500	Contingencies	£15,000
Admin – Long Term			
133	4083	Capital Reserve	£0
133	4095	Flood Relief	£0
133		War Memorial	£10,000
Office Maintenance			
203	4058	Car Park	£0

203	4038	Computer Equipment	£2,150
203	4052	Heat Light Power	£2,750
203	4055	Alarm	£175
406	4025	Legal & Professional	£0
406	4047	Office Transfer	£900
406	4052	Heat Light Power	£0
406	4225	Rates	£0
406	4229	PWLB	£23,000
		COMMITTEE TOTAL	£332,582
Environment & Property			
201	4101	Seats and Bins	£2,500
201		Grit Bins	£2,250
201	4112	Environment Equipment	£2,600
201	1013	Hanging Baskets	£0
201		Community Service	£5,000
Roundabouts			
202	4108	Roundabout	£7,700
202	1051	Roundabout No 1	-£1,652
202	1052	Roundabout No 2	-£881
202	1053	Roundabout No 3	-£1,652
202	1054	Roundabout No 4	-£2,206
202	1056	Roundabout No 6	-£2,206
202	1057	Roundabout No 7	-£1,097
Maintenance			
203	4051	Repairs and Renewals	£0
203	4057	War Memorial	£0
203	4063	Vehicle Hire and Running	£5,750
203	4082	Allotments	£650
203	4102	Dog Bins	£6,500
203	4110	Street Furniture	£0
Devolved Services			
204	1017	Donations Grants	-£15,000
204	1018	Recharge	£0
Chandos Park			
401	4106	Play Area Maintenance	£500
401	4225	Rates	£0
401	4601	Repairs & Maintenance Fund	£3,000
401	4602	Electricity	£400
401	4603	Water	£600
401	4605	Horticultural Contract	£14,500
401	4610	Repair of Footpaths	£0
401	4616	Pavilion and Green	£0
401	1030	Bowls Income	-£500
401	1030	Tennis Court Rent	-£750
401	1036	Chandos Park Access	£0
Bourton Park			
402	4106	Play Area Maintenance	£2,000
402	4112	Environment Equipment	£0
402	4601	Repairs & Maintenance	£10,000
402	4604	River & Pond Maintenance	£3,000
402	4605	Horticultural Contract	£36,500
Cemetery			
403	4017	Subscriptions	£0
403	4034	PWLB Interest	£0

403	4225	Rates	£1,050
403	4601	Repairs & Maintenance Fund	£2,000
403	4602	Electricity	£550
403	4603	Water	£0
403	4605	Horticultural Contract	£16,200
403	4617	Memorial Testing	£0
403	4619	Extension to the Cemetery	£0
403	4620	Expenses re Burial Duties	£7,500
403	1031	Burial Fees - Vatable	£0
403	4041	Burial Fees	-£11,600
403	1043	Misc Income	£0
403	1044	Memorial Fund	£0
403	1045	Cemetery War Graves Comm	-£58
Chandos Park Toilets			
404	4225	Rates	£2,900
404	4612	Contractor Charge	£20,000
404	4620	Expenses re Burial Duties	£0
404	4921	Maintenance	£1,000
Railway Walk			
408	4019	Hire of Hall	£0
408	4120	BTCV Grant Payment	£2,500
408	4122	Tree Works	£1,000
Overn Crescent Garage			
409	4022	Insurance	£90
409	4053	Overn Crescent	£2,150
409	4053	Grenville Garage Rent	£650
409	4225	Rates	£875
409	4602	Electricity	£300
409	4603	Water	£200
Ken Tag Play Area			
410	4106	Play Area Maintenance	£500
410	4605	Horticultural Contract	£940
Cemetery Lodge			
411	4052	Heat Light Power	£0
411	4225	Rates	£1,600
411	4602	Electricity	£600
411	4603	Water	£0
411	4609	Expenses on Cemetery	£6,000
411	4622	Change of Use	£0
403	4034	PWLB Interest	£2,500
Plastic Bags			
412	1022	Green Buckingham Bags	£0
		COMMITTEE TOTAL	£136,953
Annual Events			
301	4019	Hire of Hall	£0
301	4045	Councillors Allowance	£0
301	4016	New Signs	£100
301	4079	Fair Trade Promotion	£50
301	4094	Youth Project	£2,500
301	4104	Town in Bloom	£7,500
301	4107	Pride of Place	£150
301	4115	River Rinse	£750
301	4201	Christmas Lights	£10,000
301	4136	Firework Display	£4,500

