

01 February 2008

Dear Member

You are hereby summoned to attend a meeting of the Events Committee which will be held in the Council Chambers, Town Council Offices, Buckingham, on Monday 11th February 2008 at 7pm.

The public are invited to attend

Signed: Ms. P.J.Heath
Town Clerk

There will be a public session of no more than 15 minutes held at the start of the meeting.

AGENDA

1. To receive apologies for absence
2. Declaration of interest for items on the agenda
3. To receive the minutes of the meeting held on 18th December 2007, ratified on 7th January 2008.
4. To receive Action reports and updates
 - 4.1 (470.2) Finger Posts
 - 4.2 (470.5) Display Board – to receive an update from Mr Foster
 - 4.3 (470.6) Art Show - to receive update from Mr Foster on regular open-air art shows
 - 4.4 (490.1) Holocaust Memorial day – Cllr. Newell
 - 4.5 (490.2) Plastic Bag Free Town – Cllr. Newell
 - 4.6 (490.3) BTCV/Environmental Events – Cllr. Newell
 - 4.7 (490.4) Second River Rinse – 12th October 2008
 - 4.8 (490.9) Water Bowser – Cllr. Bloomfield/Deputy Town Clerk
 - 4.9 (490.10) Summer Festival Fortnight
 - 4.10 (490.11) Youth Council/Youth Project – Chairman to report
 - 4.11 (494.2) Contract for Christmas Lights
 - 4.12 (496) Councillor Responsibility/Shadow
 - 4.13 (499.1) Working with the Planning Committee on Launch of Buckingham Plan
 - 4.14 (499.2) Purchase of basic portable shelter
 - 4.15 May Day – Thursday 1st May 2008
 - 4.16 Teddy Bears Picnic – 21st June 2008
 - 4.17 (479) Town Map (Local Authority Publishing) to discuss renewing the contract
 - 4.18 Buckingham In Bloom 2008
5. (497.5) To receive Miss L. Mahi and discuss advertising/promoting the Market.
6. (490.3) To receive Miss Susan Le, BTCV Officer and discuss her involvement with Environmental events.
7. (478) To discuss and agree specifications for this year's hanging baskets/planters
8. To discuss and agree the provision of Audio Services for 2008 Events.
9. (490.6) To discuss the Civic Twinning function
10. (491.2) To receive a report on the meeting held on 7th February 2008 with Mr & Mrs Heywood and Thames Valley Police regarding the 2007 Christmas Parade.
11. (498) To receive a report from Cllrs Stevens/Smith on the meeting with Thames Valley Police held on 21st January 2008 regarding the car in the Market.
12. (497) To receive reports on the Markets – Cllr. Stevens
 - 12.1 Street Market
 - 12.2 Flea Market
 - 12.3 Farmers Market
 - 12.4 Continental Market
 - 12.5 To discuss and agree setting up a sub group regarding promotion/income.

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

13. Discuss and agree viring £150 from 301 budget to purchase the essential accessories for the portable shelter (i.e. 4 side panels and 8 heavy leg weights)
14. Budget
15. Press Releases
16. Chairman's Items for information

To Councillors:

T. Bloomfield
H. Cadd
Mrs. P. Desorgher
P. Hirons
D. Isham
A. Mahi
H. Mordue (Mayor)
R. Newell
M. Smith
Mrs. P. Stevens
R. Stuchbury (Chairman)
Mr. M. Foster (Buckingham Traders' Association)

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