



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, CORNWALLS MEADOW,
BUCKINGHAM. MK18 1RP

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www.buckingham-tc.gov.uk

Town Clerk: Mr. C. P. Wayman

Tuesday, 11 July 2017

Councillor,

You are summoned to a meeting of the **Environment Committee** of Buckingham Town Council will be held on **Monday 17th July 2017** at 7pm in the Town Council Chamber, Cornwall's Meadow, Buckingham.

Mr. C. P. Wayman
Town Clerk

Please note that the Environment Committee meeting will be preceded by Public Session lasting for a maximum of 15 minutes, in accordance with Standing Order 3.f.

AGENDA

1. Apologies for Absence

Members are asked to receive and accept apologies from members.

2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

3. Minutes

To receive the minutes of the Environment Committee meeting held on Tuesday 30th May 2017 and approved at Full Council on the 26th June 2017

Copy previously circulated

4. Action Report

To receive the report and note the updated information.

Appendix A

5. Budgets

To receive the latest figures

Appendix B

6. Lace Hill Playgrounds

Member to discuss and agree the installation of a map of Buckingham's play areas (*minute 83/17 refers*)

7. Lace Hill Residents Association

To receive and discuss a request from the Lace Hill Residents Association

Appendix C

8. Lace Hill Sports & Community Centre Security

To discuss security at Lace Hill S&CC, consideration / progress around CCTV, late booking caretaking and lone working

Buckingham



Twinned with Mouvaux, France



Members are reminded to declare any prejudicial interest as soon as it becomes apparent

9. Action Report Prioritisation System

Members to review the Committee's approach to action prioritisation (*minute 83/17 refers*)

10. Dog Bins

Members to receive and discuss a request for a new dog bin on the Badgers Estate.

Appendix D

11. Winslow United Correspondence regarding hire of Lace Hill Sports pitches

To receive and discuss correspondence regarding the request by BTC to change the junior football team name to include 'Buckingham'

Appendix E

12. Designation of War Memorial

To note that the War Memorial is being designated a Grade II listed building

Appendix F

13. Grounds Maintenance Contract Update

To receive an update on the current situation with the grounds maintenance contract and agree any further action required

E/12/17

14. Access Awareness

15. Buckingham Community Wildlife Project

16. Town Action Commission

17. News Releases

18. Chair's Announcements

19. Date of Next Meeting: Monday 4th September 2017

To:

Cllr. Ms. J Bates
Cllr. T. Bloomfield
Cllr. P. Collins
Cllr. Mrs. M. Gateley
Cllr. J. Harvey- Mayor
Cllr. P. Hirons
Cllr. D. Isham – Vice Chair
Cllr. A. Mahi

Cllr. Ms. R. Newell
Cllr. Mrs. L. O'Donoghue
Cllr. M. Smith – Chair
Cllr. Mrs. C. Strain-Clark
Cllr. R. Stuchbury

Minute No	Action Required	Action Taken	Result	Social Value	Officer Effort	Urgency	Total
215/11, 334/11 & 709/14 86.2/16 741/11	Discussion Paper – Renewable Energy Chandos Park lime trees	Report regarding fuel poverty – Solar panels for Community centre. Issue with testing of roof to be resolved GSM to produce report regarding planting a replacement row of trees as one of the lime trees had to be removed	Oh hold until transfer complete Writing Park Management plan	2 1	3 2	2 2	7 5
481/12 & 498.3	BMX Track	Look into possibilities for new BMX track and if it could be included in the Neighbourhood plan	Under S106 for Moreton Road	4	1	3	8
90/15 521/16; 88/17	Entrance signs for Bourton Park	GSM to install new interpretation boards GSM liaised with the Conservation Group and Canal Society respectively to design the boards.	Entrance signs on order, working on Interpretation boards	2	2	3	7
92/15; 904/15;640/16	Sports Pitch Provision	pursue the area at Verney Park 'triangle' and that funding be sought for the surveys required.	S106 agreed ongoing	4	1	2	7
513/16	Bourton Park Tree Works	GSM to survey trees in Bourton Park	Ongoing	2	3	3	8
255/15 91/16	Green Flag Status	Areas to be addressed where the criteria is not currently met, put in an application for Bourton Park.	Working on Park Management Plans	3	1	3	7
92/17	Junior Tree Warden Scheme	Deputy Town Clerk said that Mix 96 had proposed something of the sort, and she would be contacting them for details, and then involving the schools.					

Items not started

ongoing items

completed items

APPENDIX A

839/14, 257/15 90/16	Table Tennis Table Bourton Park	Pricing being sought Option C agreed 31/5/16	completed						
261/15 783/16	Access Awareness	Consider suitable sites in Town centre for further benches	ongoing	3	2		2	7	
96/17	Weeding outside Old Post Office	It was felt that the weeds in the surrounding paving needed eradicating, and the white trip rail repainting. Royal Mail would be asked to do this.	completed						
502/15	Access Awareness	Step from Church Street to Church is a problem for access to church due to high step	BCC asked to undertake work should be done on next rotation	3	3		3	9	
771/15		Clir. Strain-Clark to supply photos	Completed						
522/16	Access Awareness	TC to investigate the cost of improving access to the Community Centre entrance. Similar to the recent work undertaken on the door to the Council Chamber	Completed						
630/15	Wild flower planting for bees – Bourton Park	Some small Areas along river bank seeded, plans to be made for 2 small paddocks, cutting regime altered to help wild-flowering plants.	Ongoing	2	3		1	6	
520/16	Bus Shelters	GSM to clarify who owns and maintains the shelter at the Bus Station.		1	3		1	5	
905/15 (831/14 & 93/15)	Devolved/Transferable Land & Chris Nicholls Walk	revisit the potential sites and provide further analysis based on cost, liability per year and social value to the town – a potential list of 3-5 sites	Ongoing	3	1		2	6	
787/16	Lace Hill Community Centre	Hire rates to be reviewed in 6 month (August 2017)		1	4		1	6	
86.4	Dog bins	To locate a new dog waste bin in Mary MacManns Drive	Completed						

