



BUCKINGHAM TOWN COUNCIL

TOWN COUNCIL OFFICES, THE BUCKINGHAM CENTRE,
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Town Clerk: Mr. C. P. Wayman

12 September 2017

Councillor,

You are summoned to a meeting of the **Resources Committee** of Buckingham Town Council to be held on **Monday 18th September 2017** at 7pm in the Council Chamber, Cornwalls Meadow, Buckingham.

Mr. C. P. Wayman
Town Clerk

Please note that the Resources Committee will be preceded by a Public Session in accordance with Standing Order 3.f, which will last for a maximum of 15 minutes.

AGENDA

1. Apologies for Absence

Members are asked to receive apologies from Members.

2. Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4.

3. Minutes of last meeting

To receive the minutes of the Resources Committee meeting held on Monday 31st July 2017 ratified at the Full Council meeting held on Monday 14th August 2017.

4. Minutes of CSG Committee

To receive the minutes of the CSG Committee meeting held on Wednesday 30th August 2017.
Previously circulated

5. Action Report

Appendix A

6. Accounts and Budgets

Members are asked to receive and consider the attached Income and Expenditure reports.

Appendix B

7. Invoices passed for payment, and income received

Members are asked to receive the attached schedule of invoices paid

Appendix C

8. Chairman's Announcements

Buckingham



LOCAL COUNCIL
AWARD SCHEME
QUALITY GOLD



Twinned with Mouvaux, France

Members are reminded to declare any prejudicial interest as soon as it becomes apparent.
All Committee documents can be found on the Buckingham Town Council's website. Alternatively, the Clerk send you a copy of any minutes, reports or other information. To do this, send a request using the contact details set out above.

9. Date of next meeting

Monday 6th November 2017

To:

Cllr Ms. J. Bates Chair
Cllr. Mrs. G. Collins
Cllr. P. Collins
Cllr. J. Harvey Mayor
Cllr. P. Hirons
Cllr. D. Isham
Cllr. A. Mahi

Cllr. H. Mordue
Cllr. Ms. Newell Vice Chair
Cllr. Mrs. O'Donoghue
Cllr. Mrs. Strain-Clark
Cllr. R. Stuchbury
Cllr. M. Try

Min No	Title	Meeting Date	Work undertaken	Completed On/Update	Social Value	Officer Effort	Urgency	Total
140/16	Town Action Commission	13.06.16	Forward report to AVDC with a request for additional parent/ child parking towards the rear of the car park.	Arranging for after the toilets have been completed	3	4	3	10
723/16	Shopmobility	7.11.16	Resources committee to ask Shopmobility to conduct a service review with the view to looking at current and future needs		2	2	2	6
135/17	Section 106	12.6.17	Members discussed and AGREED for the Town Clerk to order the projects into appropriate categories and forward to the AVDC with a request that the Town Clerk is consulted on project ideas relevant to locality of any future development in Buckingham.	14 th August Full Council Agenda (292/17 Members discussed and AGREED for the Town Clerk to seek advice from AVDC as to whether one combined bid or several smaller bids should be submitted.)	3	2	4	9
271/17	Apprenticeship	31.07.17	Cllr Harvey proposed, seconded by Cllr. O'Donoghue, that the Recommendation should be taken to Full Council with a more detailed report/business case listing the requirements and reasons; that a real Action Plan be drawn up with the aim of appointing an apprentice – not necessarily a young person - in June or July 2018	29/4/17 Recommendation AGREED at Full Council.	3	2	2	7
272/17	Budgets Bourton Park Play Area	31.07.17	(252/4106) Members asked why 78% of the year's Bourton Park Play Area Maintenance budget had been spent already.					
275/17	Scenario Planning	31.07.17	Members AGREED that research should be carried out as Brackley had a plan produced and brought back to the Committee.		2	3	1	6

INCOME AND EXPENDITURE - EXPLANATION OF DIFFERENCES

PAGE No	CODE	COST CENTRE	EXPLANATION
2	4022	104	Overspend due to extra premiums required to cover new green spaces equipment
4	4055	248	Overspend due to complexity of alarm system actually required to satisfy insurance company
5	4158	250	Gas costs higher than budgeted, anticipated that by financial year end an overspend of approx £3000 will occur. Estates manager is aware and working with all parties to keep costs to a minimum
6	4120	255	£1 overspend due to rounding - to be tidied up during audit
7	4609	258	Overspend of £800 due to purchase and installation of new central heating / water boiler
8	4220	301	This budget has an overspend showing. The overspend is correct and was because an extra member of security staff that had not been budgeted for was required to comply with government / security company advice in light of the recent terrorist activity.
10	9033	901	Overspend showing on expenditure code because income is shown separately as per auditors / accounting instructions.

