



Buckingham School's Head of Drama; the feeling was that Spring would fit best with school commitments.

The Committee **AGREED** that the Chairman should pursue this project with Cllr. Smith in support.

**ACTION CLLRS. SMITH & STUCHBURY**

Members also **AGREED IN PRINCIPLE** that there should be a small charge on the door for the performance, profits to be divided amongst the participating schools for the benefit of their drama departments.

Buckingham Primary School also had a Dance teacher, who would be contacted.

**ACTION CLLR. NEWELL**

602.2 (584.3) Plastic Bag-free Town

Cllr. Newell reported that it was hoped to launch the (linen, unisex) Buckingham Bag at the Christmas Lights switch-on; it would have the Advertiser's 'World' logo on one side and those of the sponsors on the other – Town Council/Advertiser/University/AVDC. Waterproof cornstarch bags would also be available for the shops to use. Initially the Bags would be free of charge, but the project was partly that of University Business School students who were required to show a profit.

Cllr. Smith would try and obtain a sample to show Councillors at the next meeting.

**ACTION CLLR. SMITH**

The Chairman thanked Cllrs. Newell and Smith for all their efforts in getting this project organised.

602.3 (585) Buckingham in Bloom presentations to the winners

The Mayor had the certificates and vouchers, and was arranging suitable dates with the winners and the Advertiser.

**ACTION THE MAYOR**

**603/2008 (587) CHARTER FAIR**

The new Contract had been signed; Cllr. Hirons would be given a copy for review for the next renewal. The Town Clerk had a meeting arranged with the emergency services, police and the Nichols the following week.

The Mayor indicated that he would not be available on the first Saturday for the opening as he would be representing the town in Mouvaux; the Deputy Mayor would be invited to perform the opening.

Councillor availability: (it was hoped Cllrs. Isham and Cadd would also be available)

First Fair Friday (17<sup>th</sup>) – Cllrs. Stuchbury, Bloomfield, Hirons, Smith

Second Fair Friday (24<sup>th</sup>) – Cllrs. Hirons, Smith

Members agreed that once the roads were closed they should remain so, even if there were delays in getting the fair vehicles in.

*[Cllr. Cadd and Cllr. Isham have since confirmed availability both Fridays]*

**604/2008 (588) BONFIRE & FIREWORKS**

Cllr. Mahi reported that everything was progressing well, although the High Sheriff would not be available to light the bonfire. The Sealed Knot were booked and the torches organised for the procession. The Cadets would be able to build the bonfire and marshal the event in the evening. Councillors were asked to be available in the evening to make the charity collection; the entrances to the park were suggested as the best places, both before and after the event.

Advertisements would be placed in the Advertiser for 24<sup>th</sup> and 31<sup>st</sup> October, and it was agreed Cllr. Mahi would draft a letter for publication immediately to advise youngsters of the Best-dressed Guy competition so they have time to work on their entry. Notices would be placed on the noticeboards and lampposts around the town centre and sent to the schools.

**ACTION CLLR. MAHI/COMMITTEE CLERK**

Proposed by Cllr. Smith, seconded by Cllr. Mahi, and **RECOMMENDED** that the Charity Collection be donated to the Mayor's Charities (League of Friends of Buckingham Hospital, Red Cross Day Centre, Verney Close, and BACAB).

### **605/2008 REMEMBRANCE DAY PARADE**

Members discussed the parade, the difficulty in getting marshals for the barriers, and the request from the Royal British Legion for a meeting.

It was decided

- to contact Mr. Heywood who knew of people able to marshal
- to draw up a press release asking for volunteer marshals
- to offer the RBL a lunchtime meeting with the Chairman as this was the only convenient time, and on a Monday or Thursday if possible so that Cllr. Mahi could also attend; a copy of the notes of the 2007 review meeting would be included with the letter. The Mayor would also attend.

**ACTION COMMITTEE CLERK**

### **606/2008 (593) CHRISTMAS LIGHTS**

The Chairman reported that the contract had been agreed and that certain changes had been made to the display, notably the extension of stalactite lights to the Woolworths side of Market Hill. The lights would be white. It was uncertain as to whether the additional feeder pillar would be installed in time for this Christmas' display and so no lights had been ordered for Bridge Street. He regretted the delay in actioning this extension.

