

Minutes of a meeting of the Full Council of Buckingham Town Council held on **Monday 11th January 2010** in Room MB1 in the Masons Building, University of Buckingham, Hunter Street, Buckingham at 7pm.

Present: Cllr. T Bloomfield
Cllr. H Cadd Town Mayor
Cllr. P. Collins
Cllr. P. Hirons
Cllr. D. Isham
Cllr. A. Mahi
Cllr. H. Mordue
Cllr. Ms. Newell
Cllr. M. Smith
Cllr. R. Stuchbury
Cllr. M. Try
Cllr. W. Whyte

In attendance: Mr. Christopher Wayman Deputy Town Clerk

788/09 Apologies for Absence

RESOLVED to note that there were apologies from Cllr. G. Loftus and Cllr. Mrs P Stevens.

789/09 Declarations of Interest

RESOLVED to note that Cllr. T. Bloomfield and Cllr. D. Isham declared a prejudicial interest in item 10 being respectively an employee and a committee member of the community centre.

790/09 Minutes

RESOLVED to receive the minutes and confirm the recommendations therein of the Full Council Meeting held on Monday 23rd November 2009 (**BTC/07/09**).

Councillors Mordue, Try and Collins arrived at the meeting.

791/09 Interim Minutes

RESOLVED to receive the minutes and confirm the recommendations therein of the Interim Council meeting held on Monday 21st December 2009 (**IM/05/09**).

Members asked if there was an update on the proposed AVDC budget cuts for the town; it was understood that the Cabinet was to meet on the 12th January, when it would be recommended that the proposed cuts to the toilet provision occur next year (2011/12).

792/09 Planning Committee

RESOLVED to receive the minutes and confirm the recommendations therein of the Planning Committee meetings held on Monday 30th November (**PL/09/09**) and 21st December 2009 (**PL/10/09**) whilst noting the date for the latter meeting appeared incorrectly on the agenda.

Proposed by Cllr. R Stuchbury, seconded by Cllr. M Smith, that the **RECOMMENDATION** from minute number **746/09 (PL/10/09)** be **AGREED** as follows:

The survey was not feasible without Town Council support. It was suggested that the quarterly Town Audit be suspended for the duration as much of the reporting was similar; it was hoped all Councillors would participate, and other groups could be involved such as the Buckingham Society, the Access group and the Buckingham Plan supporters. Training would be necessary; Members agreed the use of the training budget 601/4023 for room hire and refreshments. A Sunday in January was suggested. Individuals would collect the information for the Conservation Team to collate. The office commitment would amount to letters inviting the other groups to take part. To allay concern on the part of householders, there could be advice publicity in the paper and handbills put through doors in the areas surveyed.

Proposed by Cllr. Whyte, seconded by Cllr. Stuchbury and **RECOMMENDED** that this Council supports the Conservation Area study as described above.

793/09 Environment and Property Committee

RESOLVED to receive the minutes and confirm the recommendations therein of the Environment and Property Committee meeting held on 7th December 2009 (**EP/05/09**).

Members **AGREED** that War Memorial should be a designated a major project for the next year and be so budgeted, under minute **696/09**.

Cllr. Newell arrived at the meeting.

794/09 Town Centre and Events Committee

RESOLVED to receive the minutes and confirm the recommendations therein of the Town Centre Events Committee meeting held on Monday 14th December 2009 (**TCE/05/09**).

Members **AGREED** the **RECOMMENDATION** from minute number **710.4/09** as follows:

Proposed by Cllr. Smith, seconded by Cllr. Hirons, and **RECOMMENDED** that 10% of the previous year's market income be retained by the committee for the purposes of promoting the markets.

Cllr. W. Whyte requested a change to minute 710.7 as it gave the impression that Buckingham Heritage Trust is not a registered Charity, when in fact it is. Members **AGREED** that the minute should now read:

Existing criteria for booking the charity space in the Saturday market.

It was pointed out that fund-raising organisations are not always charities, though they may be linked to a charity – for example the Friends of the Old Gaol and various Church groups.

Proposed by Cllr. Mahi, seconded by Cllr. Newell, and **AGREED** that criterion 3 be changed to read "The stall can not promote an individual or business within the town *unless that business is directly associated with a registered charity.*" and criterion 4 to "Charity stalls are only ~~available~~ permitted at the Town Council's discretion."

Cllr Mahi arrived at the meeting

795/09 Finance, Administration and Personnel Committee

RESOLVED to receive the minutes and confirm the recommendations therein of the Finance, Administration and Personnel Committee meeting held on Monday 4th January 2010 (**FAP/05/09**)

Cllr. R. Stuchbury thanked the council for its support for the Buckingham Youth Centre whilst at the same time Buckinghamshire County Council reduces the money it gives to the centre. He expressed his hope that in the future the Town Council would continue to support the Youth Centre.

