

Minutes of a meeting of the **Town Centre and Events Committee** of Buckingham Town Council held on **Monday 1<sup>st</sup> June 2009** in Room MB1 in the Masons Building, University of Buckingham, Hunter Street, Buckingham at 7pm.

**Present:** Cllr. H. Cadd - Mayor  
Cllr. Mrs P. Desorgher  
Cllr. D. Isham  
Cllr. A. Mahi  
Cllr. Ms. R. Newell  
Cllr. M. Smith  
Cllr. Mrs. P. Stevens  
Cllr. R. Stuchbury  
Ms. T. Lightfoot – Buckingham Traders Association

**Also present:** Anne Wilson - Town Clerk  
Chris Wayman – Deputy Town Clerk  
Mr. R. Hallows – The Swan and Pen

#### **81/09 ELECTION OF CHAIRMAN**

Proposed by Cllr. Isham, seconded by Cllr. Newell, and **AGREED** that Cllr. Stuchbury be the Chairman of the Town Centre and Events Committee for the municipal year 2009/2010.

#### **82/09 ELECTION OF VICE-CHAIRMAN**

Proposed by Cllr. Desorgher, seconded by Cllr. Isham, and **AGREED** that Cllr. Newell be the Vice-Chairman of the Town Centre and Events Committee for the municipal year 2009/2010.

*Proposed by Cllr. Cadd, seconded by Cllr. Stuchbury and **AGREED** to move Agenda Item 3 Election of a Market Co-ordinator to before Agenda Item 18.*

#### **83/09 APOLOGIES FOR ABSENCE**

Members **AGREED** to note apologies from Councillors Bloomfield and Hiron.

#### **84/09 DECLARATIONS OF INTEREST**

No declarations of interest were received.

#### **85/09 MINUTES**

Members **AGREED** to receive the minutes of the Events Committee meeting held on the 14<sup>th</sup> April 2009 and approved at Full Council on the 11<sup>th</sup> May 2009.

## **86/09                      ACTION REPORT**

Members **AGREED** to contact Nic Brennan regarding the Extended Services meeting.

**ACTION DEPUTY TOWN CLERK**

Proposed by Cllr. Stuchbury, seconded by Cllr. Isham and **AGREED** to re-issue the press release regarding the Deputy Town Clerk obtaining the CiLCA qualification.

**ACTION TOWN CLERK**

## **87/09                      BUCKINGHAM LITERARY PRIZE**

Proposed by Cllr. Smith, seconded by Cllr. Isham and **AGREED** to **RECOMMEND** to Full Council that Buckingham Town Council supports in principle the Buckingham Literary Prize.

*Proposed by Cllr. Isham, seconded by Cllr. Newell and **AGREED** to suspend Standing Orders in order for Mr. Hallows to address the meeting.*

Mr. Hallows gave a brief presentation on the proposed Buckingham Literary Prize. The aim of the prize would be primarily to promote literature; however, it is also hoped that it could steadily grow and become an event which attracts visitors into the town. Help has been agreed in principle from Buckingham University and Library Services. It is hoped that the competition would take place near the end of this year. It was suggested that Mr. Hallows talk with Extended Services and see if there is any help they can give and to talk to Buckingham Heritage Trust and see if they would be willing to help.

*Proposed by Cllr. Isham, seconded by Cllr. Newell, and **AGREED** to reinstate Standing Orders.*

Members thanked Mr. Hallows for attending and **AGREED** to pass on the details of the Extended Services Coordinator to Mr. Hallows.

**ACTION DEPUTY TOWN CLERK**

## **88/09                      EVENT REVIEWS**

### 88.1/09 May Day

The Chairman thanked the Members and staff who attended the event; on the whole the event went very well though unfortunately there were fewer schools taking part this year. It is hoped more will attend next year.

### 88.2/09 Freedom Parade

Members **AGREED** to defer this item.

### 88.3/09 Music in the Market

The Chairman thanked the Town Council staff and Cllrs. Mahi and Smith for their help during the day. The Chairman explained that there has been a follow-up meeting with the Acoustic Club and that the notes of that meeting would be brought to the next meeting. The issue of the British Heart Foundation leaving their refuse on the street was raised. A heated discussion between Councillors and the Town Clerk took place regarding the notes for the follow-up meeting.