The contractors checked the infrastructure before installation, and provided 2 free callouts for emergency repair; took down, stored and maintained the lights (which belong to the Town Council).

If any budget remained, the pealights in the High Street trees would be extended to additional trees, as agreed.

### **607/2008 CHRISTMAS LIGHTS SWITCH-ON**

It was **AGREED** to switch on the lights at 6pm on November 29<sup>th</sup>, and to keep the same carol sheet as last year. The Schools would be asked if they wished to participate and the Winslow Concert Band would be booked.

**ACTION COMMITTEE CLERK**

### **608/2008 WAITROSE SPONSORSHIP**

The Committee Clerk reported that the office had been approached by Bugle Communications, PR for Waitrose, seeking details of any Town Council events

during the rest of the year where Waitrose sponsorship might be acceptable. They could offer funds or goods and an advertising banner in return for acknowledgement of their sponsorship and permission to hand out leaflets advertising Waitrose Christmas offers.

Details had been submitted, and it was suggested that they might be able to supply soup, rolls, sausages and burgers for the Bonfire; soup or roast chestnuts for the Christmas Lights; funding or wine for the Community Fair. They would get in touch with Mr. Heywood direct about possibilities for the Parade. These ideas would be submitted to Waitrose' board for sanction and the Clerk had hoped for a decision by the time of the meeting.

Details of the offer when received would be circulated to the Committee.

Members pointed out that PSL and the Guides would make more money if they didn't have to buy food in, and that Waitrose had sponsored the Fair Trade Town anniversary event without being obtrusive or pushing their own merchandise; they had also provided a large advertising banner for the Cattle Pen railings.

Concern was expressed at the extent and extempore nature of the sponsorship offered, and it was felt that a meeting would be useful to discuss more structured support for 2009. Cllr. Mordue and Cllr. Smith volunteered to attend.

Proposed by Cllr. Smith, seconded by Cllr. Newell, and **AGREED** unanimously that this Committee accept with gratitude the sponsorship offered by Waitrose for the Bonfire and Christmas Lights events, and suggest that a meeting be arranged to discuss future arrangements.

**ACTION COMMITTEE CLERK**

**609/2008 TO DISCUSS AND AGREE AN INVITATION FOR MR. & MRS. HEYWOOD TO THE NOVEMBER 17<sup>TH</sup> MEETING**

Agreed.

**ACTION COMMITTEE CLERK**

**610/2008 PARADE FOR THE RIFLE BRIGADE'S FREEDOM OF THE TOWN**

This had been arranged for 10<sup>th</sup> May 2009 at 10.30am; Rifle Brigade attendance would be dictated by service commitments, but the Bucks. Battalion of the Army Cadet Corps would also attend making a parade of some 80 persons. The Parade would assemble in Cornwall's Meadow, proceed to the Church for a service and return past a Saluting Platform to the Community Centre for refreshments.

The Mayor suggested a suitable record would be an illuminated manuscript; the wording could be agreed at a later date. Cllr. Mahi would investigate the likely cost of producing such a document; Cllrs. Hirons and Stuchbury would shadow the Mayor for this event.

**ACTION CLLR. MAHI**

Proposed by Cllr. Hirons, seconded by Cllr. Mahi, and **AGREED IN PRINCIPLE** that a budget of £500 be set aside to cover the manuscript, hire of the Community Centre, road closure % cost and refreshments, a budget source to be found in the New Year to vire funds for 2008-9 expenditure and the balance to be applied for at Precept.

