



BUCKINGHAM TOWN COUNCIL

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Town Clerk: Anne L. Wilson BA (Hons) FILCM AIH



Monday 28th September 2009

Sir/Madam,

A meeting of the Full Council of Buckingham Town Council will be held on **Monday 5th October 2009** at 7 p.m. in Room MB1 in the Masons Building, University of Buckingham, Hunter Street, Buckingham.

Anne Wilson
Town Clerk

Please note that the Full Council will be preceded by Public Question time in accordance with Standing Order 1.2, which will last for a maximum of 15 minutes.

AGENDA

1. Apologies for Absence

Members are asked to receive apologies from members.

2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001.

3. Minutes

To receive the minutes and confirm the recommendations therein of the Full Council Meeting held on Monday 17th August 2009.

Copy previously circulated BTC/05/09

4. Interim Minutes

To receive the minutes and confirm the recommendations therein of the Interim Council meeting held on Monday 14th September 2009.

Copy previously circulated IM/03/09

5. **Planning Committee**

To receive the minutes and confirm the recommendations therein of the Planning Committee meetings held on:

- Monday 24th August 2009
- Monday 14th September 2009

Copy previously circulated PL/05/09

Copy previously circulated PL/06/09

6. **Environment and Property Committee**

To receive the minutes and confirm the recommendations therein of the Environment and Property Committee meeting held on Monday 1st September 2009.

Copy previously circulated EP/03/09

7. **Events Committee**

To receive the minutes and confirm the recommendations therein of the Events Committee meeting held on Monday 7th September 2009.

Copy previously circulated ETC/03/09

8. **Finance and Administration**

To receive the minutes and confirm the recommendations therein of the Finance, Administration and Personnel Committee meeting held on Monday 21st September 2009.

Copy previously circulated FAP/03/09

9. **Council and Committee Meetings**

Councillor Lehmann has asked that this item be placed on the agenda and proposes that:

'This Council engages in meaningful discussions with the Management Committee of the Community Centre with a view to the possibility of securing its 'small hall' for Council and committee meetings on a long term basis, accepting that those meeting can be held on any day from Monday to Friday'

10. **Extending the Office Accommodation**

Councillor Lehmann has asked that this item be placed on the agenda and proposes that:

'This Council investigates the possibility of extending the Council's office accommodation by building on the grass/shrubs area adjacent to the door to the offices, if this area is not possibly restricted by right of way issues affecting other parts of the area between the Council offices and Waitrose'

11. **Aylesbury Vale Advantage**

Councillor Smith, Councillor Whyte and the Town Clerk have met with Ben Rushton who is working with Aylesbury Vale Advantage to look at the proposals suggested by Council for projects that could fulfil the criteria set out within the funding for this financial year.

Members are therefore asked to consider the attached report and agree the way forward.

Copy attached Appendix A

12. Recommendation from the Planning Committee Meeting held on the 27th July 2009

Proposed by Cllr. Smith, seconded by Cllr. Stuchbury, and **RECOMMENDED** that this Council expresses disappointment that the Mayor and other District Councillors, despite their supportive comments to the Town Council respecting the LDF, nevertheless voted against the proposal to incorporate the same proposals during a debate at AVDC on 25th February 2009; given the importance of the omissions in the LDF to the people of Buckingham, this Council invites the said Councillors to provide their reasons for opposing the AVDC motion.

Minute no.: 341/09 of the 17th August 2009 read: Unanimously **RESOLVED** that the Town Clerk would write to all the District Councillors representing Buckingham asking for their comments as this would give each of them an equal opportunity to respond.

Members are asked to note that to date one response has been received in which more information and papers were requested.

13. Recommendation from the Planning Committee Meeting held on the 14th September 2009

The minute reads: 441/09 TRANSPORT

The Chairman had been in correspondence with BCC Transportation.

Members discussed whether the Town Council should facilitate the formation of a new Transport Users Group in the north of the county.

A fee levied on each participating parish could cover room hire and secretarial assistance; it was to be hoped that other parishes would take over the lead and provide a Chairman and secretary. A representative of the main bus operator would also be an advantage.

Proposed by Cllr. Smith, seconded by Cllr. Whyte, and **RECOMMENDED** that the Town Council initiate a Buckingham & District Transport Users Group by calling a meeting, organising a room, and contacting all adjacent parishes.

Members are asked to accept the recommendation from the Planning Committee.

14. Appointment and makeup of Committees

Minute no. : 170/09 states as part of it 'The Town Clerk was asked to bring back item no. 17 from the Parish Town and Community Councils topic note "Terms of Reference" to the next Full Council meeting in conjunction with the Council's Standing Orders'.