*Cllr. Stevens raised a point of order that the Town Clerk should not be a part of the meeting or discussions unless asked.*

The Town Clerk accused the Chairman of undermining her. The Chairman said he did not wish to cause offence and reminded the Town Clerk that she was not the Clerk to the meeting.

Members **AGREED** that a further meeting could be called to resolve matters after the Chairman had seen the notes and they had been passed on to the Buckingham Acoustic Club.

### 89/09 YOUTH PROJECTS

The Chairman reminded Members that they had already agreed to hold a youth drama and art project this year [Minute Number 701.1 14<sup>th</sup> April 2009]. The Town Clerk asked Members to note that letters had been sent to the schools but so far no replies had been received. Members **AGREED** that the Chairman and the Town Clerk discuss the matter after the meeting

#### **ACTION TOWN CLERK/CHAIRMAN**

Cllr. Newell had not been able to progress the youth dance initiative, however she would report back to the next meeting.

The idea of tree planting had been informally progressed with possible sites identified at Maids Moreton Avenue and Berties' Walk.

### 90/09 BUCKINGHAM BAG GROUP – FROM CANVAS BAGS TO THE WIDER ENVIRONMENT

Cllr. Smith reported that £300 was still outstanding from the Buckingham Bag Project; however, this has been earmarked for biodegradable dog poop scoopers. The group are also looking at undertaking a Buckingham Green Fair, hoping to begin later this year at the Old Gaol, where the pooper scoopers could be handed out.

Proposed by Cllr. Isham, seconded by Cllr. Stevens, and **AGREED** that the Town Centre and Events Committee of Buckingham Town Council supports the idea in principle.

## **91/09                      THEATRE IN THE VILLAGES**

Proposed by Cllr. Desorgher, seconded by Cllr. Newell and **AGREED** that details would be passed to the Old Gaolers.

Proposed by Cllr. Smith, seconded by Cllr. Isham and **AGREED** to publicise this on the plasma screen.

**ACTION DEPUTY TOWN CLERK**

## **92/09                      PARKING**

### **92.1/09 Coach Parking**

Members noted that Cllr. Newell's story on coach parking was featured on the front page of the Buckingham and Winslow Advertiser on the 22<sup>nd</sup> May 2009.

Members discussed funding for the coach parking signs and felt that at the Buckingham Partnership meeting in May Aylesbury Vale District Council gave the impression they would fund signs. Members also noted that maps are going to be produced with the new coach parking marked on.

Members **AGREED** that the Town Clerk should chase up the production of the maps and clarify a timescale for the introduction of coach parking signs.

**ACTION TOWN CLERK**

### **92.2/09 Town Centre Parking**

Members were upset that Aylesbury Vale District Council had not arranged for another meeting on Car Parking Charges to take place. Members recognised that there were two issues here, one regarding the number of parking spaces and the second regarding parking charges.

Cllr. Desorgher raised the issue of a lack of disabled car parking in the Town Centre and suggested that the area outside the old Woolworths shop could be turned into disabled car parking.

Proposed by Cllr. Smith, seconded by Cllr. Stevens, that a **RECOMMENDATION** go before Interim Council that a meeting be organised urgently regarding car parking charges for Buckingham.

Proposed by Cllr. Cadd, seconded by Cllr. Mahi and **AGREED** by 7 votes to 0 that we write to the Chief Executive of Aylesbury Vale District Council asking for a timely response to the request for a meeting.

## **93/09 TRADERS ASSOCIATION**

### **93.1/09 Update from Traders Association**

Ms. Lightfoot explained that the brochure will hopefully be ready for the 10<sup>th</sup> June and may be circulated in the local papers.

The 20% off initiative had been a success and was publicised well in all the local papers. It is hoped to get more national coverage in future weeks.

Proposed by Cllr. Isham, seconded by Cllr. Stevens, and **AGREED** that Cllr. Newell represent the Town Centre and Events Committee at the Buckingham Traders Association meeting on the 2<sup>nd</sup> June.

Members **AGREED** that A5 leaflets detailing the events for the year be produced in-house and be distributed to the shops.

**ACTION TOWN CLERK**

### **93.2/09 Receive notes of meeting with the retailers**

Members **AGREED** the notes of the meeting with retailers on the 16<sup>th</sup> April 2009.