## 611/2008 DATES FOR 2009 EVENTS, AND COUNCILLOR RESPONSIBILITY

The following dates were agreed (those in brackets, decided elsewhere, have been included for convenience)

(3 <sup>rd</sup> – 5 <sup>th</sup> April 2009		Twinning Visit)
May Day		Friday 1 <sup>st</sup> May
(Freedom Parade		Sunday 10 <sup>th</sup> May)
Spring Music Festival	}	Sunday 24 <sup>th</sup> May
French Market		
Teddy Bears Picnic		Sunday 21 <sup>st</sup> June
Festival Fortnight		Saturday 4 <sup>th</sup> July – Sunday 19 <sup>th</sup> July
Band Jam	}	Sunday 30 <sup>th</sup> August
French Market		
River Rinse (1)		Sunday 13 <sup>th</sup> September
River Rinse (2)		Sunday 11 <sup>th</sup> October
Charter Fair (1)		Saturday 17 <sup>th</sup> October
Charter fair (2)		Saturday 24 <sup>th</sup> October
Bonfire & Fireworks		Saturday 31 <sup>st</sup> October (+possibly a Halloween aspect)
Remembrance Day Parade		Sunday 8 <sup>th</sup> November
Christmas Lights & Carols	}	Saturday 28 <sup>th</sup> November
French Market		
Christmas Parade	}	Saturday 12 <sup>th</sup> December
Community Fair		

## 612/2008 TOWN MAP CONTRACT

The Clerk reported that none of the other firms approached were willing to do a map free of charge, funded by the advertising.

Proposed by Cllr. Hirons, seconded by Cllr. Mahi, and **AGREED** that Local Authority publishing be appointed as contractors for future editions.

**ACTION THE CLERK**

## 613/2008 DISPOSAL OF THE HANGING BASKETS & CONTENTS

The Clerk reported that the supplying nursery were willing to take the baskets; the contents would be taken to College Farm for composting. Members agreed.

## 614/2008 ADDITIONAL PLANTING IN THE CATTLE TROUGHS AND OTHER AREAS OF THE TOWN

Members agreed that winter planters should be ordered for the bus station, and that a planting of snowdrops at North End would be attractive. Further planting could be agreed in the Spring when the available remaining budget was known.

## 615/2008 REPORT ON SIGNS FOR THE TOWN CENTRE (CLLR. WHYTE)

Deferred to next meeting at Cllr. Whyte's request.

**NOVEMBER AGENDA**

## **616/2008 (586) BUCKINGHAM FESTIVAL FORTNIGHT**

The notes of the 20<sup>th</sup> August review meeting had been circulated with the agenda. Cllr. Smith indicated that he had been in touch with the University Business School about promotion for the 2009 event, and the Mitre was considering holding a Beer Festival during the fortnight. They would be included in the contact list for the initial meeting to be held in the New Year.

## **617/2008 (584.4) BAND JAM EVENT AND FRENCH MARKET( 24<sup>TH</sup> AUGUST)**

The Band Jam event had gone well, and there had been very little litter dropped until late on. Two additional skip bins would be necessary – one was not enough. Members felt that this had been a better French Market than previous ones, but it could have run on later into the evening – say to 8pm. It was agreed that French markets should be booked for all three occasions for 2009. The Chairman thanked Cllr. Bloomfield, Mahi and Smith for all their hard work during the day – a real team effort.

## **618/2008 SEPTEMBER RIVER RINSE**

Cllr. Newell reported on a successful river rinse despite the river running high and murky after the rain of the previous week. A good number of Stowe Sub-Aqua Members had turned out as well as Councillors and Members of the public. She had provided bio-degradable bags and gloves. Some unusual items had been recovered besides the usual trolleys and bikes – a meat cleaver, a rowing machine and an enamelled Lipton's tea sign, which Cllr. Mahi was going to clean up and donate to the Museum.

Cllrs. Newell and Bloomfield were thanked for organising the rinse; the next one is on October 12<sup>th</sup> – meet at the Hunter Street end of Berties' Walk at 10.15am.

## **619/2008 FAIR TRADE TOWN ANNIVERSARY**

Cllr. Newell reported that this had been a successful event, with drummers from Buckingham Primary school providing the entertainment. It had cost £25 to hire the Old Gaol, and she asked if Members would be willing to pay for this to preserve the Fair Trade organisation's funds.

Proposed by Cllr. Stuchbury, seconded by Cllr. Hirons, and **AGREED** that the balance of £25 remaining in budget 4107 be used to pay this hiring fee.

It was suggested that this would be a suitable event to employ the Jester for in 2009.