301	4203	Community Fair	£200
301	4203	Charter Fair	£0
301	4205	Christmas Parade	£2,500
301	4206	Week in the Park	£3,000
301	4208	Spring Festival	£3,700
301	4209	Traffic Orders for Events	£0
301	4201	Pancake Race	£150
301	4211	Band Jam	£2,800
301	4213	Buckingham Summer Festival	£0
301	4214	Teddy Bears Picnic	£200
301	4215	Events PA System	£500
301	4216	May Day Event	£60
301	4228	Entertainments	£520
301	4232	Barriers for Events	£100
301	1013	Hanging Baskets	-£450
301		Barriers and Signs	-£400
Street Market			
302	4017	Subscriptions	£475
302	4225	Rates	£4,000
302	4226	Supervisors	£1,250
302	4227	Advertisements	£0
302	4234	Market Entertainment	£0
302		Market Infrastructure and Promotion	£3,060
302	4229	Sundry Expenditure	£0
302	4233	Market Sub Group	£0
302	4602	Electricity	£0
302	1001	Street & Flea Market	£0
302		Street Market	-£25,700
302		Flea Market	-£4,300
302	1004	Farmers Market Rent	-£900
Twinning			
303	4260	Twinning	£2,000
		COMMITTEE TOTAL	£18,315
Planning			
601	4019	Hire of Hall	£0
601	4023	Training	£0
601	4042	Parish Plan	£0
601		Publications	£200
601		LDF/DPDPD process	£0
601		Vision and Design Statement	£1,000
		COMMITTEE TOTAL	£1,200
Earmarked Reserves			
901	9001	Insurance	£0
901	9002	Legal & Professional	£0
901	9003	Extension Legal	£101,915
901	9004	Conferences	£1,000
901	9005	Website & IT Provision	£2,000
901	9006	NAGS	£553
901	9007	Community Centre	£0
901	9007	Buckingham Community Centre	£0
901	9008	Capital Reserve	£90,000
901	9010	Flood Relief	£0

901	9011	War Memorial	£1,250
901	9012	Electric Feeder	£6,500
901	9013	Youth Projects	£2,262
901	9014	Town in Bloom	£4,000
901	9015	Charter Fairs	£1,465
901	9016	Barriers for Events	£0
901	9017	Play Area Maintenance	£6,161
901	9018	Repair of Footpaths	£31,000
901	9019	Memorial Testing	£1,900
901	9021	Parks Policy	£2,000
901	9020	Tree Survey/Maintenance	£4,500
901	9021	Parish Plan	£1,194
901	9023	Section 106	£8,803
901	9024	Circular Walk	£58,890
901		Green Buckingham	£270
		TOTAL	£325,663
Aylesbury Vale District Shortfall			
		TIC Grant	£17,000
		Buckingham Festival Fortnight	£4,000
		TOTAL	£21,000
		TOTAL FOR ALL COMMITTEES	£489,050
		INC AV RATE	£510,050

101/4001 Wages and Salaries – External: Members discussed the Officer Recommendation about employing two new members of external staff. Proposed by Cllr. Lehmann, seconded by Cllr. Newell and **AGREED** by 10 votes to 0 that the budget should be for £44,238 and that more information and a cost benefit analysis would need to be carried out.

101/4045 Mayors Allowance: Members discussed if more money was needed for the Mayors Allowance, however, after a brief discussion it was **AGREED** that it should stay the same for the forthcoming year.