Items not started

ongoing items

completed items

APPENDIX A

97/16	Dog Wardens	Greenspaces Manager to report back on the number of recorded visits to Buckingham from the District's Dog Warden.	3	2	2	7
517/16;		Investigate the idea of a poster competition	3	3	2	8
642/16;		Investigate the cost of installing bag dispensers and improved signage across the parks.	3	3	2	8
913/16		The installation of notices in playgrounds excluding dogs	3	2	3	8
96/16 386/16 783/16 907/16 641/16	Michaelmas-Cottage Scenie-Walk	write to resident Committee agreement to repair fence Members AGREED to carry out an investigation into rights of way along the Railway and Scenic walks.	1	4	1	6
792/16	CCTV	GSM to produce a report on replacement system including effectiveness of current cameras and indicative costs.	2	2	2	6
909/16	War Memorial	Town Clerk to investigate if there were any restrictions to be placed on the maintenance and repair of the War Memorial.				
916/16	DisabledGo	The sending of a letter to AVDC reminding them of the DisabledGo listings, and advocating DDA				

Items not started

ongoing items

completed items

APPENDIX A

		reeognition when setting planning conditions in Buckingham (Town Clerk)					
84/17	Roundabouts	Cllr. Bates asked about Roundabout No.4 (A413; Russell & Butler); she felt that it was unattractively plain. Cllr. Stuchbury said that there was a planting scheme for it, and that CCTV was to be installed. GSM to investigate.	Existing planting to be tidied up	1	2	2	5
85/17	Festival of Health	Cllr Harvey to provide written report for meeting 4 th September					

Items not started

ongoing items

completed items

10/07/2017

Buckingham Town Council

12:07

Detailed Income & Expenditure by Budget Heading 10/07/2017

Page No 1

Month No : 3

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget	
ENVIRONMENT								
<u>201</u>	<u>ENVIRONMENT</u>							
3995	NI ENVIRONMENT	0	2,549	9,460	6,911	6,911	26.9 %	
3996	PENSION ERS ENVIRONMENT	0	6,748	18,800	12,052	12,052	35.9 %	
4004	WAGES & SALARIES	0	30,259	120,000	89,741	89,741	25.2 %	
4068	COMMUNITY SERVICE	6,000	1,560	6,820	5,260	5,260	22.9 %	
4069	GRIT / SALT BINS	0	0	600	600	600	0.0 %	
4101	SEATS AND BINS	0	0	1,000	1,000	1,000	0.0 %	
4112	ENVIRONMENT EQUIPMENT	5,565	1,088	6,000	4,912	774	4,138	31.0 %
4118	GREEN WASTE DISPOSAL	371	0	500	500	500	0.0 %	
	ENVIRONMENT :- Expenditure	11,936	42,204	163,180	120,976	774	120,202	26.3 %
	Net Expenditure over Income	11,936	42,204	163,180	120,976			
<u>202</u>	<u>ROUNABOUTS</u>							
4108	ROUNABOUT	1,622	270	1,700	1,430	1,430	15.9 %	
	ROUNABOUTS :- Expenditure	1,622	270	1,700	1,430	0	1,430	15.9 %
1051	ROUNABOUT NO 1 OPEN	2,024	2,075	2,075	0		100.0 %	
1052	ROUNABOUT NO 2 ELLA	1,079	1,106	1,580	-474		70.0 %	
1053	ROUNABOUT NO 3	1,771	1,815	1,816	-1		100.0 %	
1054	ROUNABOUT NO 4 R & B	2,258	2,314	2,258	56		102.5 %	
1056	ROUNABOUT NO 6 EUROLANE	2,417	2,465	2,478	-13		99.5 %	
1057	ROUNABOUT NO 7 RING ROAD	1,232	1,257	1,264	-7		99.4 %	
	ROUNABOUTS :- Income	10,781	11,032	11,471	-439			96.2 %
	Net Expenditure over Income	-9,159	-10,762	-9,771	991			
<u>203</u>	<u>MAINTENANCE</u>							
4063	VEHICLE HIRE AND RUNNING	6,244	887	5,000	4,113	207	3,906	21.9 %
4082	ALLOTMENTS	1,500	0	1,500	1,500		1,500	0.0 %
4102	DOG BINS	4,196	0	4,550	4,550		4,550	0.0 %
	MAINTENANCE :- Expenditure	11,940	887	11,050	10,163	207	9,956	9.9 %
	Net Expenditure over Income	11,940	887	11,050	10,163			
<u>204</u>	<u>DEVOLVED SERVICES EXPENSES</u>							
4124	DEVOLVED SERVICES	19,919	5,307	20,500	15,193		15,193	25.9 %
	DEVOLVED SERVICES EXPENSES :- Expenditure	19,919	5,307	20,500	15,193	0	15,193	25.9 %
1017	DEVOLVED SERVICES INCOME	20,353	0	20,500	-20,500			0.0 %
	DEVOLVED SERVICES EXPENSES :- Income	20,353	0	20,500	-20,500			0.0 %
	Net Expenditure over Income	-433	5,307	0	-5,307			

Continued on Page No 2

Month No : 3

Committee Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
248	DEPOT							
4013	EQUIPMENT PURCHASE	2,263	0	400	400		400	0.0 %
4055	ALARM	1,420	0	400	400		400	0.0 %
4225	RATES	4,398	3,868	4,500	632		632	86.0 %
4601	REPAIRS& MAINTENANCE FUND	6,325	275	1,000	725		725	27.5 %
4602	ELECTRICITY	1,138	189	2,500	2,311		2,311	7.6 %
4603	WATER	113	176	1,500	1,324		1,324	11.7 %
	DEPOT :- Expenditure	15,658	4,507	10,300	5,793	0	5,793	43.8 %
	Net Expenditure over Income	15,658	4,507	10,300	5,793			
249	PUBLIC TOILETS							
4074	TOILET CAPITAL	75,407	67,867	150,815	82,948	82,948	0	100.0 %
4225	RATES	0	0	8,000	8,000		8,000	0.0 %
4602	ELECTRICITY	0	0	1,000	1,000		1,000	0.0 %
4603	WATER	0	0	2,500	2,500		2,500	0.0 %
4608	SHOP MOBILITY	0	0	3,900	3,900		3,900	0.0 %
4612	CONTRACTOR CHARGE	0	0	15,000	15,000		15,000	0.0 %
4709	MAINTENANCE	159	363	1,000	637		637	36.3 %
	PUBLIC TOILETS :- Expenditure	75,566	68,229	182,215	113,985	82,948	31,037	83.0 %
1078	NEW HOMES BONUS	75,407	67,867	150,815	-82,948			45.0 %
	PUBLIC TOILETS :- Income	75,407	67,867	150,815	-82,948			45.0 %
	Net Expenditure over Income	159	363	31,400	31,037			
250	LACE HILL							
4050	LACE HILL PLAYING FIELDS	7,098	0	13,000	13,000		13,000	0.0 %
4158	LACE HILL GAS	6,667	1,530	2,500	970		970	61.2 %
4159	LACE HILL ELECTRICITY	3,849	617	2,500	1,883		1,883	24.7 %
4160	LACE HILL WATER	0	481	2,500	2,019		2,019	19.2 %
4161	LACE HILL REPAIRS & MAINT	6,509	414	10,000	9,586	997	8,589	14.1 %
4162	LACE HILL CONTRACTOR	8,485	1,612	10,000	8,388		8,388	16.1 %
4163	LACE HILL ALARM	175	104	500	396		396	20.9 %
4164	LACE HILL EQUIPMENT	15,491	0	10,000	10,000		10,000	0.0 %
4225	RATES	9,692	9,087	9,692	605		605	93.8 %
	LACE HILL :- Expenditure	57,966	13,847	60,692	46,845	997	45,848	24.5 %
1026	LACE HILL COMMUNITY CENTRE	33,665	10,365	25,000	-14,635			41.5 %
	LACE HILL :- Income	33,665	10,365	25,000	-14,635			41.5 %
	Net Expenditure over Income	24,301	3,482	35,692	32,210			