*Cllr. Newell left the meeting.*

## **620/2008 MARKETS**

### **620.1 To discuss Terms of Reference for the Market Subgroup**

Members agreed that the Sub-Group should formulate Terms of Reference and bring them to the next meeting for discussion.

Cllrs. Bloomfield and Smith would be collaborating on a regular column for the Club Voice section of the *Advertiser*.

#### **ACTION MARKET SUBGROUP**

#### 620.2 To receive the notes of the Market Subgroup meeting of ~~16<sup>th</sup> August~~ 20<sup>th</sup> September 2008

These had been circulated with the agenda.

i) There was a continuing problems of vehicles driving through the market; it was felt an orange barrier would prevent this, the problem was where to house it to be available for setting up and taking down times.

The Clerk would contact the Whale in the first instance to see if they would agree to keep a barrier where Mr. Price could access it as necessary.

#### **ACTION COMMITTEE CLERK**

ii) The Market SubGroup should have the power to spend any monies allocated to it by the Committee as it deemed appropriate

iii) To encourage attendance between Christmas and New Year, longstanding traders would be allowed pitches rent-free on the Saturday and Tuesday markets

iv) A programme of entertainment should be arranged for summer Saturday mornings

#### 620.3 To discuss and agree the content of the Market letter, and receive for information a copy of the poster

The letter and poster had been circulated with the agenda. Members felt the letter could be more welcoming for traders, and that it would be clearer if individual letters for each market were drawn up.

The poster would need to be modified as the Swan Market was having to relocate. Cllr. Smith gave the details of the two quotations received for printing the posters and the handbills (an A5 version of the poster) respectively; Cllr. Mordue offered to source a third quote.

#### **ACTION CLLR. MORDUE**

#### 620.4 To discuss an advertisement for the Bucks Herald featuring free parking in Buckingham

The front page of the Bucks Herald had printed an article on there being no free parking in Aylesbury at Christmas, including the statement that there would be no free parking in the Vale either. Councillors had written to the paper refuting this, but neither letter had been printed. Members felt that an advertisement noting that Buckingham's parking was free was an unnecessary expense, given the pressure on the existing car park and the unlikely event of Aylesbury residents coming to Buckingham to shop.

#### 620.5 Continental Markets – November 2008, and for 2009

Members had discussed this at Min. 617.

#### **621/2008 TO NOTE THE DATE OF THE NEXT TWINNING VISIT**

This had been arranged for 3<sup>rd</sup> – 5<sup>th</sup> April 2009.

**622/2008 CORRESPONDENCE:**

Both letters had been circulated with the agenda.

**622.1 Letter from Duke's Music**

A letter of apology would be sent.

**622.2 Funding request from Grenville Combined School**

The School would be recommended to apply for a grant at the appropriate time.

**ACTION THE CLERK**

**623/2008 TO CONSIDER WHETHER COUNCILLORS INVOLVED IN EVENTS FOR CHILDREN SHOULD BE ~~CPR~~ CRB CHECKED**

Members decided this was an unnecessary expense as they could foresee no circumstances where a Councillor would be in sole charge of children at an event. Children's events publicity normally asked that a responsible adult accompany the child.

However, it was felt that the subject should be re-visited after each election in case the law/guidelines had changed.

**624/2008 (565.9) TO AGREE A BUDGET SOURCE FOR THE BUCKINGHAM SUMMER FESTIVAL COMMEMORATIVE PLAQUE**

The plaque had been listed under 4213, which was the 'emergency fund' for the Summer Festival.

Proposed by Cllr. Stuchbury, seconded by Cllr. Smith, and **AGREED** to vire the sum required from 4104 to 4229 (Sundries).

**625/2008 BUDGET**

Members were reminded that the next meeting would be discussing budgets for Precept, and were asked to consider any suggestions in the meantime.

**626/2008 PRESS RELEASES**

626.1 Cllr. Mahi – Best dressed Guy Competition and Bonfire & Fireworks (Min.604)

626.2 Office – appeal for volunteer marshals (Min.605)

**627/2008 CHAIRMAN'S ITEMS FOR INFORMATION**

The Chairman had no items for information.

Meeting closed at 9.28pm

CHAIRMAN ..... DATE .....