

Minutes of the meeting of the Interim Council of Buckingham Town Council on **Monday 8th June 2009** in Room MB1 in the Masons Building, University of Buckingham, Hunter Street, Buckingham.

Present: Cllr. H Cadd – Town Mayor
Cllr. Mrs G Collins
Cllr. P. Collins
Cllr. Mrs P. Desorgher
Cllr. P. Hirons
Cllr. D Isham
Cllr. R. Lehmann
Cllr. M. Smith
Cllr. Mrs P. Stevens
Cllr. R. Stuchbury
Cllr. M. Try
Cllr. W. Whyte

Also Present: Anne Wilson - Town Clerk

112/09 Apologies for Absence

RESOLVED that apologies were received from Cllr. H. Mordue, Cllr. T. Bloomfield and Cllr. Ms R. Newell.

113/09 Declarations of Interest

RESOLVED that declarations of interest were received from:

- Cllr. H. Cadd – Agenda item no. 5 – as he is on the Licensing and Planning Committees at AVDC
- Cllr. D. Isham - Agenda item no. 5 – as he is on the Planning Committee at AVDC
- Cllr. M. Smith – Agenda item no.: 4 – as he is a Trustee of the Old Gaol
- Cllr. W. Whyte – Agenda item no.: 4 – as he is a Trustee of the Old Gaol

114/09 Annual Report and Newsletter

Members felt that the draft Annual Report and newsletter formed a good basis for a final document to be circulated throughout the town. Members noted that the Annual Report was legally required to be distributed by the 30th June and therefore the Council was working to a tight timescale.

RESOLVED that the Town Clerk together with Cllr. Smith and the Town Mayor work on a final document for issuing.

FURTHER RESOLVED that the Town Council accept the quote from Northward Press for £320.00 for 5200 A4 4 page 2 colour document on 150 GSM gloss art paper.

Members felt that these publications should be improved in quality in future editions. The Town Clerk stated that she had some ideas about how the Town Council could improve the publication in the future.

Councillor Lehmann left the meeting

115/09 Old Gaol Payments

Members felt quite strongly that it should not be the responsibility of the Town Council to make the payments for the staff at the Old Gaol bringing in an income of £20 per month to the Town Council, even though the Town Council would have been refunded for the payments by the Old Gaol. It was felt that any liability could be absolved if the Town Council worked with the Old Gaol in line with the resolution below.

RESOLVED that the Town Council assist the Old Gaol with the payment to their staff free of charge by doing the wages calculation and giving the Old Gaol the figures to enable them to pay their staff and the Inland Revenue themselves.

116/09 Pizza 2 U, 25 Hillcrest Way Buckingham – Licensing Act 2003 Notice of Hearing

RESOLVED that Members noted the paperwork with regard to the licensing application for Pizza 2U and also that a new planning application had just been received at the Council to enable them to sell takeaway pizzas.

FURTHER RESOLVED that Councillor Hirons and the Town Clerk would attend the hearing due to be held on 7th July 2009 with regard to a license for the above premises to speak at the hearing.

117/09 Weston Project

RESOLVED that members felt although the project sounded very interesting that this project was probably something outside the remit of the Town Council and may duplicate existing provision in the town.

RESOLVED that the Town Mayor, the Town Clerk and Cllr. Mordue arrange to meet with Lionel Weston and his colleagues to assist them with the finding of funding support for a Social Provision project in the Town and also assist with any suggestions of where and how a building could be found.

118/09 Lease of Town Council Vehicle

RESOLVED that subject to the following information being confirmed that Cllr. Smith and the Town Clerk finalise the leasing of a vehicle for the Town Council. Some members were concerned about the necessity for a tipper and the servicing or the breaking down of this part of a vehicle but members generally felt that a tipper would be beneficial and that the limited use it may get would not cause too many difficulties. The Town Council staff would just need to be trained in how to use the tipper safely.

The Town Clerk was asked to find out the following information:

- Whether a vehicle excise licence is included in the OVL quote
- Whether tyre replacement is included (except for punctures) in the OVL like the Arval quote

FURTHER RESOLVED that the Town Council would insure the vehicle with Zurich, the current Town Council insurers (to keep all the Town Council's insurance under one umbrella) at a cost of £853.23 per annum with a £250 excess.

This covers:

- Fully comprehensive cover
- Windscreen replacement cover
- All Town Council employees and Councillors can drive the vehicle if they have a full licence
- No additional cost for an officer to take the vehicle home at night
- That the vehicle would be parked on a driveway or in the road at night and not housed/locked away each evening

119/09 Date of next Meeting: Monday 27th July 2009

120/09 COMMITTEE IN PRIVATE SESSION

Exclusion of Public and Press

RESOLVED that

In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RESOLVED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

Signed Date

COMMITTEE IN PRIVATE SESSION

BUCKINGHAM TOWN COUNCIL

INTERIM TOWN COUNCIL MEETING

MONDAY 8TH JUNE 2009

121/09 Six Month Review

RESOLVED that following the six month probation period of the Deputy Town Clerk that the Town Council was pleased to be able to offer:

- A permanent appointment as Deputy Town Clerk
- An additional increment –SPC24 – in recognition of him passing CILCA to be backdated to the 1st June

Members thanked Chris Wayman, Deputy Town Clerk for all his hard work to date but acknowledged his lack of experience and knowledge in Local Government. Members agreed that this could be learnt as he went along. The Town Clerk said she was happy to help him with this and ensure his continued professional development which had been discussed at his review.

FURTHER RESOLVED that the Town Clerk would write a press release with regard to Chris's permanent appointment and include his passing of CILCA as that was not published last time a press release was submitted on his success.

Signed Date