Month No : 3

Committee Report

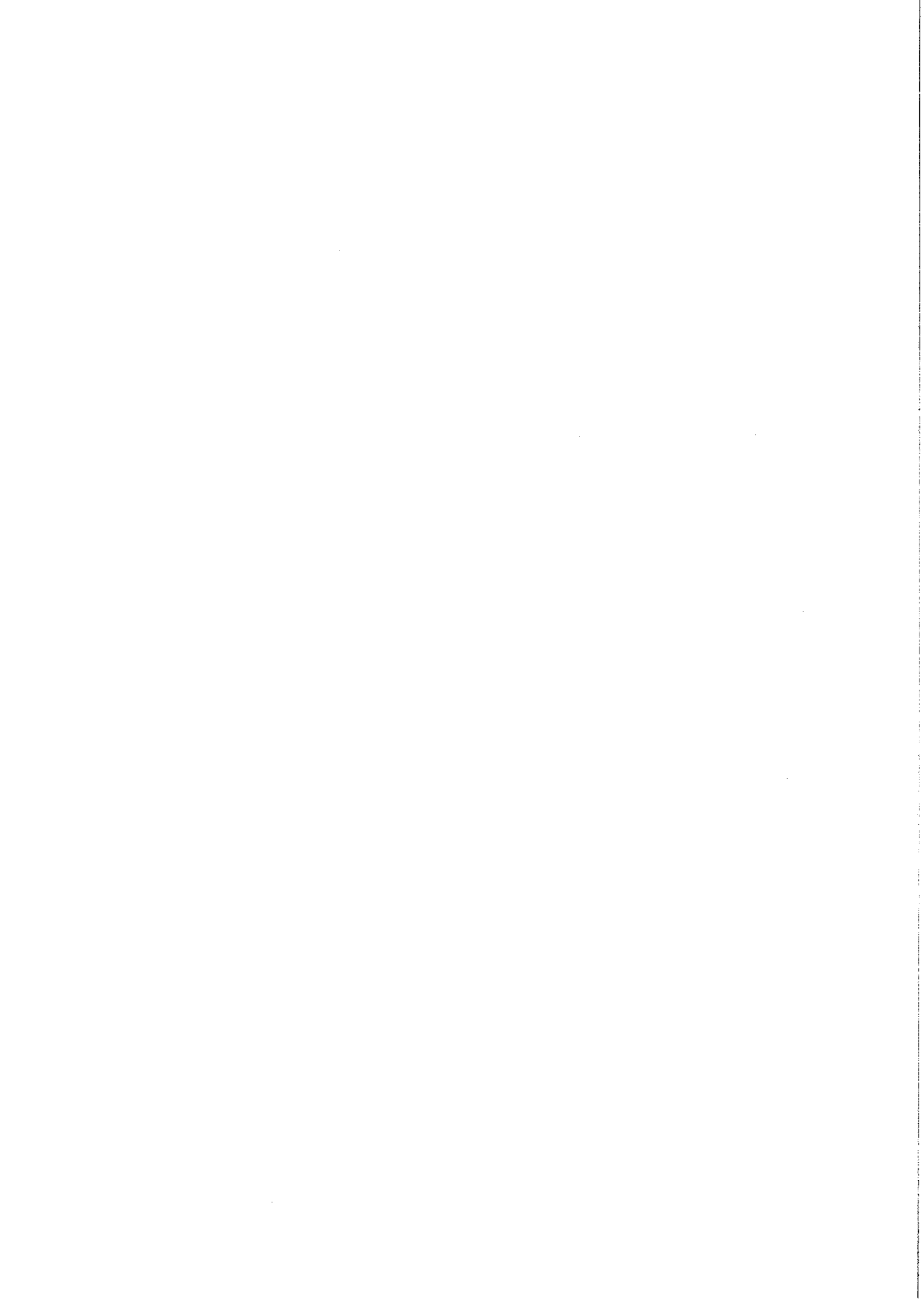
	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
251 CHANDOS PARK							
4106 PLAY AREA MAINTENANCE	119	0	500	500	89	411	17.8 %
4601 REPAIRS& MAINTENANCE FUND	4,627	25	3,000	2,975	155	2,820	6.0 %
4602 ELECTRICITY	0	0	500	500		500	0.0 %
4603 WATER	1,246	115	1,500	1,385		1,385	7.7 %
4605 HORTICULTURAL CONTRACT	2,881	495	3,000	2,505		2,505	16.5 %
CHANDOS PARK :- Expenditure	8,874	635	8,500	7,865	244	7,621	10.3 %
1030 BOWLS INCOME	550	0	550	-550			0.0 %
1035 TENNIS COURT RENT	625	0	625	-625			0.0 %
CHANDOS PARK :- Income	1,175	0	1,175	-1,175			0.0 %
Net Expenditure over Income	7,699	635	7,325	6,690			
252 BOURTON PARK							
4106 PLAY AREA MAINTENANCE	329	168	500	332	222	110	78.1 %
4122 TREE WORKS	0	0	7,000	7,000		7,000	0.0 %
4601 REPAIRS& MAINTENANCE FUND	6,068	707	9,618	8,911	1,618	7,293	24.2 %
4605 HORTICULTURAL CONTRACT	9,959	1,660	10,400	8,740		8,740	16.0 %
BOURTON PARK :- Expenditure	16,356	2,535	27,518	24,983	1,840	23,143	15.9 %
Net Expenditure over Income	16,356	2,535	27,518	24,983			
253 CEMETERY							
4225 RATES	968	205	1,300	1,095		1,095	15.7 %
4601 REPAIRS& MAINTENANCE FUND	2,162	205	3,000	2,795		2,795	6.8 %
4602 ELECTRICITY	471	168	400	232		232	41.9 %
4605 HORTICULTURAL CONTRACT	6,275	1,538	6,450	4,912		4,912	23.9 %
4617 MEMORIAL TESTING	0	0	2,000	2,000		2,000	0.0 %
4620 EXPENSES RE BURIAL DUTIES	8,478	1,137	6,500	5,363		5,363	17.5 %
4621 NEW CEMETERY PLANNING	0	0	20,000	20,000		20,000	0.0 %
CEMETERY :- Expenditure	18,354	3,252	39,650	36,398	0	36,398	8.2 %
1041 BURIAL FEES	17,403	4,434	12,500	-8,066			35.5 %
CEMETERY :- Income	17,403	4,434	12,500	-8,066			35.5 %
Net Expenditure over Income	951	-1,182	27,150	28,332			
254 CHANDOS PARK TOILETS							
4612 CONTRACTOR CHARGE	6,386	2,719	12,500	9,781		9,781	21.7 %
4709 MAINTENANCE	638	0	1,000	1,000	280	720	28.0 %
CHANDOS PARK TOILETS :- Expenditure	7,024	2,719	13,500	10,781	280	10,501	22.2 %
Net Expenditure over Income	7,024	2,719	13,500	10,781			