Month No : 6

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget	
RESOURCES							
<u>101 PERSONNEL COSTS</u>							
4000	WAGES & SALARIES ADMIN	54,653	134,000	79,347	79,347	40.8 %	
4003	APPRENTICESHIP	0	6,500	6,500	6,500	0.0 %	
4005	ERS NATIONAL INS	4,728	10,560	5,832	5,832	44.8 %	
4006	ERS PENSION CONT	10,527	21,000	10,473	10,473	50.1 %	
4007	STAFF TRAVEL	84	500	416	416	16.9 %	
4008	OCCUPATIONAL HEALTH	0	500	500	500	0.0 %	
	PERSONNEL COSTS :- Expenditure	69,992	173,060	103,068	0	103,068	40.4 %
1001	APPRENTICESHIP GRANT	0	2,500	-2,500		0.0 %	
	PERSONNEL COSTS :- Income	0	2,500	-2,500		0.0 %	
	Net Expenditure over Income	69,992	170,560	100,568			
<u>102 OFFICE EXPENSES</u>							
4010	STATIONERY	766	1,650	884	22	861	47.8 %
4011	POSTAGE	4	600	596		596	0.6 %
4012	PHOTOCOPIER	713	1,700	987		987	41.9 %
4013	EQUIPMENT PURCHASE	0	325	325	240	85	73.8 %
4015	ADVERTISMENT	0	300	300		300	0.0 %
4017	SUBSCRIPTIONS	1,633	2,800	1,167		1,167	58.3 %
4018	TELEPHONE	1,723	3,700	1,977		1,977	46.6 %
4019	HIRE OF HALL	13	250	237		237	5.1 %
4021	HOSPITALITY	26	300	274		274	8.6 %
4023	TRAINING	4,374	5,000	626	95	531	89.4 %
4032	PUBLICITY	1,756	7,300	5,544		5,544	24.1 %
4038	COMPUTER EQUIP/MAINT	3,322	3,800	478		478	87.4 %
4041	WEB SITE PROVISION &	738	1,000	263		263	73.8 %
4043	PROTECTIVE CLOTHING /	120	500	380		380	24.0 %
4052	HEAT LIGHT POWER	43	2,900	2,857		2,857	1.5 %
4055	ALARM	0	350	350		350	0.0 %
4156	BUCKINGHAM CENTRE RENT	2,325	11,000	8,675		8,675	21.1 %
	OFFICE EXPENSES :- Expenditure	17,553	43,475	25,922	357	25,564	41.2 %
1010	CHAMBER HIRE	272	1,100	-829			24.7 %
1012	PHOTOCOPIER USE	2	10	-8			22.5 %
	OFFICE EXPENSES :- Income	274	1,110	-836			24.7 %
	Net Expenditure over Income	17,279	42,365	25,086			

Month No : 6

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>103</u> <u>COUNCILLORS</u>						
4020 MAYOR'S DUTIES	102	1,800	1,698		1,698	5.7 %
4029 MAYOR'S CIVIC	1,200	1,200	0		0	100.0 %
4044 COUNCILLORS MILEAGE / EXPS	36	500	464		464	7.2 %
4045 COUNCILLORS ALLOWANCE	0	8,282	8,282		8,282	0.0 %
COUNCILLORS :- Expenditure	1,338	11,782	10,444	0	10,444	11.4 %
Net Expenditure over Income	1,338	11,782	10,444			
<u>104</u> <u>LEGAL REQUIREMENTS</u>						
4014 AUDIT FEE	-2,000	3,500	5,500		5,500	-57.1 %
4022 INSURANCE	13,611	13,000	-611		-611	104.7 %
LEGAL REQUIREMENTS :- Expenditure	11,611	16,500	4,889	0	4,889	70.4 %
Net Expenditure over Income	11,611	16,500	4,889			
<u>120</u> <u>GRANTS (PREV 137)</u>						
4077 OLD GAOL FUNDING	2,000	3,000	1,000		1,000	66.7 %
4081 CAB GRANT	0	5,000	5,000		5,000	0.0 %
4086 YOUTH CENTRE GRANT	5,000	5,000	0		0	100.0 %
4150 FILM PLACE FUNDING	0	1,250	1,250		1,250	0.0 %
GRANTS (PREV 137) :- Expenditure	7,000	14,250	7,250	0	7,250	49.1 %
Net Expenditure over Income	7,000	14,250	7,250			
<u>125</u> <u>COMMEMORATIVE ITEMS</u>						
4501 CIVIC AWARD	0	280	280		280	0.0 %
4504 REMEMBERANCE WREATH	0	25	25		25	0.0 %
4505 MAYORS SALVER	180	180	0		0	100.0 %
COMMEMORATIVE ITEMS :- Expenditure	180	485	305	0	305	37.1 %
Net Expenditure over Income	180	485	305			
<u>130</u> <u>ADMIN RESERVES</u>						
1176 PRECEPT	369,535	739,070	-369,535			50.0 %
ADMIN RESERVES :- Income	369,535	739,070	-369,535			50.0 %
Net Expenditure over Income	-369,535	-739,070	-369,535			

