

Tuesday 14 July 2009

Sir/Madam,

A meeting of the Town Centre and Events Committee of Buckingham Town Council will be held on **Monday 20th July 2009** at 7 p.m. in Room MB1 in the Masons Building, University of Buckingham, Hunter Street, Buckingham.

Anne Wilson
Town Clerk

Please note that the meeting of the Town Centre and Events Committee will be preceded by Public Question time in accordance with Standing Order 1.2, which will last for a maximum of 15 minutes.

AGENDA

1. Apologies for Absence

Members are asked to receive apologies from members.

2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001.

3. Minutes

To receive the minutes of the Meeting held on Monday 1st June 2009, ratified on 29th June 2009.

Copy previously circulated

4. Action Reports

To receive action reports and updates

Appendix A

5. Reports from the Cllr. Mordue

To receive verbal reports from the Deputy Mayor on the following

5.1 Extended Services

5.2 Armed Forces Day 2010

5.3 Twinning Visit 2010

6. Event Reviews

6.1. To receive a verbal review of the Best Dressed Bear (20th June)

6.2. To receive a report on the Teddy Bear's Picnic (21st June)

TC/15/09TCE

6.3. To receive a verbal review of Buckingham Town Council (4th July – 19th July)

(a) To agree to arrange a meeting with Aylesbury Vale District Council regarding the budget for 2010

(b) To agree to arrange a meeting with the participants of the Festival Fortnight to take place after the meeting with AVDC

(c) To agree the cost of £300 to sponsor "Caledon" as part of the Buckingham Festival Fortnight

7. Music in the Market

To receive the notes from the follow up meeting which took place on the 24th May 2009.

Appendix B

8. EVENTS - to receive updates on

8.1. Buckingham in Bloom

8.2. Band Jam 30th August - Cllr. Stuchbury

8.3. River Rinse 13th September & 11th October – Cllrs. Newell & Bloomfield

To agree the sections of the river for it take place

8.4. Charter Fair 17th & 24th October – Cllr. Stuchbury

(a) To receive a report of the meeting with Nichols Amusements

TC/16/09TCE

(b) To agree to arrange a meeting with Nichols Amusements and the Police to discuss the Charter Fair

8.5. Fireworks Display 31st October – Cllr. Mahi

(a) To discuss if the Best Dressed Guy Competition should be Halloween themed

(b) To receive the quotation from Pa-Boom for carrying out the Fireworks Display

Pa-Boom will carry out a 10 minute show for a cost of £2,600

Or an 8 minute show for a cost of £2,400

(c) To receive the quotation from Paragon Tool Hire for the generator and lights for the display

Appendix C

8.6. Remembrance Parade 8th November

To receive a report on the Remembrance Parade

TC/17/09TCE

8.7. Christmas Lights 28th November Lights switch on

(a) To receive a verbal report on the feeder pillar

(b) To discuss future provision of Christmas Lights

(c) To confirm the installation date for this year and the costs for the annual safety check of stored lights

8.8. Christmas Parade 12th December

(a) To discuss the committee's representation on the Christmas Parade Committee

(b) To discuss ways of marking the 25th Anniversary

(c) To agree to request contact details of participants for the Christmas Parade

8.9. To agree Councillor cover for each of the above

9. PARKING

9.1. To receive an update on coach parking signage.

9.2. To receive an update on car parking in the town.

9.3. To discuss the lack of response from AVDC on parking charges for Cornwall's Meadow Car Park and recommend a way forward.

10. Literary Prize

To receive a verbal update on the Literary Prize's progress.

11. Hanging Baskets and Planters

To receive an update regarding the Hanging Baskets and Planters for next year – Cllrs. Bloomfield & Newell

12. Staffing at Events

To receive a report on staffing levels at events

TC/18/09/TCE

13. Traders' Association

13.1. To receive an update from the Traders' Association.

13.2. To receive notes of the Traders' Association Meeting on the 16th June 2009

Appendix D

14. Youth Projects

14.1. To receive a verbal report on Youth Projects – Cllrs. Stuchbury and Newell

14.2. To receive a verbal update on the progression of the Youth Council – Deputy Town Clerk

14.3. To receive correspondence from John Bercow MP regarding Local Democracy Week

Appendix E

14.4. To receive a verbal report on Tree Planting – Cllr. Stuchbury

15. Events Banner
To agree expenditure from 301/4078 New Signs to purchase a new Town Council Events Banner as the previous one has disappeared. The amount of budgeted at precept was £1575

16. 2009 Best Kept Village
To receive the results of The 2009 Best Kept Villages in Bucks

Appendix F

17. Markets
16.1. To receive a report on the Town Council's Markets.

TC/19/09/TCE

16.2. To receive a report on the NAMBA course on "Street Trading and the London Local Authorities Act 1990

Appendix G

18. Budgets
To receive the current Town Centre & Events budgets

Appendix H

The earmarked reserves for this Committee are as follows:

Feeder Pillar	£6,500
Youth Projects	£2,262
Town in Bloom	£4,000
Charter Fair	£1,000
Barriers for Events	£1,000

19. News releases
To agree any news releases and ask the Town Clerk to arrange press and TV dates as necessary

20. Chairman's Announcements

21. Dates of the next meetings:
Events Committee Meeting - 7th September 2009;

To:

Cllr. T. Bloomfield
Cllr. H. Cadd (Mayor)
Cllr. P. Desorgher
Cllr. P. Hirons
Cllr. D. Isham
Cllr. A. Mahi
Cllr. R. Newell
Cllr. M. Smith
Cllr. P. Stevens
Cllr. R. Stuchbury (Chairman)

Ms. T. Lightfoot
(Buckingham Traders' Association)