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
255 RAILWAY WALK & CASTLE HILL							
4120 FRIENDS OF GROUPS	663	132	1,000	869		869	13.2 %
4122 TREE WORKS	0	0	1,500	1,500		1,500	0.0 %
RAILWAY WALK & CASTLE HILL :- Expenditure	663	132	2,500	2,369	0	2,369	5.3 %
Net Expenditure over Income	663	132	2,500	2,369			
256 STORAGE PREMISES							
4066 GRENVILLE GARAGE RENT	599	100	650	550		550	15.4 %
4073 COLLEGE FARM	-1,083	0	0	0		0	0.0 %
STORAGE PREMISES :- Expenditure	-485	100	650	550	0	550	15.4 %
Net Expenditure over Income	-485	100	650	550			
257 KEN TAGG PLAYGROUND							
4106 PLAY AREA MAINTENANCE	111	0	500	500	67	433	13.3 %
4122 TREE WORKS	0	0	500	500		500	0.0 %
4123 PLAYGROUND REFURBISHMENT	1,113	0	0	0		0	0.0 %
4605 HORTICULTURAL CONTRACT	223	37	230	193		193	16.1 %
KEN TAGG PLAYGROUND :- Expenditure	1,447	37	1,230	1,193	67	1,126	8.4 %
Net Expenditure over Income	1,447	37	1,230	1,193			
258 CEMETERY LODGE							
4034 PWLB REPAYMENTS INCL	4,702	0	4,702	4,702		4,702	0.0 %
4609 CEMETERY LODGE MAINT	416	0	2,000	2,000		2,000	0.0 %
CEMETERY LODGE :- Expenditure	5,118	0	6,702	6,702	0	6,702	0.0 %
1061 CEMETERY LODGE RENTAL	8,173	1,716	10,530	-8,814			16.3 %
CEMETERY LODGE :- Income	8,173	1,716	10,530	-8,814			16.3 %
Net Expenditure over Income	-3,054	-1,716	-3,828	-2,112			
259 OTTERS BROOK							
4106 PLAY AREA MAINTENANCE	111	0	500	500	67	433	13.3 %
4122 TREE WORKS	125	0	150	150		150	0.0 %
4605 HORTICULTURAL CONTRACT	898	150	915	765		765	16.4 %
OTTERS BROOK :- Expenditure	1,134	150	1,565	1,415	67	1,349	13.8 %
Net Expenditure over Income	1,134	150	1,565	1,415			

Month No : 3

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>260</u> <u>CCTV</u>							
4100 CCTV ONGOING COSTS	450	0	800	800		800	0.0 %
CCTV :- Expenditure	<u>450</u>	<u>0</u>	<u>800</u>	<u>800</u>	<u>0</u>	<u>800</u>	<u>0.0 %</u>
Net Expenditure over Income	<u>450</u>	<u>0</u>	<u>800</u>	<u>800</u>			
ENVIRONMENT :- Expenditure	<u>253,542</u>	<u>144,810</u>	<u>552,252</u>	<u>407,441</u>	<u>87,423</u>	<u>320,018</u>	<u>42.1 %</u>
Income	<u>166,957</u>	<u>95,414</u>	<u>231,991</u>	<u>-136,577</u>			<u>41.1 %</u>
Net Expenditure over Income	<u>86,585</u>	<u>49,397</u>	<u>320,261</u>	<u>270,864</u>			



Committee Clerk

From: Town Clerk <townclerk@buckingham-tc.gov.uk>
Sent: 09 June 2017 12:14
To: 'Committee Clerk'
Subject: FW: Lace Hill Residents Association

Hi Nina,

Can you please replace Charlie's request with this on the Environment Agenda.

Christopher Wayman
 Town Clerk
 Buckingham Town Council
 01280 816426

Email: office@buckingham-tc.gov.uk
 Web Site www.buckingham-tc.gov.uk

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**** End of Disclaimer ****

From: Lace Hill Residents' Association [<mailto:lacehillresidentsassociation@gmail.com>]
Sent: 09 June 2017 08:24
To: townclerk@buckingham-tc.gov.uk
Cc: rstuchbury@aylesburyvaledc.gov.uk
Subject: Lace Hill Residents Association

Dear Mr Wayman

We have recently managed to build up our committee so that we have up to 16 members attending committee meetings. This number is too big to hold meetings in most members houses. We are, therefore, looking for a better venue. The community centre is the obvious place to hold these meetings and full residents' meetings but requires money to pay for this. The association has a small pot of money but not enough to pay out the regular amounts needed. As the community centre is there to serve the Lace Hill Estate, we are approaching the town council to request that it kindly considers allowing the LHRA free use of the committee room 6 to 8 times a year and the main hall 3 or 4 times a year if available.

