

Minutes of a meeting of the **Environment Committee** of Buckingham Town Council held on **Monday 15th February 2016** in the Council Chamber, Cornwall's Meadow, Buckingham at 7pm.

Present:

Cllr. Ms. J. Bates	
Cllr. Mrs. M Gateley	
Cllr. J. Harvey	
Cllr. P. Hiron	
Cllr. D. Isham	Vice Chair
Cllr. A. Mahi	Mayor
Cllr. Ms. R. Newell	Chair
Cllr. Mrs. C. Strain-Clark	
Cllr. R. Stuchbury	

In attendance:

Mr. L. Phillips	Green Spaces Manager
Mr. D. Jones	Deputy Town Clerk
Mrs. C. Bolton	Committee Clerk

768/15 Apologies for Absence

RESOLVED to receive and accept apologies from Cllrs O'Donoghue, Smith and Bloomfield.

769/15 Declarations of Interest

None

770/15 Minutes

RESOLVED to receive the minutes of the Environment Committee meeting held on 14th December 2015, ratified at Full Council on the 25th January 2016.
Agreed

771/15 Action Reports

To receive the report and note the updated information.

The Green Spaces Manager reported the keys to the new premises at Hillcrest Way will be handed to the Town Council on Thursday 25th January.

The re-fitted Ken Tagg play area would be opened on Thursday 18th at 11am – Councillors were asked to attend the opening.

Cllrs Strain-Clark reported the footpath from the Church to Church Street was very poor for wheelchair or pushchair users – photographs to be supplied.

ACTION: CLLR STRAIN-CLARK

630/15 Wildflower Planting – the Green Spaces Manager would be proceeding with planting along the river bank and various sites in Bourton Park.

772/15 Budgets

Noted.

773/15 Lace Hill Community Centre

To receive and review the following working documents and discuss any amendments

Members commented as follows:

773.1 Draft Hire Agreement

Was there an existing Management Committee?

The GSM reported that thought not yet set up either a sub committee or working group reporting to the Environment Committee would be the best approach; regular users of the facilities could then be included in meetings.

Licencing activity – how do handle/charge?

The Town Council would apply for and hold all relevant licences.

Fees should reflect licencing cost.

773.2 Draft Conditions of hire

Ensure the conditions of hire are sent with all hire agreements and that potential users sign to agree.

Tariffs – how have you arrived at the pricing structure?

The Deputy Town Clerk reported proposed fees were in line with other facilities locally following research. There would be a lower tariff offered for local community groups.

Hire of the meeting room and hall – consideration of how long sessions should be

1.2c word missed out.

33 under 16 references – all other points state under 18

Users should respect parking spaces for disabled users

Ensure disposal of hirers rubbish effectively covered

773.3 Draft Code of conduct

Ensure a thorough policy regarding supervision of minors in the changing rooms

The Deputy Town Clerk confirmed a policy would be thorough and ensure hirers were responsible, DBS checked and make suitable changing room arrangements.

ACTION: DEPUTY TOWN CLERK

773.4 Councillor visit – to discuss and agree a date for Members to view the Community Centre

Members **AGREED** Thursday 25th February at 10am – All Councillors were invited to attend.

Cllr Stuchbury commented that the Town Council and the School should look at a one way system outside the school and community centre. The GSM would progress that and signage with Graham Smith, from Highways at Bucks County Council.

ACTION: GREEN SPACES MANAGER

774/15 (633/15) Bus Shelters

Deferred from last meeting

Cllr Harvey – To review the position of bus shelters in the wider town, and decide upon any action to take.

Members discussed possible sites for additional bus shelters at Chandos Rd and London Rd.

Members **AGREED** that the GSM survey the town and identify possible locations, and to investigate funding from S106 monies

ACTION: GREEN SPACES MANAGER/APRIL AGENDA**774/15 Access Awareness**

To receive a verbal update from Cllr Strain-Clark
Cllr Strain-Clark reported on a very pleasant and well maintained walk from the university, though the footpath inside the University grounds was very poor. The GSM would contact the University to see whether repairs could be made.

Cllr Hirons reported flooding on the footpath at St Rumbolds Well – the GSM would report. **ACTION: GREEN SPACES MANAGER**

775/15 Gritting

775.1 To agree to a new bin on Westfields

Agreed. The GSM reported that 2 grit bins are usually supplied at a time, the second would be placed on Town Council land at Lace Hill.

775.2 To receive correspondence via Tfb and discuss.

Members discussed safety concerns over traffic coming down Tingewick Rd and approaching the corner of Westfields during icy weather. It was decided to write formally to Bucks County to request Tingewick Rd be added to gritting routes.

ACTION: GREEN SPACES MANAGER

776/15 (632/15) Festival of Health

To receive a verbal report from Cllr Harvey

Cllr Harvey reported he had written to Angela Macpherson to raise the item again, and had proposed September 2017 for an event.

To be kept on the agenda as a standing item. **ACTION: APRIL AGENDA**

Members deviated from agenda order to discuss an item tabled by Cllr Stuchbury

Cllr Stuchbury had presented correspondence from Milton Keynes Clinical Commissioning Group regarding the consultation on the future of the urgent care walk-in service at Broughton Gate Health Centre. The consultation would last for 12 weeks from Monday 15th February to Monday 2nd May 2016. Online consultation document:

www.miltonkeynesccg.nhs.uk/improving-urgent-care-services-in-milton-keynes/

The Full document is available in the office.

Members AGREED to write to the Milton Keynes CCG to express dissatisfaction that a public consultation meeting had not been proposed in Buckingham. **ACTION: DEPUTY TOWN CLERK**

777/15 BCWP

To receive the minutes of a meeting held on 14th December 2015
Received

778/15 News Releases

Opening of Ken Tagg Play Area Thursday 18th February
Milton Keynes CCG

779/15 Chair's Announcements
Opening of Ken Tagg play area Thursday
Spring Fair 17th April
Pancake Race 16th February 11am

780/15 Date of Next Meeting: Monday 4th April 2016.

Meeting closed at: 8.10pm

Chairman..... Date.....