120/4070 Grants – Section 137: Declarations of interest as per the Finance, Administration and Personnel Committee Meeting. Further it was proposed by Cllr. Whyte, seconded by Cllr. P. Collins and **AGREED** by 10 votes to 2 to keep the grants as agreed at the Finance, Administration and Personnel Committee Meeting.

132/4086 Youth Centre: Proposed by Cllr. Stuchbury, seconded by Cllr. Lehmann and **AGREED** by 9 votes to 0 to budget for £5,000

133 War Memorial: Members discussed how much should be budgeted for the War Memorial. **AGREED** by 7 votes to 6 to budget £10,000

201 Grit Bins: Proposed by Cllr. Whyte, seconded by Cllr. Newell and **AGREED** by 12 votes to 0 that a budget of £2,250 be included.

201/4112 Environment Equipment: Proposed by Cllr. Mordue, seconded by Cllr. G. Collins that the budget be £2,000. An amendment was proposed by Cllr. Stuchbury, seconded by Cllr. P. Collins that the budget be £3,000. A further amendment was proposed by Cllr. Try, seconded by Cllr. Whyte and **AGREED** by 8 votes to 5 that the budget be £2,600.

408/4120 BTCV Grant Payment: Proposed by Cllr. Newell, seconded by Cllr. Isham and **AGREED** by 9 votes to 0 that the budget be £2,500

301/4104 Christmas Lights: Proposed by Cllr. Stuchbury, seconded by Cllr. Newell that the budget be as per the Committee Recommendation (£11,000). An amendment was proposed by Cllr. Lehmann, seconded by Cllr. Hirons that the budget be as per the Officer Recommendation (£10,000) which was **AGREED** by 12 votes to 1.

301/4208 Spring Festival: Members discussed the funding for this event. Proposed by Cllr. Whyte, seconded by Cllr. Hirons that the budget be £2,800 (comparable to Band Jam). An amendment was proposed by Cllr. Stuchbury, seconded by Cllr. Newell that the budget be £3,700.

Proposed by Cllr. Stuchbury and seconded by Cllrs. Newell and P. Collins that a recorded vote be taken.

Cllrs. Stevens, Smith, Hirons, Whyte and Lehmann voted in favour of £2,800
Cllrs. Newell, Mordue, Try, Mahi, Bloomfield, P. Collins, Stuchbury and Isham voted against £2,800.

Having a budget of £2,800 was therefore **REJECTED** by 8 votes to 5.

Cllrs. Smith, Newell, Mordue, Try, Mahi, Bloomfield, P. Collins, Stuchbury and Isham voted in favour of £3,700
Cllr. Hirons voted against

Therefore it was **AGREED** by 9 votes to 1 that the budget be £3,700.

301/4228 Entertainments: Proposed by Cllr. Whyte, seconded by Cllr. Lehmann that the budget be £520. An amendment was proposed by Cllr. Stuchbury, seconded by Cllr. Newell that the budget be £1,000. A further amendment for £750 was proposed by Cllr. Try but was not seconded. Members **AGREED** by 8 votes to 5 to budget for £520.

303/4260 Twining: Proposed by Cllr. Mordue, seconded by Cllr. Try that the budget be £2,000. An amendment was proposed by Cllr. Lehmann that the budget be £1,000, however, this was not seconded. Members **AGREED** by 9 votes to 4 that the budget should be £2,000. Cllr. Lehmann's objection was noted.

901/9003 Extension Legal: Cllr. Lehmann wished his objection to the full costs of the project not being made known to the public. Members discussed the reasons for not making the full costs known, namely that it may enable tenderers to estimate expected costs and possibly inflate costs on the project.

901/9024 Circular Walk: Members **AGREED** that in the future the heading should be broken down and a report place before committee.

833/09 Precept 2010/11

Proposed by Cllr. P. Collins, seconded by Cllr. Stuchbury and **AGREED** that £12,950 be budgeted to be placed in General Reserve and that a precept be levied of £523,000 and that a press release be issued.

834/09 Chairman's Announcements

There were no announcements

Signed Date

Town Mayor