Also, despite being a long way off, when the handover of the estate to the management company is complete, the residents will hopefully take control. We were wondering what the likelihood is of the town council being willing to take on the remaining two parks and the communal green areas. At least our money would be going into council coffers rather than the management company.

I would be grateful if you could forward this to any relevant persons for the council's consideration.

Kind regards,

Joëlle Jones

Joint acting chair of the Lacehill Residents Association

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Lace Hill Residents' Association Ltd.
support@lacehillresidentsassociation.co.uk

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Registered in England Number: 10346231

From: S Adams [
Sent: 30 June 2017 16:13
To: townclerk@buckingham-tc.gov.uk
Subject: FW: Dog Bins

Hi

I would like to make a request to get an additional dog waste bin installed on the Badgers estate in Buckingham.

Preferably either on the grass verge at the junction of Swan Close and Badgers way or on the grass area at the rear of Plover close.

These areas have a lot of dog traffic and are showing increased signs of dog waste as they are equidistant between the 2 nearest dog waste bins at either end of the estate.

I look forward to hearing from you

Regards

S. Adams
Buckingham



Adam Cove
23 St Michaels Way
Steeple Claydon
Bucks
MK18 2QD
adamcove@hotmail.co.uk
07718 339099

REF: Lace Hill, Buckingham Facilities

Date: 3rd July 2017

Dear Sir \ Madam,

My name is Adam Cove and I'm writing to you today as chairman of Winslow United Junior Football Club. I've been in this role now for 2 years. During my time with the club I've since significant growth. I would like to discuss with you the ongoing usage of the Lace Hill facilities and the Buckingham area in general.

The junior club currently residing at Lace Hill is FC Buckingham. FC Buckingham who are on paper the only junior club in Buckingham with Buckingham in the title. Can I ask you why is that? It appears the cost of just 1 team to use 1 pitch for just 3 hours on a Saturday comes at a cost of £2,200 per year. This has increased £200 from last season's agreement. This team also has to pay an additional £20 per hour for mid-week both winter & summer for training, adding another £600 per year, which means the club in short is struggling financially. With an annual income of just £1500 this means this 1 team needs an additional £1300 each year for playing in Buckingham. Is it then a surprise why clubs who are also Buckingham based but have pitches outside the town of Buckingham are thriving? I was not surprised when FC Buckingham came to Winslow asking for someone to help contribute to the fees. The price charged for Lace hill is nearly 50% of the price Winslow pay for Gawcott which includes 6 pitches, free use of the pavilion and changing rooms and access to a 3G surface exclusively from October to March each year for training. The Gawcott parish council have also donated an hour per week for our PAN disabilities team to train free of charge.

With this said we would like you to consider a request to enable us to keep up with the demand of Buckingham based children wanting to play football. We would like to assist FC Buckingham and split the cost and put 2 games on per Saturday on the same 3-hour slot. By splitting this cost FC Buckingham continue to play as do Winslow who are desperate for additional grass. We're not a cash rich club but we're extremely important to the local community. We offer something that no other Buckingham based club can offer. We cater for boys, girls and children with disabilities.

Our constitution is all about football for all. We do not discriminate and we believe we can provide a safe fun environment for all children regardless of background. However, we're now somewhat a victim of our own success and have been seeking more facilities for some time to sustain our ambition to serve our local community.

10 years ago, the club was previously called Preston & Gawcott. As you may be aware we as a club currently occupy the Richard Roper Playing fields in Gawcott as our primary site. Over the years our members have significantly swung towards us being more of a Buckingham based club which is how we describe ourselves today. This is due to the growth in the town and the need for the local community to find good and safe environment for their children to play sport. On Appendix 1 you can see the heat map of our user base. Please note this was season 2015-16, we've added over 100+ players since then. We now have nearly 300 children who are primarily based in Buckingham and the surrounding local villages, and we're still growing.

Over the last 2 years the club has doubled in size and today we run 20 teams from ages U7 to U15's for all children. That's boys and girls and our flag ship PAN disabilities team. We are the only team in the local area to have such diversity which makes our club an attraction to the local community. Working with one of many local partners in sport all we also offer football from ages 4-6, at which point they feed into our club at the U7 age group.

Winslow have an end to end pathway for the boys. This means we can take them at age 4 and develop them right in to the 1st team at adult level. Again, protecting the local talent and it's growing community. No other club has this under one name\club. I have built this through 2 years of tireless work. This is something worth protecting, we're very proud of what we've done at Winslow Juniors.

Today we have exhausted all local councils to provide us with what we need which is simply more grass. We feel we are being forced away from our home in Buckingham to take some facilities outside the area just to keep up with the demand. This demand is being generated by your councils continued efforts in introducing more houses in the town. We need to urgently address the lack of sports facilities on offer now and going forward.

With this said we are open to discussions with any local council that can offer us the facilities that this community needs. Your council is driving development in Buckingham which is great but to my knowledge you're not offering enough sports facilities to facilitate this growth. Therefore, junior players and clubs are being forced out of the area. With regards to Lace Hill, I'm disappointed to see another adult football team being given priority over junior footballers. Juniors in the local community must come first. There are many adult clubs and facilities all over the local community but nowhere near enough for young children.

We, as a junior section have said in the past that we would consider renaming our club to which ever local council can match our plans for facilities. Winslow council have failed to deliver this to us in the last 10 years. Gawcott are very supportive but again are a local council with limited resource. So, we've had to work with what we have. As recent as last season we've had to use Winslow Primary School, Winslow Freemantle, Aylesbury academy, Buckingham School, Royal Latin, the swan pool and of course Gawcott just so our Buckingham community can play football. We need to bring this back into the community.

Unfortunately, everything has a cost, from a practical point of view we've begged, borrowed and ran a campaign for local Buckinghamshire businesses to sponsor our club so we could all move to 1 kit for all teams. This was completed 3 months ago for the cost of £9k. In addition, our members have also procured over £4k of additional kit last season from our club's shop which again if these became obsolete, we as a club would have some explaining to do. We simply can't write this off and change our name. We have assets to depreciate but nothing is impossible.

