

**MINUTES OF THE BUCKINGHAM TOWN COUNCIL MEETING HELD AT
BUCKINGHAM COUNCIL CHAMBERS ON MONDAY 25th February 2008 AT 7 PM.**

<u>PRESENT</u>	Councillors	T. Bloomfield H. Cadd P. Collins Mrs. P. Desorgher P. Hirons D. Isham G. Loftus A. Mahi H. Mordue (Mayor) Ms. R. Newell M. Smith R. Stuchbury M. Try W. Whyte
	Town Clerk	Ms. P. J. Heath

APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllrs. Mrs. G. Collins and Mrs. P. Stevens.

The Council wished Cllr. G. Collins a speedy recovery and requested that their best wishes be sent to her.

3068 DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest for items on the agenda.

3069 THE MINUTES OF TOWN COUNCIL MEETING

It was proposed, seconded and **RESOLVED**: that the Minutes of the meeting held on 7th January 2008, and of the Interim meeting of 4th February 2008, be approved as a correct record and signed by the Chairman.

It was proposed, seconded and **RESOLVED**: that the Minutes of the meeting held on 21st January 2008 be approved as a correct record and signed by the Chairman subject to the following alterations:

Additional interest declaration.

“Account 4077 Old Gaol Funding: Cllr. Whyte and Cllr. Smith declared a personal interest.”

Cllr. Stuchbury requested that his comments on the night be recorded.

“Cllr. Stuchbury felt it was amiss that the Community Plan had not provided the figures for the purpose of the precept minutes so that Members could have taken them into account on the evening.”

The Town Clerk explained the money was not part of the Council's disposable revenue as in line with the funding agreement the Town Council was only acting as bankers and as such the money, when it is received, will already be allocated and ring fenced against specific spend. Initial figures received from the Community Plan group treasurer at the end of December did not agree with the amounts paid by the Town Council in their role as bankers; an email was sent to the Project Manager asking to verify and clarify the differences. A meeting was held with the manager on 30th January to discuss the 3 sets of figures, as the project manager had a different set to the original given, and to try and reconcile them; this is still ongoing.

3070 TOWN CLERK'S ANNOUNCEMENTS

Members were informed of the following items

NEWSLETTERS/BROCHURES

THE FOLLOWING BROCHURES AND NEWSLETTERS ARE IN THE OFFICE

OPTIONS – FEB 08

BUCKS PLAYING FIELD ASSOCIATION – WINTER 2007.2008

SLCC – THE CLERK JAN 2008

BUCKINGHAMSHIRE WATCH NEWS – DECEMBER 2007

BTCV – BUCKINGHAM COMMUNITY WILDLIFE PROJECT DEC 07

BCC – TRAVEL CHOICE TEAM NEWS – SPRING TERM 2008

COMMUNITY CARE – JANUARY 2008

CLERKS & COUNCILS DIRECT – JANUARY 2008

An additional item Celebrating St. George's Day was circulated during the meeting; Members noted that the English Flag would be flown on St. George's Day.

DIS ISSUES NUMBER 673,674,675,676

DIARY DATES – DETAILS ALREADY CIRCULATED TO MEMBERS

6TH MARCH 2008 - VILLAGE HALL & COMMUNITY BUILDING FORUM 2008 – NEWTON LONGVILLE

29TH MARCH 2008 – WORKSHOP PLANNING ISSUES & ETHICAL STANDARDS - WINSLOW

3071 RECEIPT OF COMMITTEE MINUTES

3071.1 PLANNING - 14.01.08 & 04.02.08

It was proposed, seconded and **RESOLVED** - that the above minutes, and any recommendation contained within, be confirmed.

3071.2 ENVIRONMENT & PROPERTY - 28.01.08

It was proposed, seconded and **RESOLVED** - that the above minutes, and any recommendation contained within, be confirmed.

Members noted that under minute no 514 CABE – "It's our space: a guide for community groups working to improve public space" was also used as a reference and guide for the policy.

In response to a question the Chairman stated that the budget would be on the agenda for consideration.

3071.3 FINANCE & ADMINISTRATION - 14.01.08

It was proposed, seconded and **RESOLVED** - that the above minutes, and any recommendation contained within, be confirmed.

3071.4 EVENTS – 11.02.08

It was proposed, seconded and **RESOLVED** - that the above minutes, and any recommendation contained within, be confirmed subject to the following amendments.

507 Advertising/Promoting the Market

The correct name is "*Buckingham Economic Group*"; the sentence " Cllr. Smith said Miss Mahi would be invited to the next Buckingham Economic Group meeting and" be amended to read "*Cllr. Smith would ask if Miss Mahi could attend the next meeting of the Buckingham Economic Group and*"

512 the title should contain the word "and" between Mr. & Mrs. Heywood and Thames Valley Police.

The Chairman asked Members to note the recent death of Tom Goom who had been coaching at Moretonville Football Club for the last 30 years; it was agreed to send a letter of condolence.

ACTION THE TOWN CLERK

3072 CORRESPONDENCE

The following correspondence had been circulated prior to the meeting.

