

Dear Member

You are hereby summoned to attend a meeting of Buckingham Town Council which will be held in the Council Chambers, Town Council Offices, Buckingham, on Monday 15<sup>th</sup> December 2008 at 7pm

The public are invited to attend

Signed Ms P. J. Heath  
Town Clerk

**AGENDA**

1. To receive and approve apologies for absence.
2. Declaration of interest for items on the agenda
3. To receive for approval the minutes of Buckingham Town Council meeting held on 27<sup>th</sup> October 2008, and Interim meeting held on 24<sup>th</sup> November 2008
4. Town Clerk's announcements per attached list
5. To receive the following minutes/notes and adopt any recommendation contained therein
  - 5.1 Planning Committee dated 3<sup>rd</sup> November & 24<sup>th</sup> November 2008
  - 5.2 Finance & Administration Committee dated 1<sup>st</sup> December 2008
  - 5.3 Environment & Property Committee dated 10<sup>th</sup> November 2008
  - 5.4 Events Committee dated 17<sup>th</sup> November 2008
6. To receive correspondence per attached list, for information and for action.
7. To receive accounts for payment.
8. To receive for retrospective approval accounts paid
9. To receive an update on the Town Council extension – The Mayor
10. To Discuss and agree the storing of the Chamber Table and Chairs into suitable storage; To discuss and agree the rental of meeting rooms for Council and Committee meetings. As per Finance and Admin. Minutes 460 & 461
11. To discuss and agree whether to write to AVDC to request them to opt into The Sustainable Communities Act – Cllr Whyte
12. To discuss and agree attendance at NALC – Stepping Stones Conference Coventry – Cllr Whyte
13. To receive the consultation on education provision in the Aylesbury area and appoint a working group to prepare a response (response date 6<sup>th</sup> February 2009). (Copied to all 3.12.08)
14. To receive a presentation on Home start housing project - Revd Claire Wood
15. To receive for information an update on the BCC Energy from Waste Initiative (Letter circulated 10.11.08)
16. To agree a Town Council representative for the Buckingham and River Ouzel Internal Drainage Board
17. To receive the notes of the site meeting at Moreton Road Toilets held on the 18<sup>th</sup> November
18. To receive details of proposed projects for the Local Area Forum Delegated Budget 2009/10
  - 18.1 To receive Councillor Hirons recommendations:
    - a) Footpath between London Road and Tesco's
    - b) Repairs to Bourtonville footpath
  - 18.2 To receive letter from Winslow Town Council and decide whether to support
19. To agree whether to invite a representative from 3<sup>rd</sup> Buckingham Scout Group to discuss accommodation for the Scouts and other youth services.
20. To discuss Councillors' Conduct at meetings and in particular cross table talking and unacceptable remarks – Cllr Stuchbury
21. To receive a motion "This Council respects the rights of its customers and staff and will not tolerate abusive, aggressive, or violent behaviour in any of its offices or Council Chamber'. A notice with this wording will be displayed in reception." - Cllr Newell
22. To receive a motion "This Council will consider the benefits of electing both a Mayor and Leader of the Council, so that if it so wishes it may elect two different Councillors to the roles.'" - Cllr Newell

PLEASE CHECK YOU HAVE COPIES OF ALL MINUTES, CORRESPONDENCE AND SUPPORTING PAPERS AS LISTED.

MEMBERS ARE REMINDED THAT THEY MUST DECLARE A PREJUDICIAL OR PERSONAL INTEREST AS SOON AS IT BECOMES APPARENT IN THE COURSE OF THE MEETING