We would discuss the opportunity to rebrand the club if we can talk about a long-term plan to secure more facilities. To rebrand our club for 1 pitch for 3 hours a week I feel this is inappropriate when you consider what we've built, how big we are, why we've built it and what service we're offering in mine and your community. We would consider a partnership for the greater community.

With no location in mind I previously had some plans made up some time ago based on our needs that I have attached. It shows what we have today (appendix 2) and to gives you an idea of the size of what we need for the long-term project (appendix 3). To confirm we would like Appendix 2 and 3 together in one location.

Please note I'm not a developer or a power-hungry individual, I'm just a parent, a team manager and chairman who is now responsible for the welfare and development of 300 children. I feel it is our duty to invest in our local community. Most of which fall under your constituency and it is this growth I would like to discuss further with you.

Many thanks for considering this letter.

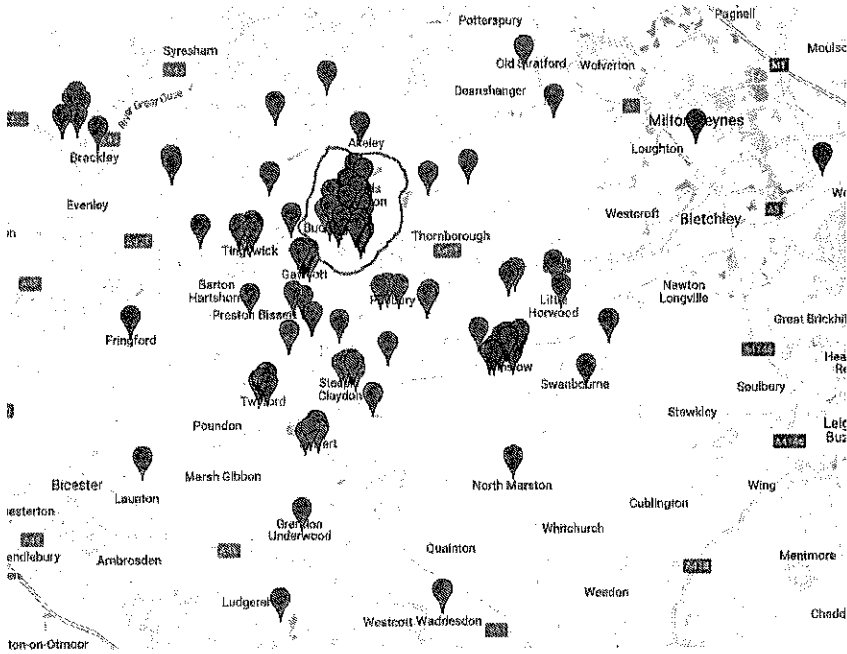
Yours sincerely,



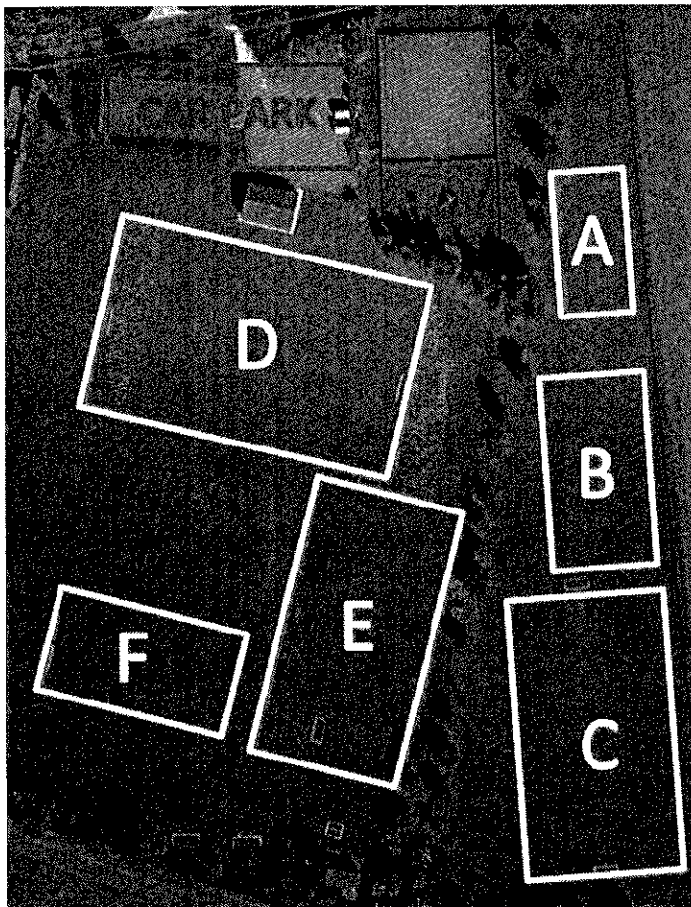
Adam Cove
Winslow United Junior Chairman

Appendix 1

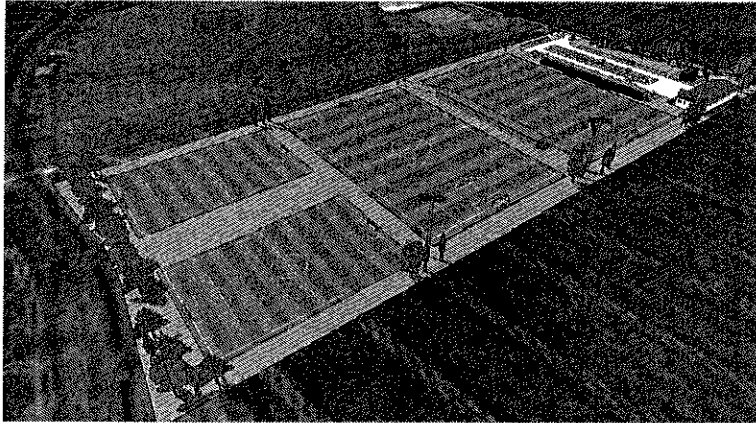
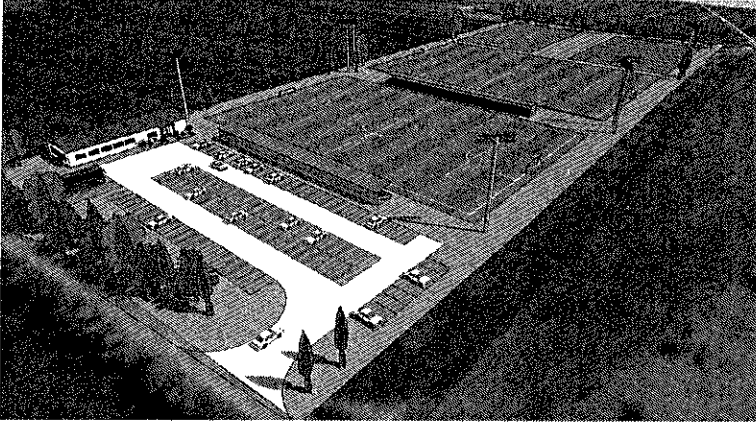
Data from 2015-16. The proportion increased in Buckingham for 2016-17. You can clearly see we have considerable more children in the Buckinghamshire constituency over Winslow and any other local town.



