



# BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,  
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Town Clerk: Anne L. Wilson BA (Hons) FILCM AIH



16th March 2009

Sir/Madam,

A meeting of the Full Council of Buckingham Town Council will be held on **Monday 23rd March 2009** at 7 p.m. in Room MB1 in the Masons Building, University of Buckingham, Hunter Street, Buckingham.

Anne Wilson  
Town Clerk

A presentation is being made at the beginning of the meeting from the Federation of Small Businesses (FSB) on keeping trade local.

Please note that the Full Council will be preceded by Public Question time in accordance with Standing Order 1.2, which will last for a maximum of 15 minutes.

## AGENDA

### 1. Apologies for Absence

Members are asked to receive apologies from members.

### 2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001.

### 3. Minutes

To receive the minutes and confirm the recommendations therein of the Full Council Meeting held on Monday 2nd February 2009.

**Copy previously circulated**

#### **4. Interim Minutes**

To receive the minutes and confirm the recommendations therein of the Interim Council meeting held on Monday 2nd March 2009.

**Copy attached**

#### **5. Planning Committee**

To receive the minutes and confirm the recommendations therein of the Planning Committee meeting held on:

- Monday 9th February 2009 **Copy previously circulated**
- Monday 2nd March 2009 **Copy previously circulated**

#### **6. Environment and Property Committee**

To receive the minutes and confirm the recommendations therein of the Environment and Property Committee meeting held on Monday 16th February 2009.

**Copy previously circulated**

#### **7. Events Committee**

To receive the minutes and confirm the recommendations therein of the Events Committee meeting held on Monday 23rd February 2009.

**Copy previously circulated**

#### **8. Finance and Administration**

To receive the minutes and confirm the recommendations therein of the Finance and Administration Committee meeting held on Monday 9th March 2009.

**Copy attached**

#### **9. Appointment of Deputy Town Mayor**

Members are asked to consider the official appointment of the Deputy Town Mayor and

- the advice received from BALC **Copy attached Appendix A**
- the discussion paper from Councillor Isham **Copy attached Appendix B**

#### **10. Aylesbury Vale Property Investment Project (AVPIP) – Proposed Joint Venture**

Members are asked to consider the attached correspondence from Aylesbury Vale DC with regard to the proposed extension to the Town Council offices and the provision of public toilets.

**Copy attached Appendix C**

#### **11. Buckinghamshire County Council – Energy From Waste Initiative**

Members are asked to note the latest update on this initiative.

**Copy attached Appendix D**

**12. Thames Valley Police**

Members are asked to note the attached information on the local crime figures for December 2008 and January 2009.

**Copy attached Appendix E**

**13. Flooding in Buckingham**

Members are asked to note and discuss the attached correspondence:

- From John Bercrow MP with regard to the meeting with the Flood Defence Committee  
**Copy attached Appendix F**
- Notes from the meeting held with Gary Dawson on the 24th February 2009  
**Copy attached Appendix G**
- Environment Agency - Buckingham Flood alleviation Scheme  
**Copy previously circulated**

**14. Purchase of a new civic wig for the Town Clerk**

Members are asked to consider the attached report with regard to the purchase of a new civic wig for the Town Clerk.

**Copy attached TC/06/0809**

**15. Aylesbury Vale Association of Local Councils Training**

Members are asked whether they would like to attend the training session.

**Information attached Appendix H**

**16. RBS Accounting Solutions**

Members are asked to consider the attached report with regard to the purchase a wages package and also Year End accounting services for the Town Council.

**Copy attached TC/07/0809**

**17. Terms of Reference for the Events Committee**

Members are asked to confirm the Terms of Reference for the Events Committee as per their recommendation at the meeting of the 23rd February 2009 following the discussion on the matter which after their meeting in June 2008 never went to Council for ratification.

**Terms of Reference attached for Information**

**18. Town Council Offices Extension**

Members are asked to consider the motion below proposed by Councillor Lehmann.

“That this Council accepts that the residents of Buckingham should know the detail of the costs of the Council extension and public toilets before the Council takes its decision whether to proceed or not.”

**19. Report on the Practitioners Conference**

Members are asked to note the attached report from Chris Wayman, Deputy Town Clerk with regard to the SLCC Practitioners Conference he attended in February 2009.

**Copy attached Appendix I**

**20. AVDC Consultation on Funding to the Voluntary and Community Sector for 2010-2013**

Members are asked to consider the attached letter from AVDC with regard to the funding to the Voluntary and Community Sector.

**Copy attached Appendix J**

**21. AVDC Core Strategy and Direction of Housing Growth at Aylesbury – Decision Making Process**

Members are asked to consider the attached letter with regard to the Core Strategy document.

**Copy attached Appendix K**

**22. Lions Club – Message in a Bottle**

Members are asked to note the attached information with regard to the Message in a Bottle Scheme and consider how the Town Council can help distribute this information.

**Copy attached Appendix L**

**23. Parish Paths Partnership**

Members are asked to consider the attached paperwork with regard to the Parish Parks Partnership and which, if any works, should be included in the annual return for 2008/2009 and consider any works that should be included in the 2009/2010 proposals for Public Rights of Way.

**Copy attached Appendix M**

**24. Aylesbury Area Consultation on Schools**

Members are asked to note the response from BCC with regard to the Aylesbury Area Consultation on Schools in relation to Buckingham.

**Copy attached Appendix N**

**25. Buckingham County Council**

Members are asked to consider the following Prohibition and Restriction of Waiting Orders for various roads in Buckingham.