AVDC News for the Parishes

TV Police Crime Figures

AVDC Volunteer of the Year

Community Centre – confirmation of acceptance of agreement

BCC Municipal Waste procurement project update

Following a question the Town Clerk explained the procedures concerning the handling of incoming correspondence.

Cllr. Stuchbury asked about the phase 2 street lighting and why this has not appeared on the correspondence list. *[Clerks note: the last letter was an acknowledgement of the Council's response received on 21st November 2007 and circulated on 27th November 2007]*

3073 REPORTS FROM BUCKINGHAM TOWN COUNCIL'S REPRESENTATIVES ON OUTSIDE BODIES

3073.1 Buckingham Partnership minutes 10.01.08

Copies of the minutes had been circulated prior to the meeting. Members were informed that the issue of the drainage from the by-pass was discussed again; a holding letter has been received from AVDC Chief Executive.

Coach Parking at the Athletic Football Club – the planning application has been withdrawn but the Club are still seeking a way forward.

3073.2 Buckingham Twinning Association minutes 09.01.08 & 06.02.08

Copies of the minutes had been circulated to Members who noted their contents including the dates of the Civic Visit 4th – 6th April 2008.

3073.3 Buckingham & Maids Moreton Neighbourhood Action Group - 23.01.08

Copies of the minutes had been circulated to Members who noted their contents.

3073.4 Buckingham Economic Group Minutes 24.01.08

A copy of the minutes had been circulated to all Members who noted their contents.

3073.5 Buckingham & Gawcott Charitable Trust 16.01.08

Copy of the minutes had been circulated to all Members who noted their contents.

In response to a question Members were informed that the liquidation of Buckingham Borough Development Company is still awaiting agreement by the legal departments of the Trust and the County Council.

It was explained that Buckingham and Gawcott Services Ltd. was set up for tax purposes to hold any income from asset sales.

Cllr. Stuchbury explained to new members that he understood the £20,000 was the initial investment by the County Council as the District Council had taken their start up investment to cover costs incurred in the maintenance; this was disputed by other members of the Trust.

3073.6 Buckingham Licensing Forum 20.11.07

Copy of the minutes had been circulated to all Members who noted their contents.

3074 ACCOUNTS FOR PAYMENT

Proposed, seconded and **RESOLVED** that the invoices per attached list be approved.

3075 ACCOUNTS FOR RETROSPECTIVE PAYMENT

Proposed, seconded and **RESOLVED** that the list of retrospective payments per attached list be approved.

3076 TO RECEIVE UPDATE ON THE PUBLIC MEETING CONCERNING FLOODING AND FLOOD DEFENCE HELD ON 30TH JANUARY 2007.

The Town Clerk gave a verbal report on the public meeting held on 30th January, an event attended by approximately 350 people.

Members were given an update on action arising out of the meeting.

Internal Drainage Board and Environment Agency would be undertaking reed bed, tree and shrub clearance as per the offer announced at the meeting.

Internal Drainage Board and AVDC would be undertaking work to the collapsed river banks in the heartlands.

The 3rd arch of the London Road bridge would be cleared, also a tree by the bridge would be removed.

A follow up officers meeting had been arranged to carry forward the project of Buckingham alleviation scheme.

The Town Clerk had been invited to the Pitt Review of 2007 floods stakeholders and sector activists on 12th March in Woking; Members agreed she should attend.

3077 TO RECEIVE A PRESENTATION ON SOUTH CENTRAL AMBULANCE AS PER INTERIM MINUTE NO 3067.1

This was deferred to a future meeting.

ACTION CLLR. MORDUE

3078 TO RECEIVE THE RESPONSE ON THE MATHEW TAYLOR REVIEW ON RURAL ECONOMY AND AFFORDABLE HOUSING AS PER PLANNING MINUTE 5143.4

The report circulated by email was presented by Cllr. Whyte.

Proposed by Cllr. Stuchbury, seconded by Cllr. Bloomfield, and **RESOLVED** that this Council accepts the report as the response to the Mathew Taylor Review.

3079 TO RECEIVE FOR RETROSPECTIVE APPROVAL RESPONSE TO "LOCAL AREA AGREEMENT – CONSULTATION ON PRIORITIES FOR BUCKS"

Proposed by Cllr. Stuchbury, seconded by Cllr. Bloomfield and **RESOLVED** that this Council approves the response to "Local Area Agreement: consultation on priorities for Bucks".

3080 TO RECEIVE DETAILS OF THE SLCC REGIONAL CONFERENCE, TO AGREE STAFF AND COUNCILLORS' ATTENDANCE AND CONFIRM THE PAYMENT OF CONFERENCE FEE AND TRAVEL EXPENSES FOR THOSE ATTENDING

Proposed by Cllr. Collins, seconded Cllr. Isham, and **AGREED** that the Deputy Clerk and one Councillor would attend the SLCC Regional Conference on 15th April 2008.

The Clerk asked, and was given Council permission, to request that she be allowed to attend the SLCC Larger Local Council conference on 24th/25th April. The paperwork had been received in the office that day and a response was needed before next Council meeting. Proposed by Cllr. Collins, seconded by Cllr. Isham, and **AGREED** that the Town Clerk could attend the SLCC Larger Local Council conference and would present a report to the Council.