Appendix 2



Appendix 3



Mr Christopher Wayman (clerk)
Buckingham Town Council
Buckingham Centre
Verney Close
Buckingham
MK18 1JP

Our Ref: 1445304
Direct Line: 01793 414725
EMail: joanne.gould@HistoricEngland.org.uk

05 July 2017

Dear Christopher Wayman (clerk),

Buckingham War Memorial, Church of SS Peter & Paul, Castle Street, Buckingham, Buckinghamshire – Awarded Listed Building Status
List Entry Number: 1447878

I am writing to inform you that the above memorial has been added to the List of Buildings of Special Architectural or Historic Interest. The memorial is now listed at Grade II.

Please follow the link below to download a copy of our advice report, which gives the principal reasons for this decision. The List entry for this building, together with a map, has now been published on the National Heritage List for England, and will be available for public access from tomorrow. This List can be accessed through our website.

<http://services.historicengland.org.uk/webfiles/GetFiles.aspx?av=783A45A2-741C-4B72-87F7-7FC6E91ADE17&cn=72A01FCE-CA59-4BD9-A320-D69006B7E6DD>

Listing helps us to mark a building's significance and celebrate its special architectural and historic interest. It brings specific protection so that its special interest can be properly considered in managing its future.

Please be aware that the listing of the memorial took effect on the day that the List entry was published on the National Heritage List for England. Our guidance document, *The Conservation, Repair and Management of War Memorials*, is available from our website <http://www.historicengland.org.uk/images-books/publications/conservation-repair-management-war-memorials/> Information about grants for war memorials is available from War Memorials Trust at <http://www.warmemorials.org/grants/>.

As of 25 June 2013, the Enterprise and Regulatory Reform Act (ERRA) has enabled a number of heritage reforms, including an amendment to the Planning (Listed Buildings and Conservation Areas) Act 1990 that provides two potential ways to be

more precise about what is listed. Whether or not the new provisions have been invoked with regard to this memorial is explained in the Advice Report. A List entry that makes use of these provisions will clarify what attached and curtilage structures are excluded from the listing and/or which interior features definitively lack special interest; however, owners and managers should be aware that other planning and development management constraints might apply to these structures, and should clarify these with the Local Planning Authority. Further information is available on our website at <http://www.historicengland.org.uk/caring/listing/listed-buildings/listing-and-the-erra/> .

If you consider that this decision has been wrongly made you may contact the DCMS within 28 days of the date of this letter to request that the Secretary of State review the decision. An example of a decision made wrongly would be where there was a factual error or an irregularity in the process which affected the outcome. You may also ask the Secretary of State to review the decision if you have any significant evidence relating to the special architectural or historic interest of the memorial which was not previously considered. Further details of the review criteria and process and how to request a review are contained in the annex to this letter.

Please do not hesitate to contact me if I can be of any further assistance. More information can also be found on our website at www.historicengland.org.uk.

Yours sincerely

Joanne Gould

Listing Coordinator - War Memorials

Historic England
The Engine House
Fire Fly Avenue
Swindon
SN2 2EH

Annex 1

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Review Criteria and Process

A review will only be carried out in the following circumstances:

(1) there is evidence that the original decision has been made wrongly. Examples would include:

- where there was a factual error, eg. the wrong building was listed; or
- where there has been some irregularity in the process which has affected the outcome, eg. relevant considerations were not taken into account or irrelevant considerations were taken into account.

(2) there is significant evidence which was not previously considered, relating to the special architectural or

historic interest of the building, as set out in the Planning (Listed Buildings and Conservation Areas) Act 1990. An example would be where new evidence relating to the date of a building has been discovered which might make a material difference to the architectural or historic interest of the building.

Having conducted a review, the Secretary of State will either affirm or overturn the original decision. It is important to understand that the original decision will stand until the Secretary of State has made a decision on whether the original decision should be affirmed or overturned. If the original decision is overturned, this will not have retrospective effect.

How to request a review of a listing decision

Reviews are carried out by the Department of Culture, Media and Sport and review requests should be made on the Department's 'Listing Review Request Form'. The Form is accompanied by Guidance to assist you in making a review request. Both the Form and the Guidance can be downloaded from the 'Reviews of Listing Decisions' page of the Department for Culture, Media and Sport's website at:

<https://www.gov.uk/how-to-challenge-our-decision-to-list-or-not-list-a-building>

If you are unable to access the website please contact:

The Listing Review Officer
Heritage Protection Branch
Culture Team
Department for Culture Media and Sport
4th Floor
100 Parliament Street
London
SW1A 2BQ

