

Dear Member

You are hereby summoned to attend a meeting of the Environment & Property Committee which will be held in the Council Chambers, Town Council Offices, Buckingham on **Monday 31st January 2005 at 7 pm.**
The public are invited to attend

Signed Mrs P. J. Heath
Town Clerk

There will be a public session of no more than 15 minutes held at the start of the meeting

AGENDA

1. To receive apologies for absence
2. Declaration of interest for items on the agenda
3. To receive the minutes of the last meeting held on 20th December 2004
4. To receive Action reports and Updates
 - 4.1 71.1/2004 update on the cost of Cast Iron Bollards
 - 4.2 71.2/2004 update from the Play and Leisure Plan Group
 - 4.3 71.7/2004 update on evidential use of Dark Alley
 - 4.4 71.8/2004 update on moving of the seat by Community Centre
 - 4.5 63/2004 update on footpath Inspection – Cllr Isham/Cllr Desorgher
 - 4.6 68.1/2004 update on Community Plan Group- Waste Bins –Cllr Newell
 - 4.7 39/2004 update on location of trees – Cllr Stuchbury/Cllr Stevens/Cllr Desorgher
5. To receive a report, if required, on Cemetery Lodge refurbishment
6. To discuss meeting held with Bucks CC re Transfer of Services to agree any additional information required
7. To discuss the future maintenance of the roundabouts and allocation of sponsors money for enhancements
8. To discuss the results of the Town Audit and agree any programme of works arising from the report
9. To discuss the future of Verney Close acquisition, in view of the lack of response from Bucks CC.
10. To discuss the future management of the Cemetery at Brackley Road
 - 10.1 agree membership of any professional body;
 - 10.2 agree any future training required by the office staff;
 - 10.3 to discuss purchase of software to run the management of burials, the set up of data and its input
 - 10.4 to discuss purchase of suitable storage facility for the records
 - 10.5 agree a programme of repair work for the boundary walls
 - 10.6 to discuss the fencing of the additional piece of land and possible future uses
 - 10.7 to receive information on the creation of a car park at Brackley Road Cemetery
11. To discuss the transfer of Gawcott Green -VG92- to Gawcott and Lenborough Parish Council
12. To discuss the letter from Ian Hopcraft re tree work in Bourton Park, Chandos Park and the Cemetery
 - 12.1 to discuss the letter from Hill House re the removal of a lime tree
13. To discuss the letter from Buckingham Community Centre Trustees re the bay window in the Chamber
14. To discuss a request from Rotary for suggested locations to place a bench in the town centre
15. To discuss the extension to Town Council's Offices (please note some of this items discussion may be held under 1(2) Public Bodies(Admission to Meetings)Act 1960)
16. To review current budget and discuss any adjustments after 2005/2006 precept meeting
17. Chairman's Items for Information

To Councillors

P. Collins

D.R. Isham

H. Mordue (Chairman)

Mrs H. Saul

Mrs P. Desorgher

G. Loftus

Ms. R. Newell

Mrs C. Strain-Clark

R. Stuchbury (Mayor)

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.