



# BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,  
BUCKINGHAM. MK18 1RP

Telephone/Fax: (01280) 816 426

Email: [office@buckingham-tc.gov.uk](mailto:office@buckingham-tc.gov.uk)  
[www.buckingham-tc.gov.uk](http://www.buckingham-tc.gov.uk)



Monday 16th November 2009

Sir/Madam,

A meeting of the Full Council of Buckingham Town Council will be held on **Monday 23rd November 2009** at 7 p.m. in Room MB1 in the Masons Building, University of Buckingham, Hunter Street, Buckingham.

Christopher Wayman  
Deputy Town Clerk

Please note that the Full Council will be preceded by Public Question time in accordance with Standing Order 1.2, which will last for a maximum of 15 minutes.

## AGENDA

### 1. Apologies for Absence

Members are asked to receive apologies from members.

### 2. Declarations of Interest

To receive declarations of any personal or prejudicial interest in matters under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001.

### 3. Minutes

To receive the minutes and confirm the recommendations therein of the Full Council Meeting held on Monday 5th October 2009.

**Copy previously circulated BTC/06/09**

### 4. Interim Minutes

To receive the minutes and confirm the recommendations therein of the Interim Council meeting held on Monday 2nd November 2009.

**Copy previously circulated IM/04/09**

### 5. Planning Committee

To receive the minutes and confirm the recommendations therein of the Planning Committee meetings held on:

- Monday 12th October 2009

**Copy previously circulated PL/07/09**



- Monday 2nd November 2009

**Copy previously circulated PL/08/09**

## **6. Environment and Property Committee**

To receive the minutes and confirm the recommendations therein of the Environment and Property Committee meeting held on Monday 19th October 2009.

**Copy previously circulated EP/04/09**

## **7. Town Centre and Events Committee**

To receive the minutes and confirm the recommendations therein of the Town Centre and Events Committee meeting held on Monday 26th October 2009.

**Copy previously circulated TCE/04/09**

## **8. Finance, Administration and Personnel Committee**

To receive the minutes and confirm the recommendations therein of the Finance, Administration and Personnel Committee meeting held on Monday 9th November 2009.

**Copy previously circulated FAP/04/09**

## **9. Parks Policy Group Minutes**

To receive the minutes and confirm the recommendations therein of the Parks Policy Group meeting held on Wednesday 14th October 2009.

**Copy previously circulated PP/03/09**

## **10. Council and Committee Meetings**

To receive and make a decision on the collated responses from correspondence on venue hire for meetings.

**Appendix A**

## **11. Flooding**

To receive information from the Flood Meeting which took place on Thursday 15th October in Buckingham Community Centre.

**Appendix B**

To review the flood maps for Buckingham and recommend any changes.

## **12. Armed Forces Day**

To decide if the Town Council should host an Armed Forces Day in 2010 and if the day should become an annual event.

In 2010 the Armed Forces Day is scheduled to take place on Sunday 27th June 2009.

## **13. Community Governance Review**

To receive correspondence from AVDC and agree any action

**Appendix C**

## **14. Aylesbury Vale Estates (AVE)**

To receive correspondence from AVDC regarding AVE and agree any action.

**Appendix D**

## 15. W.I. Banner

To receive correspondence from Buckingham W.I. regarding the their banner

**Appendix E**

## 16. Car Parking

To receive the notes of the meeting with Stephen Harding from AVDC regarding proposed changes to Cornwall's Meadow Car Park.

**Appendix F**

To agree a future policy with regard to charging in Cornwall's Meadow Car Park.

## 17. Functions attended by the Town Mayor and Deputy Town Mayor

Members are asked to note the report on the functions attended by the Town Mayor and the Deputy Town Mayor since the last meeting of Full Council.

**Appendix G**

## 18. Reports from Representatives on Outside Bodies

Members are asked to note the reports listed below from representatives on outside bodies:

- Buckingham Twinning Association - 7th October 2009 **Appendix H**
- Buckingham Twinning Association – 4th November 2009 **Appendix I**
- BCWP – 21st July 2009 **Appendix J**
- BALC County Executive Officer's Report – October 2009 **Appendix K**
- Buckingham Community Centre – Management Committee meeting minutes and the Building Sub-Committee meeting minutes of meetings both held on the 24th September 2009 **Appendix L**
- The Buckingham Society – AGM Agenda – 26th November 2009 **Appendix M**

Members are asked to note that the following is available in the Town Council Office for viewing

- Buckingham Twinning Association Newsletter
- Clerks and Council's Direct
- Options – Well Street Centre Newsletter
- The AVDC Standards Committee Agenda

## 19. Chairman's Announcements

**20. Date of the next meeting:** Interim Council - Monday 21st December 2009  
Full Council - Monday 11th January 2010

## 21. COMMITTEE IN PRIVATE SESSION

### Exclusion of Public and Press

**RECOMMENDED** In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

**22. Confidential Minutes of the Town Council meeting held on Monday 5th October 2009.**

**23. Confidential Minutes of the Premises Committee meeting held on Tuesday 1st September 2009.**

- 24. Confidential Minutes of the Premises Committee meeting held on Monday 9th November 2009**
- 25. Confidential Minutes of the Finance, Administration and Personnel Committee held on Monday 9th November 2009.**
- 26. Updated Extension Budget**
- 27. Recommendation from the Premises Committee Meeting held on Monday 9th November 2009**