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Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>131 GRANTS</u>						
4084 COMMUNITY CENTRE CAPITAL	0	5,000	5,000		5,000	0.0 %
4085 COMMUNITY CENTRE	50,529	51,400	872		872	98.3 %
4087 OTHER	11,900	11,900	0		0	100.0 %
GRANTS :- Expenditure	62,429	68,300	5,872	0	5,872	91.4 %
Net Expenditure over Income	62,429	68,300	5,872			
<u>132 CONTINGENCIES</u>						
4500 CONTINGENCIES	4,654	11,785	7,131		7,131	39.5 %
CONTINGENCIES :- Expenditure	4,654	11,785	7,131	0	7,131	39.5 %
Net Expenditure over Income	4,654	11,785	7,131			
<u>304 BUCKINGHAM TOWN YOUTH COUNCIL</u>						
4237 YOUTH COUNCIL BUDGET	0	900	900		900	0.0 %
4238 YOUTH COUNCIL ADMIN	0	100	100		100	0.0 %
BUCKINGHAM TOWN YOUTH COUNCIL :- Expenditure	0	1,000	1,000	0	1,000	0.0 %
Net Expenditure over Income	0	1,000	1,000			
RESOURCES :- Expenditure	174,757	340,637	165,880	357	165,523	51.4 %
Income	369,809	742,680	-372,871			49.8 %
Net Expenditure over Income	-195,052	-402,043	-206,991			

ENVIRONMENT

<u>201 ENVIRONMENT</u>						
3995 NI ENVIRONMENT	4,403	9,460	5,057		5,057	46.5 %
3996 PENSIONERS ENVIRONMENT	11,498	18,800	7,302		7,302	61.2 %
4004 WAGES & SALARIES	51,561	120,000	68,439		68,439	43.0 %
4068 COMMUNITY SERVICE	3,120	6,820	3,700		3,700	45.7 %
4101 SEATS AND BINS	0	561	561		561	0.0 %
4112 ENVIRONMENT EQUIPMENT	2,316	6,000	3,684	125	3,559	40.7 %
4118 GREEN WASTE DISPOSAL	0	500	500		500	0.0 %
ENVIRONMENT :- Expenditure	72,898	162,141	89,243	125	89,118	45.0 %
Net Expenditure over Income	72,898	162,141	89,243			