## **94/09 TOWN GUIDE**

Proposed by Cllr. Smith, seconded by Cllr. Isham and **AGREED** that as the traders were producing a brochure there was no need for a Town Guide this year.

## **95/09 EVENTS**

### **95.1/09 Teddy Bears Picnic**

Members noted that Mrs. Bloomfield and Mrs. Wayman will be judging the Best Dressed Teddy Competition the day before the Teddy Bears Picnic.

Members **AGREED** to formally invite the Town Mayor to the Teddy's Bears Picnic.

**ACTION DEPUTY TOWN CLERK**

### **95.2/09 Buckingham Festival Fortnight**

Members **AGREED** the notes of the Festival Fortnight meetings of the 1<sup>st</sup> April 2009 and the 6<sup>th</sup> May 2009.

Members looked at the draft Festival Fortnight leaflet and wished to see the Fairtrade Town logo on the front cover and event times included where missing.

The Chairman asked Members if they were available to help collect ticket money for the Band Jam night on Saturday 18<sup>th</sup> July. Unfortunately none of the Members could commit. Members **AGREED** for all the Councillors to be contacted to see if available.

**ACTION DEPUTY TOWN CLERK**

Proposed by Cllr. Isham, seconded by Cllr. Newell, and **AGREED** that if no Councillors were available then a member of staff would be asked to collect the money and that the cost for this would be charged back to Aylesbury Vale District Council.

#### 95.3/09 Buckingham in Bloom

Members **AGREED** that Cllrs. Newell and Desorgher would help with this event.

#### 95.4/09 Band Jam

The Chairman gave a brief report, saying that the final list of musicians was nearly complete and that a caterer and an ice cream van would be booked for Band Jam.

Members **AGREED** that a caterer and ice cream van would be booked asking for 30% of their takings as payment.

**ACTION DEPUTY TOWN CLERK**

#### 95.5/09 River Rinse

Members **AGREED** that Cllrs. Newell and Bloomfield would select an area for each river rinse.

If the area is within Bourton Park or the Heartland then the Friends of Bourton Park and the Heartlands have indicated that they will help.

**ACTION CLLR. BLOOMFIELD AND CLLR. NEWELL**

#### 95.6/09 Charter Fair

Proposed by Cllr. Isham, seconded by Cllr. Smith and **AGREED** to select the quotation from Aylesbury Vale District Council for litter clearance after the fairs.

**ACTION DEPUTY TOWN CLERK**

#### 95.7/09 Fireworks Display

Members **AGREED** that Cllr. Mahi arrange a meeting with the Deputy Town Clerk

**ACTION DEPUTY TOWN CLERK AND CLLR. MAHI**

#### 95.8/09 Christmas Lights

Members noted that as we have signed a long term contract WGS will be putting up and removing the Christmas Lights in the Town.

Cllr. Cadd informed Members that he would be away for the Christmas Light switch on, so Cllr. Mordue will deputise.

Members **AGREED** that the Deputy Town Clerk seek technical help on configuration of the feeder pillar from Transport for Buckinghamshire.

**ACTION DEPUTY TOWN CLERK**

#### 95.9/09 Councillor Cover

Councillor cover was addressed under specific events headings.

## **96/09 EXTENDED SERVICES MEETING**

Members noted the record of the meeting held about extended services on the 30<sup>th</sup> April 2009.

Members **AGREED** to send details about extended services to the Swan and Pen, Moretonville JFC, and the Rugby, Cricket and Tennis Clubs.

**ACTION DEPUTY TOWN CLERK**

*Members **AGREED** to take item 18.2 (To receive for information a copy of the Legal Agreement between Aylesbury District Council and Buckingham Town Council relating to the management of Buckingham Market) next.*

## **97/09 LEGAL AGREEMENT BETWEEN AYLESBURY DISTRICT COUNCIL AND BUCKINGHAM TOWN COUNCIL**

Members noted the copy of the legal agreement.

Proposed by Cllr. Stevens, seconded by Cllr. Newell, and **AGREED** that as part of the market health check NABMA would conduct a review of the agreement. Cllr. Smith noted that the agreement appeared to run out in 1996. Cllr. Stevens informed Members that after the agreement ran out it was agreed for it to run in perpetuity.