796/09 Deputy Town Clerk

Proposed by Cllr. Smith, seconded by Cllr. Stuchbury, that agenda item 23 be taken next. Following discussion over Standing Orders Cllr. Smith withdrew his motion.

Proposed by Cllr. Smith, seconded by Cllr. Stuchbury, that the Acting Town Clerk sits on the interview panel for the Deputy Town Clerk position.

Proposed by Cllr. Smith, seconded by Cllr. Newell, that a willingness to work towards a qualification in Local Government should be included in the "essential" section of the person specification for the post.

Proposed by Cllr. Try that the job description include updating the website and it also be included in the "desirable" skills and knowledge section of the person specification.

Members discussed if a clean driving licence should be in the "essential" section or the "desirable". Members **AGREED** that it should remain in the "desirable" section.

Proposed by Cllr. Smith that Deputy Town Clerk post be advertised in the same way as the Town Clerk position was.

Members **AGREED** the above by 11 votes to 0.

797/09 Community Centre Extension

Members **AGREED** to acknowledge the letter and that the matter be discussed by the Premises Committee.

ACTION DEPUTY TOWN CLERK/PREMISES COMMITTEE

798/09 Buckingham LAF – Community Issues

Members noted that the date of the workshop had been changed to the 18th February 2010. Members discussed the correspondence and agreed that the Buckingham Plan should form the basis for the response.

Members **AGREED** that the office should transfer the information from the Buckingham Plan into the response sheet and that Cllrs. Bloomfield, Collins and Stuchbury should meet to add any other concerns which have risen since the Buckingham Plan was published.

Further **AGREED** that Cllr. Smith and Cllr. Whyte attend the workshop.

**ACTION DEPUTY TOWN CLERK AND
CLLRS. BLOOMFIELD, COLLINS AND STUCHBURY**

799/09 Stowe – New Inn

Cllrs. Mordue, Cadd, Newell, Smith, Isham and Stuchbury would like to attend on the day, whilst Cllrs. Whyte and Hirons wish to attend but are unavailable on that day and Members **AGREED** to see if they could attend at a later date.

800/09 Coombe Hill Monument Appeal

Members discussed the relevance of this appeal to the townspeople of Buckingham. Cllr. Mordue stated that he would research the history of the monument and Buckingham's relationship with it to see if the Town Council should give money to it. Cllr. Mordue also agreed to contact BALC to seek clarification on making a donation.

ACTION CLLR. MORDUE

801/09 Mayoral Cards

Members discussed the need for mayoral cards and **AGREED** that this decision should be delegated to the Finance, Administration and Personnel Committee. A photographic competition was also suggested to choose a picture for a card.

802/09 Functions attended by the Town Mayor and Deputy Town Mayor

Members noted the information and noted that Cllr. Mordue also attended:
20/12/09 Buckingham Choral Society Carol Service
10/12/09 The Rotary Club Lunch
17/12/09 The Buckingham School Achievement Awards Evening

803/09 Reports from Representatives on Outside Bodies

Members **AGREED** to write to the Buckingham and Gawcott Charitable Trust to request if their minutes could be circulated with the Town Council agenda.

ACTION DEPUTY TOWN CLERK

Councillors queried the procedure for sitting as a Town Council Representative on outside bodies.

Proposed by Cllr. Whyte, seconded by Cllr. Smith, and **AGREED** that the procedure for sitting on outside bodies should be set out in Standing Orders.

Members requested that all meeting minutes be placed on the agenda. Members noted that the CPRE's newsletter should have been in the items for information and not circulated with the agenda; however, it was noted that the newsletter was asking if BTC want to be on the local board. Members **AGREED** to place the request on the next available Planning Committee agenda.

ACTION PLANNING COMMITTEE

804/09 Chairman's Announcements

The Mayor announced that BALC would be carrying out a consultation with the Town Council for BCC and it was agreed to place the selection of a representative on the next available agenda .

ACTION DEPUTY TOWN CLERK

805/09 Dates of next meetings

Special Meeting – Monday 18th January 2010
Interim Council – Monday 15th February 2010
Full Council – Monday 8th March 2010

Members noted Cllr. Isham's apologies for the 18th of January Special Meeting and for Interim Council on the 15th February.

Members noted Cllr. Whyte's apologies for the 18th of January Special Meeting

806/09 COMMITTEE IN PRIVATE SESSION

Exclusion of Public and Press

RESOLVED In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RESOLVED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

Signed Date

Town Mayor