

Dear Member

You are hereby summoned to attend a meeting of Buckingham Town Council which will be held in the Council Chambers, Town Council Offices, Buckingham, on Monday 7<sup>th</sup> March 2005 at 7pm  
The public are invited to attend

Signed Ms P. J. Heath  
Town Clerk

**AGENDA**

1. To receive apologies for absence.
2. Declaration of interest for items on the agenda
3. To receive for approval the minutes of Buckingham Town Council meeting held on 17<sup>th</sup> January 2005, Precept meeting on 24<sup>th</sup> February 2005 and Interim meeting held on 14<sup>th</sup> February 2005
4. Town Clerk's announcements per attached list
5. To receive the following minutes/notes and adopt any recommendation contained therein
  - 5.1 Planning Committee dated 24/01/05 & 14/02/05
  - 5.2 Finance & Administration Committee dated 07/02/05
  - 5.3 Environment & Property Committee dated 31/01/05
  - 5.4 Events Committee dated 21/02/05
  - 5.5 Notes re Leisure Group dated 02/02/05
6. To receive correspondence per attached list, for information and for action.
7. To receive reports from Buckingham Town Council's representatives on outside bodies.
  - 7.1 Buckingham Community Wildlife Project minutes dated 11<sup>th</sup> February 2005
  - 7.2 Buckingham General Charities – representatives Cllr Isham, Cllr Newell term of office end
  - 7.3 Youngsters Cinema Minutes dated 07/02/05
  - 7.4 Buckingham Twinning Association dated 02/02/05
  - 7.5 Bourton Meadow School – Report by Cllr Stuchbury
  - 7.6 Buckingham Community Plan Working Group – Cllr Barnett
8. To receive accounts for payment.
9. To receive for retrospective approval accounts paid
10. To receive a report and discuss the administration, documentation and procedures as a burial authority – Cllr H Mordue/The Clerk
11. To receive, if required, comments from District and County Councillors
12. Mayor's Items for Information.

The following item will be heard under section 1(2) of the Public Bodies (Admission of Meetings) Act 1960 which excludes members of the Public due to the confidential and financial nature of the business to be discussed
13. To receive for approval the confidential minutes of the Buckingham Town Council meeting held on 17<sup>th</sup> January 2005

To: All Councillors

There will be a public session of no more than 15 minutes held prior to the meeting if required.

PLEASE CHECK YOU HAVE COPIES OF ALL MINUTES, CORRESPONDENCE AND SUPPORTING PAPERS AS LISTED.

MEMBERS ARE REMINDED THAT THEY MUST DECLARE A PREJUDICIAL OR PERSONAL INTEREST AS SOON AS IT BECOMES APPARENT IN THE COURSE OF THE MEETING

## AGENDA SUPPORTING PAPERS

### 4. TOWN CLERK'S ANNOUNCEMENTS

#### 4.1 NEWSLETTERS/BROCHURES WHICH ARE AVAILABLE IN THE OFFICE

NALC – LOCAL COUNCIL REVIEW ISSUE MARCH 2005  
BPFA – THE PLAYING FIELD ISSUE WINTER 2004/05  
COUNTRYSIDE AGENCY – THE COUNTRYSIDE IN AND AROUND TOWNS  
ODPM – VIBRANT LOCAL LEADERSHIP  
ODPM – CITIZEN ENGAGEMENT AND PUBLIC SERVICES: WHY NEIGHBOURHOODS MATTER  
BTCV – INSPIRING PEOPLE IMPROVING PLACES  
BCC – YOUR GUIDE TO ROAD SAFETY IN BUCKINGHAMSHIRE  
BALC – MATTERS ARISING ISSUE NO 11

#### 4.2 INVITATIONS AND NOTICES OF DIARY DATES (COPIES OF NOTICES ALREADY DISTRIBUTED)

4<sup>TH</sup> MARCH – COMMUNITY LIFE WORKSHOP –BCA  
18<sup>TH</sup> MARCH 2005 - SEEDA RURAL TOWNS PROGRAMME LAUNCH  
A - AGREE WHO SHOULD ATTEND

#### 4.3 DIS

ISSUE NUMBER 599,

#### 4.4 ROAD CLOSURES

#### 4.5 NEW LICENCES/TRANSFER OF LICENCES

THE LITTLE CHEF – TO CARL LENTON FROM GRAEME PRICE  
TESCO EXPRESS – TO REBECCA O'CONNELL FROM GRAHAM CHAPMAN, DAVID KING  
PREGO – TO ANDREW HINSLEY, SIMON CHAPMAN, CHRISTOPHER FOX

### 6 CORRESPONDENCE FOR INFORMATION AND FOR ACTION

No.	FROM	SUBJECT	DATE	INFO ACTION
6.1	ODPM	Freedom of Information Act 2000	17.01.05	I
6.2	AVDC	Licensing Act 2003	27.01.05	I
6.3	BCC	Obstruction of Vehicular Access to No 14	26.01.05	A
6.3	Ed Grimsdale	Wells Street Vehicular Access (To decided if the Council wish to make a comment)	31.01.05	A
6.4	AVDC	Notification of Transfer f open space, Hilltop Avenue	31.01.2005	I
6.5	NALC	Quality Parishes Investment Fund	01.02.05	I
6.6	AVDC	Licensing Reform	02.02.05	I
6.7	TV Police	Crime Figures (Confidential)	07.02.05	I
6.8	AVDC	Parish Review (To agree when addition councillor request becomes effective)	04.02.05	A
6.9	AVDC	Quality Parish Council's Charter	07.02.05	I
6.10	BCC	Trading Standards thank you	07.02.05	I
6.11	DEFRA	Letter from Mr Michaels Minister for Rural Affairs	10.02.05	I
6.12	BCC	Chandos Road Consultation (To decide any Town Council response or agree format for the response)	09.02.05	A
6.13	Ed Grimsdale	Minutes Access for All	15.02.05	I
6.14	NALC	Annual Conference 23 – 25 September 2005-02-28 (To decide if the Town Council wish to send a representative and agree a hotel price range)	21.02.05	A
6.15	The Standards Board	Code of Conduct Review (To agree delegating the formulating of a response to the Chairman's Strategy Group)	18.02.05	A
6.16	BCC	National Byways and Cycle Loops	21.02.05	I
6.17	SLCC	Larger Local Councils Conference 12/13 May	28.02.05	I

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