23. To receive and discuss a letter from a resident of Addington Road regarding traffic problems (copy attached)
24. To receive and discuss a letter from Bucks. Fire Brigades Union regarding Proposed cuts in service.
25. To receive reports from Buckingham Town Council's representatives on outside bodies. (Detail & date shown indicates minutes or reports received)
  - 25.1 A V Association of Local Councils
  - 25.2 AV Local Committees
  - 25.3 AV North Sports Council
  - 25.4 Buckingham Arts Steering Group
  - 25.5 Buckingham Community Centre
  - 25.6 Buckingham Community Wildlife Project
  - 25.7 Buckingham General Charities
  - 25.8 Buckingham Partnership
  - 25.9 Buckingham Youth Centre
  - 25.10 Bucks Association of Local Councils
  - 25.11 Citizens Advice Bureau
  - 25.12 Buckingham Licensing Forum
  - 25.13 Neighbourhood Action Group
  - 25.14 Buckingham Economic Group 10.09.08
  - 25.15 Public Transport Consultative
  - 25.16 Twinning Association 5.11.08 26.11.08 & 3.12.08
  - 25.17 Local Area Agreement Forum
  - 25.18 Bucks Strategic Partnership
  - 25.19 N Bucks Parishes Planning Consortium
  - 25.20 Buckingham & Gawcott Charitable Trust
26. To receive, if required, comments from District and County Councillors
27. Mayor's Items for Information.

*The following items will be heard under section 1(2) of the Public Bodies (Admission of Meetings) Act 1960 which excludes members of the Public due to the confidential and financial nature of the business to be discussed*

28. 27.1 To receive for approval the Confidential minutes of the Buckingham Town Council meeting held on the 27<sup>th</sup> October 2008  
 27.2 To receive for approval and the Confidential minutes of the Events Committee meeting held on the 17<sup>th</sup> November 2008 adopt any recommendation contained therein.  
 27.3 To receive for approval and the Confidential minutes of the Finance and Administration Committee meeting held on the 1<sup>st</sup> December 2008
29. To discuss the awarding of Friend of Buckingham - Mayor

To: All Councillors

There will be a public session of no more than 15 minutes held prior to the meeting if required.

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## AGENDA SUPPORTING PAPERS

### 4. TOWN CLERK'S ANNOUNCEMENTS

#### 4.1 NEWSLETTERS/BROCHURES

OPTIONS NEWSLETTER; NOVEMBER 08  
COUNTRYSIDE VOICE; AUTUMN 2008  
LOCAL COUNCIL REVIEW; NOVEMBER 2008  
CLERKS AND COUNCILS DIRECT; NOVEMBER 2008  
GIRLGUIDING IN BUCKINGHAMSHIRE ANNUAL REVIEW 2008  
VALE OF AYLESBURY HOUSING TRUST "OUR VISION FOR THE FUTURE"  
" " " " " RESIDENTS NEWS OCTOBER 2008  
" " " " " ANNUAL REPORT AND ACCOUNTS SEPTEMBER 2008  
SEEDA "VIBRANT TOWNS, VITAL PROJECTS"  
THAMES VALLEY POLICE BUCKINGHAMSHIRE WATCH NEWS SEPTEMBER 2008  
BUCKS. NHS TRUST REVIEW OF THE YEAR 2007/08

#### 4.2 INVITATIONS AND NOTICES OF DIARY DATES (COPIES OF NOTICES ALREADY DISTRIBUTED)

27<sup>TH</sup> MARCH 2009 – NALC GREEN MATTERS SEMINAR  
(TO AGREE FUNDING AND TRAVEL EXPENSES FOR COUNCILLORS WISHING TO ATTEND)

#### 4.3 DIS

ISSUES 695,696, 697 AND 698

### 6 CORRESPONDENCE FOR INFORMATION AND FOR ACTION

No.	FROM	SUBJECT	DATE	INFO ACTION
6.1	RBL	Poppy appeal collection	Dec 2008	I
6.2	AVDC	Information on property assets	Nov 2008	I
6.3	Bucks. NHS Trust (Min. No. 3169)	– response to letter	Dec 2008	I
6.4	BCC	(Min. No. 3191.4) - Weight restriction Castle Bridge	Nov 2008	I
6.5	AVDC	(Min No. 3197) – Market Hill loading and parking bays	Nov 2008	I
6.6	The Buckingham School (Min No. 3191.3)	– School travel plan	Nov 2008	I
6.7	Waste Partnership	Love food hate waste campaign	Nov 2008	I
6.8	Valley Police	– Crime Details (Confidential)	Oct/Nov 08	I – not copied

I = Information – items for Members to read and note

A = Action – items for Members to read and action (action required will be indicated)

I – a date indicates the date an item was photocopied and put into Members post tray

I – no date shown – indicate that the item forms part of the background papers

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