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	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>202</u> <u>ROUNABOUTS</u>						
4108 ROUNABOUT	2,190	4,590	2,400	2,400	0	100.0 %
ROUNABOUTS :- Expenditure	2,190	4,590	2,400	2,400	0	100.0 %
1051 ROUNABOUT NO 1 OPEN	2,075	2,075	0			100.0 %
1052 ROUNABOUT NO 2 ELLA	1,106	1,580	-474			70.0 %
1053 ROUNABOUT NO 3	1,815	1,816	-1			100.0 %
1054 ROUNABOUT NO 4 R & B	2,314	2,258	56			102.5 %
1056 ROUNABOUT NO 6 EUROLANE	2,465	2,478	-13			99.5 %
1057 ROUNABOUT NO 7 RING ROAD	1,257	1,264	-7			99.4 %
ROUNABOUTS :- Income	11,032	11,471	-439			96.2 %
Net Expenditure over Income	-8,842	-6,881	1,961			
<u>203</u> <u>MAINTENANCE</u>						
4063 VEHICLE HIRE AND RUNNING	2,489	5,000	2,511		2,511	49.8 %
4082 ALLOTMENTS	1,500	1,500	0		0	100.0 %
4102 DOG BINS	0	4,550	4,550		4,550	0.0 %
MAINTENANCE :- Expenditure	3,989	11,050	7,061	0	7,061	36.1 %
Net Expenditure over Income	3,989	11,050	7,061			
<u>204</u> <u>DEVOLVED SERVICES EXPENSES</u>						
4124 DEVOLVED SERVICES	12,371	20,411	8,040	4,050	3,990	80.5 %
DEVOLVED SERVICES EXPENSES :- Expenditure	12,371	20,411	8,040	4,050	3,990	80.5 %
1017 DEVOLVED SERVICES INCOME	0	20,500	-20,500			0.0 %
DEVOLVED SERVICES EXPENSES :- Income	0	20,500	-20,500			0.0 %
Net Expenditure over Income	12,371	-89	-12,460			
<u>248</u> <u>DEPOT</u>						
4013 EQUIPMENT PURCHASE	0	400	400		400	0.0 %
4055 ALARM	630	400	-230		-230	157.5 %
4225 RATES	3,868	4,500	632		632	86.0 %
4601 REPAIRS& MAINTENANCE FUND	275	1,000	725		725	27.5 %
4602 ELECTRICITY	308	2,500	2,192		2,192	12.3 %
4603 WATER	277	1,500	1,223		1,223	18.5 %
DEPOT :- Expenditure	5,358	10,300	4,942	0	4,942	52.0 %
Net Expenditure over Income	5,358	10,300	4,942			

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Committee Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
249	<u>PUBLIC TOILETS</u>						
4074	TOILET CAPITAL	67,867	150,815	82,948	82,948	0	100.0 %
4225	RATES	0	6,008	6,008		6,008	0.0 %
4602	ELECTRICITY	0	1,000	1,000		1,000	0.0 %
4603	WATER	0	2,500	2,500		2,500	0.0 %
4608	SHOP MOBILITY	0	3,900	3,900	347	3,553	8.9 %
4612	CONTRACTOR CHARGE	0	10,000	10,000	6,096	3,904	61.0 %
4709	MAINTENANCE	363	1,000	637		637	36.3 %
	PUBLIC TOILETS :- Expenditure	68,229	175,223	106,993	89,391	17,603	90.0 %
1078	NEW HOMES BONUS	67,867	150,815	-82,948			45.0 %
	PUBLIC TOILETS :- Income	67,867	150,815	-82,948			45.0 %
	Net Expenditure over Income	363	24,408	24,045			
250	<u>LACE HILL</u>						
4050	LACE HILL PLAYING FIELDS	10,946	13,000	2,054		2,054	84.2 %
4158	LACE HILL GAS	3,410	2,500	-910		-910	136.4 %
4159	LACE HILL ELECTRICITY	1,475	2,500	1,025		1,025	59.0 %
4160	LACE HILL WATER	481	2,500	2,019		2,019	19.2 %
4161	LACE HILL REPAIRS & MAINT	2,183	10,000	7,817	50	7,768	22.3 %
4162	LACE HILL CONTRACTOR	1,920	10,000	8,080		8,080	19.2 %
4163	LACE HILL ALARM	104	500	396		396	20.9 %
4164	LACE HILL EQUIPMENT	0	10,000	10,000		10,000	0.0 %
4225	RATES	9,087	9,692	605		605	93.8 %
4605	HORTICULTURAL CONTRACT	1,335	3,629	2,294	2,294	0	100.0 %
	LACE HILL :- Expenditure	30,940	64,321	33,381	2,344	31,037	51.7 %
1026	LACE HILL COMMUNITY CENTRE	13,986	25,000	-11,014			55.9 %
	LACE HILL :- Income	13,986	25,000	-11,014			55.9 %
	Net Expenditure over Income	16,953	39,321	22,368			
251	<u>CHANDOS PARK</u>						
4106	PLAY AREA MAINTENANCE	89	500	411		411	17.8 %
4601	REPAIRS& MAINTENANCE FUND	270	3,000	2,730	50	2,680	10.7 %
4602	ELECTRICITY	106	500	394		394	21.2 %
4603	WATER	707	1,500	793		793	47.1 %
4605	HORTICULTURAL CONTRACT	2,001	4,251	2,250	2,250	0	100.0 %
	CHANDOS PARK :- Expenditure	3,172	9,751	6,579	2,300	4,279	56.1 %
1030	BOWLS INCOME	0	550	-550			0.0 %