**Copy attached Appendix O**

**26. NALC and DEFRA Funded Initiatives**

Members are asked to note the attached report with regard to new funding available for Local Councils and acknowledges its benefits to Buckingham Town Council, a Quality Council.

**Copy attached Appendix P**

**27. Standards Committee**

Members are asked to note the attached AVDC Standards Committee Meeting agenda and supporting papers for their meeting on the 9th March 2009.

**Copy attached Appendix Q**

**28. Accounts**

Members are asked to receive and confirm

- The schedule of accounts for payment
- Invoices paid in between meetings

**Copy attached Appendix R**

**Copy attached Appendix S**

**29. Car Parking in Buckingham**

Councillor Stutchbury would like to update members on his concerns with regard to car parking in the town.

**30. Members Allowances**

Members are asked to confirm that the Members Allowance for the 2008/2009 Council Year will be £480.00.

**31. Invitation to the next Town Council meeting.**

Members are asked to confirm an invitation Marcus Busby to the next Full Council meeting to make a presentation on "What next for Buckingham?".

**32. District Councillors and County Councillors**

Members are asked to receive, if required, comments from District and County Councillors.

**33. Reports from representatives on Outside Bodies**

Members are asked to receive reports from representatives on outside bodies:

- 6.1 A V Association of Local Councils
- 6.2 AV Local Committees
- 6.3 AV North Sports Council
- 6.4 Buckingham Arts Steering Group
- 6.5 Buckingham Community Centre
- 6.6 Buckingham Community Wildlife Project

29th January 2009 **Copy attached SS1**

- 6.7 Buckingham General Charities
- 6.8 Buckingham Partnership
- 6.9 Buckingham Youth Centre
- 6.10 Bucks Association of Local Councils
- 6.11 Citizens Advice Bureau
- 6.12 Buckingham Licensing Forum
- 6.13 Neighbourhood Action Group
- 6.14 Buckingham Economic Group
- 6.15 Public Transport Consultative
- 6.16 Twinning Association
- 6.17 Local Area Agreement Forum
- 6.18 Bucks Strategic Partnership
- 6.19 N Bucks Parishes Planning Consortium
- 6.20 Buckingham & Gawcott Charitable Trust

4th February 2009 **Copy attached SS2**

#### **34. Correspondence.**

Members are asked to consider the following correspondence received by the Town Council and agree action where necessary.

- NHS Oxfordshire – Introduction to the Better Healthcare Programme **Copy attached T1**
- Buckinghamshire Local Involvement Network (previously copied to Cllr's. – 9th Feb)
- Buckingham New Start **Copy attached T2**
- AVDC – News for the Parishes (previously circulated to Cllr's.)

#### **35. Removal of the public payphone – Westfields, Tingewick Road**

Members are asked to note the attached correspondence by way of a reply to our letter dated 5th February 2009 with regard to the removal of a public payphone.

**Copy attached Appendix U**

#### **36. Thames Valley Police – Community Policing Awards 2009**

Members are asked to consider nominating a local Community Police Officer for the Thames Valley Police Awards.

**Information attached Appendix V**

#### **37. Newsletters, Magazines and Items of Interest for Members**

Members are asked to be aware that the following are available for members in the offices:

- NALC - Local Council Review Magazine - March 2009
- Wyntock Ltd - Health and Safety News
- BCC Buckingham Area Newsletter
- Options for the Well Street Centre
- Aylesbury Town Council – Aylesbury Town Matters
- BCC – Buzz Youth Magazine

- Standards Board - Town and Parish Standard
- Drug Awareness –
- The Spire - St Peters and Paul Church magazine
- MK18 – connecting local people and local businesses
- European Union - en inforegio
- Direct Information Service no.'s 702 and 703
- Zurich Municipal Insurance – Court Circular March 2009
- Helen and Douglas House News
- ME Essential – Magazine of the ME Society
- Zurich Municipal Insurance - News and Views

### **38. Mayors Announcements**

Members are asked to note any announcements made by the Town Mayor.

**39. Date of the next meeting:** Interim Council - Monday 20th April 2009  
Full Council - Monday 11th May 2009

### **COMMITTEE IN PRIVATE SESSION**

#### **40. Exclusion of Public and Press**

**RECOMMENDED** In terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

- 41. Confidential Minutes of the Town Council meeting held on Monday 15th December 2008.**
- 42. Confidential Minutes of the Town Council Premises Committee held on 26th February 2009.**
- 43. Confidential minutes of the Interim Council meeting held on Monday 2nd March 2009.**
- 44. Confidential Minutes of the Finance and Administration Committee held on Monday 9th March 2009.**

**COMMITTEE IN PRIVATE SESSION**

**BUCKINGHAM TOWN COUNCIL**

**TOWN COUNCIL MEETING**

**MONDAY 23RD MARCH 2009**

**41. Minutes**

To receive the confidential minutes and confirm the recommendations therein of the Full Council Meeting held on Monday 15th December 2008.

**Copy previously circulated**

**42. Town Council Premises Committee**

To receive the confidential minutes and confirm the recommendations therein of the Town Council Premises Committee Meeting held on Thursday 26th February 2009.

**Copy attached**

**43. Interim Council**

To receive the confidential minutes and confirm therein the recommendations of the Interim Council meeting held Monday 2nd March 2009.

**Copy attached**

**44. Finance and Administration**

To receive the confidential minutes and confirm the recommendations therein of the Finance and Administration Committee meeting held on Monday 9th March 2009.

**Copy attached**