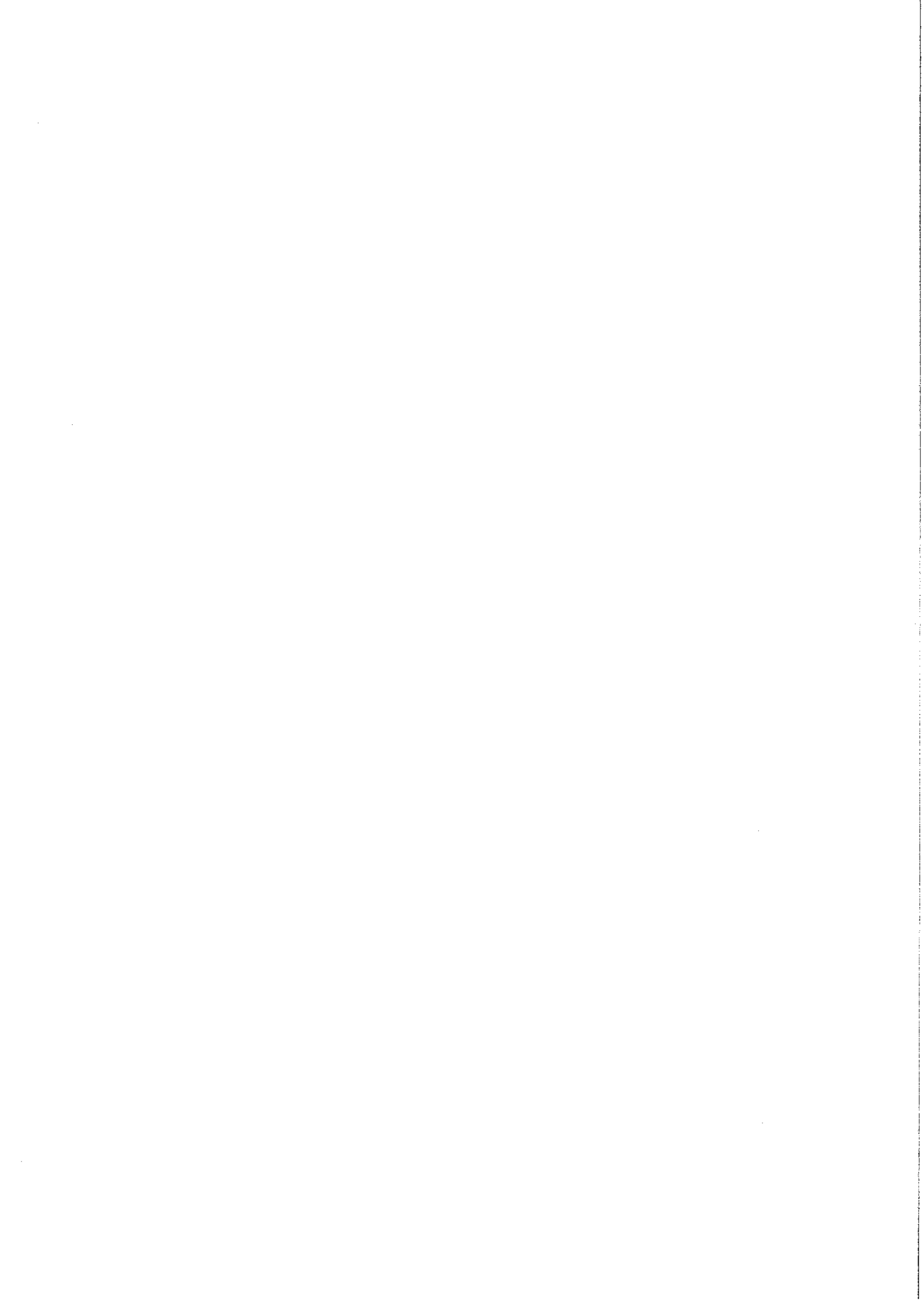
Review requests should normally be made within 28 days of the date of this letter. Requests made beyond this period may be considered in exceptional circumstances.

Data Protection Act 1998

Your personal details, along with the other information you have provided and information obtained from other sources, will be retained by Historic England for administrative purposes and, where applicable, for future consideration. Historic England will not release personal details to a third party if the disclosure would contravene the Data Protection principles.

Freedom of Information

Historic England is subject to the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 which provide a general right of access to information we hold. We may provide the information you have supplied in response to a request made under this legislation, subject to any exemptions which apply. Historic England will consult with external parties as necessary prior to releasing information.



BUCKINGHAM TOWN COUNCIL

ENVIRONMENT COMMITTEE

MONDAY 17th JULY 2017.

Agenda item no: 13

Contact Officer: Lee Phillips

Grounds Maintenance Contract Update

Background:

Following a number of spells of poor service from the Grounds Maintenance Contractor correction notices and then default notices were issued, these were again not fully rectified so the contract was terminated.

Information:

For the initial 2 weeks following the termination the grass cutting and bin emptying was undertaken by the Town Council's team whilst a new contractor has been put in place.

The hedge cutting, herbicide spraying, paddock cutting and the grass cutting at the Cemetery will be carried out by the Town Council Team for the rest of the season. The Rest of the grass cutting, bin emptying and litter picking will be carried out by the newly appointed contractor.

8 companies were approached in total and 3 of those companies said they could carry out the some or all of work at such short notice.

The new contractor '4th Corner' was chosen as they could carry out all of the work asked and at the best price. In addition they were the runners up in the scoring when the contract was awarded to Burleys. 4th Corner have started on the 10th July, this agreement is in place until the end March 2018.

Following this it would be for the Council to decide on if the work is of sufficient quality to continue for a further year, if not it could be looked into bringing the work in house for the next financial year. If it is successful with 4th Corner then the original contract was until 2019 with a 2 year extension until 2021 and therefore it would be reasonable to continue the agreement until that time. If the Council decided to go back out to tender on the contract this would have to be carried out in 2018 for a start in April 2019 due to the time required to go through the procedures.

Next year the Town Council ground maintenance budgets will have to increase due to the extra cost of putting in the new contractor.

Budgets:

Table A

	Contract cost: July 2017 - March 2018
Grass Cutting	£21,681.00
Litter Picking	£14,003.00
Total	£35,684.00
Remaining amount in 2017/18 Budgets for Grounds Maintenance	£26,245.00
Additional funds required from other budget headings	£9,439.00

Table B

Budget Heading	Amount
258/4609 - Lodge maintenance	£1,000.00
257/4106 - play area maintenance	£400.00
201/4069 - Grit Bins	£600.00
201/4101 - Seats and Bins	£439.00
249/4225 - Rates	£2,000.00
249/4612 - Contractor charge	£5,000.00
Total:	£9,439.00

Recommendation:

That members agree the additional funds required to fund the Grounds maintenance contract for the rest of this season are used from the budget headings listed above (Table B).

That members agree the office investigate the options on how best to provide the grounds maintenance service in the future; looking at the possibility of bringing it 'In-house', contracting out all/some of the services or possibly extending the new contract and then bringing the findings back to this committee.