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Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1035 TENNIS COURT RENT	0	625	-625			0.0 %
CHANDOS PARK :- Income	<u>0</u>	<u>1,175</u>	<u>-1,175</u>			<u>0.0 %</u>
Net Expenditure over Income	<u>3,172</u>	<u>8,576</u>	<u>5,404</u>			
<u>252</u> <u>BOURTON PARK</u>						
4106 PLAY AREA MAINTENANCE	401	500	99		99	80.2 %
4122 TREE WORKS	400	7,000	6,600		6,600	5.7 %
4601 REPAIRS& MAINTENANCE FUND	1,820	9,618	7,798	2,465	5,334	44.5 %
4605 HORTICULTURAL CONTRACT	5,391	11,096	5,705	5,705	0	100.0 %
BOURTON PARK :- Expenditure	<u>8,011</u>	<u>28,214</u>	<u>20,203</u>	<u>8,170</u>	<u>12,033</u>	<u>57.4 %</u>
Net Expenditure over Income	<u>8,011</u>	<u>28,214</u>	<u>20,203</u>			
<u>253</u> <u>CEMETERY</u>						
4225 RATES	106	1,300	1,194		1,194	8.1 %
4601 REPAIRS& MAINTENANCE FUND	291	3,000	2,709		2,709	9.7 %
4602 ELECTRICITY	260	400	140		140	65.0 %
4605 HORTICULTURAL CONTRACT	2,386	5,832	3,446	3,447	0	100.0 %
4617 MEMORIAL TESTING	0	2,000	2,000		2,000	0.0 %
4620 EXPENSES RE BURIAL DUTIES	2,461	6,500	4,039		4,039	37.9 %
4621 NEW CEMETERY PLANNING	0	20,000	20,000		20,000	0.0 %
CEMETERY :- Expenditure	<u>5,503</u>	<u>39,032</u>	<u>33,529</u>	<u>3,447</u>	<u>30,083</u>	<u>22.9 %</u>
1041 BURIAL FEES	10,984	12,500	-1,516			87.9 %
CEMETERY :- Income	<u>10,984</u>	<u>12,500</u>	<u>-1,516</u>			<u>87.9 %</u>
Net Expenditure over Income	<u>-5,481</u>	<u>26,532</u>	<u>32,013</u>			
<u>254</u> <u>CHANDOS PARK TOILETS</u>						
4612 CONTRACTOR CHARGE	2,719	12,500	9,781		9,781	21.7 %
4709 MAINTENANCE	314	1,000	686		686	31.4 %
CHANDOS PARK TOILETS :- Expenditure	<u>3,032</u>	<u>13,500</u>	<u>10,468</u>	<u>0</u>	<u>10,468</u>	<u>22.5 %</u>
Net Expenditure over Income	<u>3,032</u>	<u>13,500</u>	<u>10,468</u>			
<u>255</u> <u>RAILWAY WALK & CASTLE HILL</u>						
4120 FRIENDS OF GROUPS	697	1,631	935	935	-1	100.0 %
4122 TREE WORKS	0	1,500	1,500		1,500	0.0 %
RAILWAY WALK & CASTLE HILL :- Expenditure	<u>697</u>	<u>3,131</u>	<u>2,435</u>	<u>935</u>	<u>1,500</u>	<u>52.1 %</u>
Net Expenditure over Income	<u>697</u>	<u>3,131</u>	<u>2,435</u>			