Members are asked to note that the Town Clerk has begun drafting revised Standing Orders to incorporate the role of the Deputy Mayor and the Terms of Reference will be looked along side this.

15. Transport Symposium

The Buckinghamshire County Council and Aylesbury Vale Local Strategic Partnership are seeking views on the proposals for the New Local Transport Plan 3 (2011-2026). On the 13th October there is the opportunity to meet with Senior Executives from the Transport for Buckinghamshire Department of BCC at either 7.45 a.m. – 10 a.m. or 5.00 p.m. – 7. 30 p.m. in Aylesbury.

Members are asked to confirm whether they would like to attend either of these presentations.

Information attached Appendix B

16. Aylesbury Vale District Council – Gambling Act – Licensing Policy

Members are asked to consider the attached consultation on a revision of the AVDC Licensing Policy.

Copy attached Appendix C

17. Consultation on Amendments to Statutory Main River Map: Buckingham Town Council

Members are asked to consider the attached letter and map with regard to the proposed amendments to Statutory Main River Map.

Copy attached Appendix D

18. Flood Prevention

Members are asked to consider the attached e mails with regard to the Ford in Ford Street, Buckingham and associated works.

Copy attached Appendix E

19. Town Council Newsletter

Members are asked to consider the attached report from the Town Clerk with regard to the Autumn newsletter of the Town Council.

Copy attached TC/47/09

20. Town Council Photo

Councillor Stuchbury proposes that the Town Council considers having a new photo for the whole Council and the Town Clerk taken as it is several years since one has been done.

21. Purple Flag Launch

Members are asked to consider the attached paperwork on the opportunity for the Town Council obtaining a Purple Flag Award to recognise excellence in the management of entertainment and hospitality in Town and City Centres.

Copy attached Appendix F

22. Coach Parking

Councillor Stuchbury will give a verbal update on the current situation with regard to coach parking and coach parking signage in the town.

23. Letter from Mr Weil

Members are asked to consider the letter from Mr Weil.

Copy attached Appendix G

24. National Association of Local Councils (NALC)

- **NALC Conference Report**

Members are asked to note the attached report from the Town Clerk who attended the NALC Annual Conference on the 4th and 5th September 2009.

Copy attached Appendix H

- **Nomination for Membership of the NALC Larger Local Councils' Committee 2009-11**

Members are asked to consider whether they would like to nominate a member onto the Committee

Information Appendix I

25. Functions attended by the Town Mayor and Deputy Town Mayor

Members are asked to note the report on the functions attended by the Town Mayor and the Deputy Town Mayor since the last meeting of Full Council.

Copy attached Appendix J

26. Reports from Representatives on Outside Bodies

Members are asked to note the reports listed below from representatives on outside bodies:

- Buckingham Twinning Association - 2nd September 2009 **Copy attached Appendix K**
- Buckingham and Maids Moreton Neighbourhood Action Group - 29th July 2009 **Copy attached Appendix L**
- Buckingham Community Centre – Management Committee meeting minutes and the Building Sub-Committee meeting minutes of meetings both held on the 23rd July 2009 **Copies attached Appendix M**

27. Host for the 2010 Action for Markets Town Annual Convention (AMT)

With their twelfth Annual Market Towns Convention '**Beyond the Recession**' in Melton Mowbray on 13th-14th October - see full programme on: <http://towns.org.uk/files/convention-programme-0809.pdf> Action for Market Towns are keen to consider arrangements for our next Convention in 2010. With this in mind, they are asking for members' expressions of interest in hosting the AMT National Convention in September or October 2010. Closing date Monday 2nd November 2009.

Hosting the National Convention provides an opportunity to raise the profile of both your town and wider region to a national audience, attracting over £100,000 of local spend in the host town. It also provides a marvellous opportunity to have a leading role in networking and sharing good practice between towns.

28. Chairman's Announcements

- 29. Date of the next meeting:** Interim Council - Monday 2nd November 2009
Full Council - Monday 23rd November 2009

30. COMMITTEE IN PRIVATE SESSION

Exclusion of Public and Press

RECOMMENDED In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

31. Confidential Minutes of the Town Council meeting held on Monday 17th August 2009.

32. Confidential Minutes of the Environment and Property Committee meeting held on Monday 1st September 2009.

33. Confidential Minutes of the Finance, Administration and Personnel Committee held on Monday 21st September 2009.

34. Six Month Review

35. Proposed Variation to the Deed of Easement 6th March 1989