## **98/09 ELECTION OF A MARKET CO-ORDINATOR**

Cllr. Smith suggested to Members that the Market Co-ordinator should not be an elected member. Proposed by Cllr. Smith, seconded by Cllr. Cadd, and **AGREED** that the Town Clerk be the Market Co-ordinator for the municipal year 2009/2010 and would report back to this Committee for any major decisions taken.

## **99/09 MARKETS**

### 99.1/09 Market Subgroup

Regarding the following notes:

3.1 Cllr. Stevens had not seen the article in the Market Trader.

4.1 Cllr. Stevens had passed the attendance and pitch fee information on to the Town Clerk. The Town Clerk commented that full address details and names were needed.

4.2 The Town Clerk had written to 15 companies who might be interested in coming and that new leaflets would be distributed tomorrow and posters put up around town.

4.4. Proposed by Cllr. Smith, seconded by Cllr. Newell, and **AGREED** that as the Town Clerk is the Market Co-ordinator there no need for the recommendation of a market committee to be set up.

### 99.3/09 NAMBA – Valuing Our Markets

Members noted the information circulated with the agenda.

#### 99.4/09 NABMA – Fighting the Recession

Proposed by Cllr. Isham, seconded by Cllr. Mahi and **AGREED** to **RECOMMEND** that the Town Clerk attend NAMBA's Conference & Annual Meeting.

#### 99.5/09 Berks/Oxon/Bucks Air Ambulance

Members noted the letter from the Berks/Oxon/Bucks Air Ambulance.

Proposed by Cllr. Isham, seconded by Cllr. Stevens and **AGREED** to write to the Air Ambulance with a list of our events to see if they wish to take part.

**ACTION DEPUTY TOWN CLERK**

### **100/09 TOWN CENTRE BINS**

Members **AGREED** that as this matter had been superseded by the Environment and Property Committee's correspondence it would take no other action. However, they would like the information to be fed back to the Town Centre and Events Committee for noting.

### **101/09 EVENT IDEAS**

#### 101.1/09 The Great Buckingham Duck Race

Members liked the idea and feel that it should be progressed. It was discussed whether it was possible to substitute swans for ducks.

#### 101.2/09 Buckingham Mini Olympics

Members discussed the idea and thought it would be good idea to do something in the lead up to the 2012 Olympics in London. It was suggested that Ian Barham be contacted to help progress the idea.

Members felt that the idea should be taken further.

#### 101.3/09 Proms in the Park

Members discussed possible venues for Proms in the Park to take place and wanted to make sure it would not conflict with the proms at Stowe. Members felt that the idea should be progressed.

#### 101.4/09 St. George's Day Event

Members felt that the idea should be progressed.

#### 101.5/09 Buckingham Photographic Competition

Members felt that the idea should be progressed.



101.6/09 Buckingham Film Festival

Members felt that the idea should be progressed and that Cllr. Newell would provide contact details for Buckingham Primary School who have a small film competition.

**ACTION CLLR. NEWELL**

101.7/09 Expand Buckingham in Bloom

Members felt that the idea should be progressed.

**102/09 BUDGETS**

Members noted the Precept figures circulated with the agenda.

**103/09 NEWS RELEASES**

Members **AGREED** the following news releases:

- 1. Cllr. Mahi to do a release on the fireworks display
- 2. The Teddy Bear's Picnic & Best Dressed Bear competition
- 3. Band Jam

**CLLR. MAHI**

**DEPUTY TOWN CLERK**

**104/09 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman informed Members about the trip to Mouvoux by the Moretonville Junior Football Club last weekend in which the team performed admirably. The behaviour on and off the pitch was very good. Members **AGREED** that Cllr. Newell should write a letter to the paper regarding the trip.

**CLLR. NEWELL**

**105/09 DATE OF THE NEXT MEETINGS**

- |   |  |
|---|--|
| Follow-up to 16 <sup>th</sup> April meeting for retailers | - 2 <sup>nd</sup> June as part of Buckingham Traders Association Meeting at Waitrose 6pm |
| Buckingham Festival Fortnight                             | - 10 <sup>th</sup> June 2009; 7-8pm; Community Centre                                    |
| Events Committee Meeting                                  | - 20 <sup>th</sup> July 2009   |

Signed ..... Date .....  
Chairman