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Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>256</u> <u>STORAGE PREMISES</u>						
4066 GRENVILLE GARAGE RENT	249	650	401		401	38.4 %
STORAGE PREMISES :- Expenditure	<u>249</u>	<u>650</u>	<u>401</u>	<u>0</u>	<u>401</u>	<u>38.4 %</u>
Net Expenditure over Income	<u>249</u>	<u>650</u>	<u>401</u>			
<u>257</u> <u>KEN TAGG PLAYGROUND</u>						
4106 PLAY AREA MAINTENANCE	67	100	33	25	8	91.6 %
4122 TREE WORKS	0	500	500		500	0.0 %
4605 HORTICULTURAL CONTRACT	217	503	286	286	0	100.0 %
KEN TAGG PLAYGROUND :- Expenditure	<u>284</u>	<u>1,103</u>	<u>819</u>	<u>311</u>	<u>508</u>	<u>53.9 %</u>
Net Expenditure over Income	<u>284</u>	<u>1,103</u>	<u>819</u>			
<u>258</u> <u>CEMETERY LODGE</u>						
4034 PWLB REPAYMANTS INCL	2,351	4,702	2,351		2,351	50.0 %
4609 CEMETERY LODGE MAINT	1,800	1,000	-800		-800	180.0 %
CEMETERY LODGE :- Expenditure	<u>4,151</u>	<u>5,702</u>	<u>1,551</u>	<u>0</u>	<u>1,551</u>	<u>72.8 %</u>
1061 CEMTERY LODGE RENTAL	4,290	10,530	-6,240			40.7 %
CEMETERY LODGE :- Income	<u>4,290</u>	<u>10,530</u>	<u>-6,240</u>			<u>40.7 %</u>
Net Expenditure over Income	<u>-139</u>	<u>-4,828</u>	<u>-4,689</u>			
<u>259</u> <u>OTTERS BROOK</u>						
4106 PLAY AREA MAINTENANCE	153	500	347	50	297	40.6 %
4122 TREE WORKS	0	150	150		150	0.0 %
4605 HORTICULTURAL CONTRACT	750	1,683	933	933	0	100.0 %
OTTERS BROOK :- Expenditure	<u>903</u>	<u>2,333</u>	<u>1,430</u>	<u>983</u>	<u>447</u>	<u>80.8 %</u>
Net Expenditure over Income	<u>903</u>	<u>2,333</u>	<u>1,430</u>			
<u>260</u> <u>CCTV</u>						
4100 CCTV ONGOING COSTS	0	800	800	450	350	56.3 %
CCTV :- Expenditure	<u>0</u>	<u>800</u>	<u>800</u>	<u>450</u>	<u>350</u>	<u>56.2 %</u>
Net Expenditure over Income	<u>0</u>	<u>800</u>	<u>800</u>			
ENVIRONMENT :- Expenditure	<u>221,977</u>	<u>552,252</u>	<u>330,274</u>	<u>114,904</u>	<u>215,370</u>	<u>61.0 %</u>
Income	<u>108,159</u>	<u>231,991</u>	<u>-123,832</u>			<u>46.6 %</u>
Net Expenditure over Income	<u>113,818</u>	<u>320,261</u>	<u>206,443</u>			

TOWN CENTRE & EVENTS

Month No : 6

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
301 TOWN CENTRE & EVENTS						
3997 NI TC & E	718	1,980	1,262		1,262	36.2 %
3998 PENSION EES TC & E	1,920	3,900	1,980		1,980	49.2 %
3999 WAGES & SALARIES TC & E	11,355	26,500	15,145		15,145	42.8 %
4079 FAIR TRADE PROMOTION	0	400	400		400	0.0 %
4094 YOUTH PROJECT	1,560	3,000	1,440		1,440	52.0 %
4104 TOWN IN BLOOM	3,370	6,300	2,930		2,930	53.5 %
4107 PRIDE OF PLACE	135	250	115		115	53.9 %
4115 RIVER RINSE	0	400	400		400	0.0 %
4201 CHRISTMAS LIGHTS	2,414	10,000	7,586	975	6,611	33.9 %
4202 FIREWORK DISPLAY	0	5,000	5,000		5,000	0.0 %
4203 COMMUNITY FAIR	0	500	500		500	0.0 %
4205 CHRISTMAS PARADE	0	3,000	3,000		3,000	0.0 %
4208 SPRING FAIR	0	500	500		500	0.0 %
4209 TRAFFIC ORDERS FOR EVENTS	0	1,100	1,100	850	250	77.3 %
4210 PANCAKE RACE	0	75	75		75	0.0 %
4211 BAND JAM	2,890	3,500	610		610	82.6 %
4212 CHRISTMAS LIGHT SWITCH ON	0	1,300	1,300		1,300	0.0 %
4213 DOG AWARENESS	569	300	-269		-269	189.6 %
4215 EVENTS PA SYSTEM	0	200	200		200	0.0 %
4216 MAY DAY EVENT	20	50	30		30	40.3 %
4220 MUSIC IN THE MARKET	3,613	3,500	-113		-113	103.2 %
4230 SCOUT PARADE	46	50	4		4	91.4 %
4241 COMEDY NIGHT EXPENDITURE	0	3,000	3,000		3,000	0.0 %
4243 CHARTER FAIR EXPENDITURE	0	3,700	3,700	2,445	1,255	66.1 %
TOWN CENTRE & EVENTS :- Expenditure	28,608	78,505	49,897	4,270	45,627	41.9 %
1013 HANGING BASKETS	483	400	83			120.8 %
1062 COMMUNITY FAIR - TABLE	0	300	-300			0.0 %
1066 COMEDY NIGHT INCOME	0	3,000	-3,000			0.0 %
1069 CHARTER FAIR INCOME	0	6,400	-6,400			0.0 %
TOWN CENTRE & EVENTS :- Income	483	10,100	-9,617			4.8 %
Net Expenditure over Income	28,125	68,405	40,280			
302 STREET MARKET						
4017 SUBSCRIPTIONS	0	330	330		330	0.0 %
4225 RATES	1,521	4,000	2,479		2,479	38.0 %
4235 MARKET INFRASTRUCTURE &	537	2,200	1,663		1,663	24.4 %
STREET MARKET :- Expenditure	2,058	6,530	4,472	0	4,472	31.5 %
1005 STREET MARKET	6,324	18,000	-11,676			35.1 %

