

Dear Member

You are hereby summoned to attend a meeting of Buckingham Town Council which will be held in the Council Chambers, Town Council Offices, Buckingham, on Monday 1<sup>st</sup> August 2005 at 7pm

The public are invited to attend

Signed Ms P. J. Heath  
Town Clerk

**AGENDA**

1. To receive apologies for absence.
  2. Declaration of interest for items on the agenda
  3. To receive for approval the minutes of Buckingham Town Council meeting held on 13<sup>th</sup> June, and Interim meeting held on 11<sup>th</sup> July 2005
  4. Town Clerk's announcements per attached list
  5. To receive the following minutes/notes and adopt any recommendation contained therein
    - 5.1 Planning Committee dated 20.06.06 & 11.07.05
    - 5.2 Finance & Administration Committee dated 04.07.05
    - 5.3 Environment & Property Committee dated 27.06.05
    - 5.4 Events Committee dated 18.07.05
  6. To receive correspondence per attached list, for information and for action.
  7. To receive reports from Buckingham Town Council's representatives on outside bodies.
    - 7.1 Buckingham Community Plan Steering Group
    - 7.2 Buckingham Twinning Association – minutes 06.07.05
  8. To receive accounts for payment
    - 8.1 To discuss and agree payment for outstanding invoices for AVDC – Cllr Mordue/RFO
  9. To receive for retrospective approval accounts paid
  10. To receive a presentation and update from Buckinghamshire Mental Health Trust and receive update on the County Council Scrutiny Committee meeting.
  11. To receive information on the future proposals of BCC re Nursing and Residential homes following comments made at the Interim Council Meeting – Cllr Stuchbury
  12. To receive update from the Land Registry on the land at the junction of Nelson Street and Castle Street.
  13. To receive and discuss the formal consultation of area 12 speed review – Papers attached response date 31/8/05
  14. To agree the Town Clerks attendance at the Annual SLCC Conference at a cost of £265.50
  15. To discuss and agree the purchase of an air conditioning unit for the office and Council Chambers.
  16. To receive and discuss the consultation on the Rights of Way Improvement Plan for Bucks – papers attached response date 12/08/05
  17. To receive a report on the LCAS Annual Health and Safety Seminar – Town Clerk
  18. To receive a report on the two day training course at University of Gloucester – Town Clerk
  19. To agree and designate responsibility to a sub group for the alteration to the town map plus the production of text and photographs for the Council's panels.
  20. To receive information on the break-in at the Council Chamber and discuss the security implications of any future placement of the plasma notice board.
  21. To receive, if required, comments from District and County Councillors
  22. Mayor's Items for Information.
- The following item will be heard under section 1(2) of the Public Bodies (Admission of Meetings) Act 1960 which excludes members of the Public due to the confidential and financial nature of the business to be discussed
23. To receive the following confidential minutes and adopt any recommendation contained therein
    - 23.1 Finance & Administration Committee dated 04.07.05

To: All Councillors

There will be a public session of no more than 15 minutes held prior to the meeting if required.

PLEASE CHECK YOU HAVE COPIES OF ALL MINUTES, CORRESPONDENCE AND SUPPORTING PAPERS AS LISTED.

MEMBERS ARE REMINDED THAT THEY MUST DECLARE A PREJUDICIAL OR PERSONAL INTEREST AS SOON AS IT BECOMES APPARENT IN THE COURSE OF THE MEETING

## AGENDA SUPPORTING PAPERS

### 4. TOWN CLERK'S ANNOUNCEMENTS

#### 4.1 NEWSLETTERS/BROCHURES AVAILABLE FROM THE OFFICE

THAMES VALLEY POLICE BUCKINGHAMSHIRE WATCH NEWS JUNE 2005  
AVDC BUCKINGHAM CONSERVATION AREA  
BCC AV AREA NEWSLETTER JULY 2005  
NALC POINTERS TO GOOD PRACTICE  
BUCKINGHAMSHIRE COMMUNITY ACTION IN FOCUS JUNE 05  
ICCM TRADE JOURNAL SUMMER 05  
NALC LOCAL COUNCIL REVIEW

#### 4.2 INVITATIONS AND NOTICES OF DIARY DATES (COPIES OF NOTICES ALREADY DISTRIBUTED)

13<sup>TH</sup> OR 28<sup>TH</sup> SEPTEMBER PARISH CLUSTER MEETING –  
14<sup>TH</sup> AUGUST ACT OF THANKSGIVING FOR VJ DAY

#### 4.3 DIS

ISSUE NO 608, 609, 610, AND 611.

TO DISCUSS AND AGREE IF ANY MEMBER WISHES TO RECEIVE THE DIRECT INFORMATION SERVICE NEWSLETTER ELECTRONICALLY

#### 4.4 ROAD CLOSURES

BRIDGE STREET 27<sup>TH</sup> JULY ONWARDS

#### 4.5 NEW LICENCES/TRANSFER OF LICENCES

PER ATTACHED TABLE

### 6 CORRESPONDENCE FOR INFORMATION AND FOR ACTION

No.	FROM	SUBJECT	DATE	INFO ACTION
6.1	AVDC	Grass cutting in rural area (As detailed on the letter, to identify when cutting takes place)	20.06.05	A
6.2	BCC	Traffic Orders for Area 3	28.06.05	I
6.3	BT	Conversion of cash phone boxes to card only use (Respond to proposals)	28.06.05	A
6.4	BCC	Notice of Application to stop up the old A421	29.06.05	I
6.5	AVDC	Transfer housing road show	05.07.05	I

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