ACTION THE TOWN CLERK

3081 TO RECEIVE VERBAL REPORT ON THE DEPUTY TOWN CLERK'S APPRAISAL AND TO CONFIRM EMPLOYMENT.

The Chairman gave a verbal report on the appraisal of the Deputy Town Clerk and along with the Chairman of Finance and Administration and with the agreement of the Town Clerk proposed the formal employment of Lynne Fahey as Deputy Town Clerk; **APPROVED**

The hours owed to both the Town Clerk and Deputy Town Clerk were discussed; **AGREED** that the Finance and Administration Committee would discuss in detail the workload and division of that work at its meeting on 31st March 2008.

The Committee was given the approval of the Council in principle to pay the Clerk and Deputy Clerk for outstanding hours for the financial year to 31st March 2008.

3082 TO DISCUSS THE OFFER OF THE BUCKINGHAMSHIRE TA REGIMENTAL SILVER; TO DISCUSS THE AWARDING OF THE FREEDOM OF THE TOWN TO THE BUCKINGHAMSHIRE 7TH RIFLES

The Chairman spoke to the letter which had been circulated with the agenda. A discussion was held on the history of the regiment.

It was **AGREED** to request the loan of the regimental silver for the Mayor's Reception and for either the preceding or following week to be displayed at the Old Gaol Museum; Buckingham Town Council would insure the silver whilst in their responsibility.

Members discussed the awarding of the Freedom of the Town to the regiment. Following the advice given by the Town Clerk it was agreed a formal resolution, in line with Local Government Act 1972 s249(5) as amended by Local Government Planning and Land Act 1980 s180, would be placed on the Interim Council agenda.

ACTION THE TOWN CLERK

3083 RECEIVE, IF REQUIRED, COMMENTS FROM DISTRICT AND COUNTY COUNCILLORS

There were no comments from the District and County Councillors present at the meeting.

3084 TOWN MAYOR'S ITEMS

Buckingham Summer Festival

The Chairman of the Events Committee announced that there would be a recommendation made by the Events Committee to the Interim Council Meeting in respect of the Buckingham Summer Festival; no details as to the recommendation were given.

The following items were heard under section 1(2) of the Public Bodies (Admission of Meetings) Act 1960 which excludes Members of the Public due to the confidential and financial nature of the business to be discussed:

3085 TO RECEIVE THE FOLLOWING MINUTES/NOTES AND ADOPT ANY RECOMMENDATION CONTAINED THEREIN

3085.1 Town Council Premises Committee dated 29.01.08

3086 TO RECEIVE UPDATE ON THE TOWN COUNCIL EXTENSION PROJECT

3087 TO CONFIRM RECIPIENTS OF THE "FRIEND OF BUCKINGHAM" AND TO CONFIRM ARRANGEMENTS FOR PRESENTATION.

3088 EMERGENCY ITEM: EMPLOYEE UNPAID LEAVE REQUEST

Meeting closed at 9.05 pm

CHAIRMAN..... DATE.....

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26/02/2015

RATIFIED 14TH APRIL 2008

At the Full Council meeting of 14th April 2008, it was proposed by Cllr. Stuchbury, seconded by Cllr. Whyte, and **RESOLVED** by 12 votes to 0 that minutes no 3085 and 3086 are removed from the confidential section and placed in the public domain. Minutes no 3087 and 3088, due to their personnel nature, are to remain confidential.

These minutes are therefore added:

3085 TO RECEIVE THE FOLLOWING MINUTES/NOTES AND ADOPT ANY RECOMMENDATION CONTAINED THEREIN

3085.1 Town Council Premises Committee dated 29.01.08

It was proposed, seconded and **RESOLVED** - that the above minutes, and any recommendation contained within, be confirmed subject to the following adjustments

Cllr. R. Stuchbury added to those present.

The wording on minute no 29.4 amended to read *After a discussion it was AGREED that DCA be asked to take on more of the Project Manager role within their fee with Cllr. Whyte initially acting as the Client Representative until a formal appointment could be made, reporting back to the Council as and when needed.*

In response to a question the Town Clerk explained that it was due to quotation and tender figures being incorporated that it was under confidential items. Members stated this should have been informed at the meeting [*Clerk's note: Members' attention is drawn to the agenda of the meeting which clearly states part of the meeting would be under section 1(2) Public Bodies (Admission to Meetings) Act 1960 which restricts public access to the meeting and minutes*]

3086 TO RECEIVE UPDATE ON THE TOWN COUNCIL EXTENSION PROJECT

The Chairman and Cllr. Whyte brought Members up to date on the extension project. A meeting had been held earlier in the day with representatives from AVDC to discuss the lease; indication from the District Council was that the inclusion and operation of the public toilets would mitigate any rent required for the building.

Cllr. Whyte and the Town Clerk would be meeting the CDM co-ordinator next Friday 29th February.

It was AGREED that a formal letter be sent to AVDC requesting the alteration and renewal of the lease, with copies of the current drawings.

ACTION THE TOWN CLERK