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1006 FLEA MARKET	2,849	4,000	-1,151			71.2 %
STREET MARKET :- Income	<u>9,173</u>	<u>22,000</u>	<u>-12,827</u>			<u>41.7 %</u>
Net Expenditure over Income	<u>-7,115</u>	<u>-15,470</u>	<u>-8,355</u>			
<u>303 SPECIAL EVENTS</u>						
4242 FOOD FAIR	0	500	500		500	0.0 %
SPECIAL EVENTS :- Expenditure	<u>0</u>	<u>500</u>	<u>500</u>	<u>0</u>	<u>500</u>	<u>0.0 %</u>
1020 FOOD FAIR INCOME	0	400	-400			0.0 %
1034 FESTIVAL OF HEALTH	0	2,000	-2,000			0.0 %
SPECIAL EVENTS :- Income	<u>0</u>	<u>2,400</u>	<u>-2,400</u>			<u>0.0 %</u>
Net Expenditure over Income	<u>0</u>	<u>-1,900</u>	<u>-1,900</u>			
TOWN CENTRE & EVENTS :- Expenditure	<u>30,666</u>	<u>85,535</u>	<u>54,869</u>	<u>4,270</u>	<u>50,599</u>	<u>40.8 %</u>
Income	<u>9,656</u>	<u>34,500</u>	<u>-24,844</u>			<u>28.0 %</u>
Net Expenditure over Income	<u>21,010</u>	<u>51,035</u>	<u>30,025</u>			

PARTNERSHIPS

<u>505 AYLESBURY VALE RATE</u>						
4219 BUCKINGHAM FRINGE	5,149	9,000	3,851		3,851	57.2 %
5001 TIC GRANT	27,000	27,000	0		0	100.0 %
AYLESBURY VALE RATE :- Expenditure	<u>32,149</u>	<u>36,000</u>	<u>3,851</u>	<u>0</u>	<u>3,851</u>	<u>89.3 %</u>
1065 BUCKINGHAM FRINGE INCOME	3,096	3,000	96			103.2 %
AYLESBURY VALE RATE :- Income	<u>3,096</u>	<u>3,000</u>	<u>96</u>			<u>103.2 %</u>
Net Expenditure over Income	<u>29,053</u>	<u>33,000</u>	<u>3,947</u>			
PARTNERSHIPS :- Expenditure	<u>32,149</u>	<u>36,000</u>	<u>3,851</u>	<u>0</u>	<u>3,851</u>	<u>89.3 %</u>
Income	<u>3,096</u>	<u>3,000</u>	<u>96</u>			<u>103.2 %</u>
Net Expenditure over Income	<u>29,053</u>	<u>33,000</u>	<u>3,947</u>			

EARMARKED RESERVES

<u>901 EARMARKED RESERVES</u>						
9006 SPEED WATCH	0	598	598		598	0.0 %
9012 CHRISTMAS LIGHTS	0	6,753	6,753		6,753	0.0 %
9015 CHARTER FAIRS	2,864	7,000	4,136		4,136	40.9 %
9025 PLAY AREA REPLACEMENT	0	17,121	17,121		17,121	0.0 %

Month No : 6

Committee Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
9027	GREEN BUCKINGHAM GROUP	0	226	226		226	0.0 %
9029	CIRCULAR WALK MAINT	0	5,399	5,399		5,399	0.0 %
9030	TOURISM LEAFLETS	0	3,402	3,402		3,402	0.0 %
9033	DESTINATION BUCKINGHAM	2,030	1,938	-92		-92	104.7 %
9035	PARKS DEVELOPMENT	2,100	4,275	2,175		2,175	49.1 %
9036	ELECTION COSTS	0	3,188	3,188		3,188	0.0 %
9040	PARK RUN	0	132	132		132	0.0 %
9045	ACCESS FOR ALL	265	485	220		220	54.6 %
9046	PLANNING DISPLAY EQUIPMENT	0	5,242	5,242		5,242	0.0 %
9048	BAG FUND	-1,500	1,000	2,500		2,500	-150.0
	EARMARKED RESERVES :- Expenditure	5,759	56,759	51,000	0	51,000	10.1 %
1070	DESTINATION BUCKINGHAM	20,000	0	20,000			0.0 %
	EARMARKED RESERVES :- Income	20,000	0	20,000			
	Net Expenditure over Income	-14,241	56,759	71,000			
	EARMARKED RESERVES :- Expenditure	5,759	56,759	51,000	0	51,000	10.1 %
	Income	20,000	0	20,000			0.0 %
	Net Expenditure over Income	-14,241	56,759	71,000			

PURCHASE LEDGER INVOICE LISTING FOR MONTH No 5

Ledger No 1 for Month No 5

Items marked with a * are disputed invoices.

Supplier A/c Order

Nominal Ledger Analysis

Date	Invoice No	Own Ref No	Supplier Account Name	Supplier A/c Code	Net Value	VAT	Invoice	A/C	Centre	Amount	Analysis Detail
17/08/2017	8058079746		ANGLIAN WATER	A015	39.63	2.71	42.34	4603	248	39.63	WATER UNIT 12 1/6/17 - 1/8/17
01/08/2017	16576/P186		AMBIVENT	A020	295.00	59.00	354.00	4161	250	295.00	repair gas valve boiler no 2
01/08/2017	A5061		AUDITING SOLUTIONS	A029	420.00	84.00	504.00	4014	104	420.00	internal audit
16/08/2017	426278		MAXWELL AMENITY	A033	112.00	22.40	134.40	4050	250	112.00	weed killer
18/08/2017	426603		MAXWELL AMENITY	A033	299.40	59.88	359.28	4050	250	299.40	premier autumn/winter
13/08/2017	MOBILAU8		B.T.	B003	225.80	45.16	270.96	4018	102	225.80	mobiles aug 17
12/05/2017	343988		BROWNS	B031	51.03	10.21	61.24	4063	203	51.03	clutch housing
09/08/2017	347765		BROWNS	B031	16.30	3.26	19.56	4124	204	16.30	2str oil
16/08/2017	30379		B & S CHAINS	B036	80.14	16.03	96.17	4106	259	80.14	shackle, seats
01/08/2017	30253		B & S CHAINS	B036	24.00	4.80	28.80	4112	201	24.00	black plastic pegs
04/08/2017	71785		BOURTON DRAINS	B044	103.00	20.60	123.60	4161	250	103.00	unblock ladies w/c 3/8
05/08/2017	H14BCB807		E-ON	E006	426.38	21.32	447.70	4158	250	426.38	gas aug 17
08/08/2017	H14BF50140		E-ON	E006	32.87	1.64	34.51	4602	253	32.87	elec chapel a
10/08/2017	H14C17DE3		E-ON	E006	33.85	1.69	35.54	4602	248	33.85	elec unit 12
13/08/2017	H14C4332F9		E-ON	E006	6.64	0.33	6.97	4602	248	6.64	elec unit 17
23/08/2017	15430		FESTIVE	F009	2,414.16	482.83	2,896.99	4201	301	2,414.16	xmas light yr 3 hire chrgs
01/08/2017	5197		4TH CORNER	F055	4,881.50	976.30	5,857.80	4605	253	395.50	Maint cont
		10111273						4605	250	467.00	Maint cont
		10111273						4605	259	189.00	Maint cont
		10111273						4605	257	58.00	Maint cont
		10111273						4605	251	534.00	Maint cont
		10111273						4605	252	1,218.00	Maint cont
		10111273						4108	202	480.00	Maint cont
		10111273						4124	204	1,350.00	Maint cont
		10111273						4120	255	190.00	Maint cont
01/08/2017	11077		GANDERTON	G008	366.25	73.25	439.50	4063	203	366.25	fuel
21/08/2017	3247		GREENFLOW	G020	33.73	6.75	40.48	4709	254	33.73	annual service for autoflush
01/08/2017	2248664		GRUNDON	G050	78.61	15.72	94.33	4162	250	78.61	wheelie bins

PURCHASE LEDGER INVOICE LISTING FOR MONTH No 5

Ledger No 1 for Month No 5

Supplier A/c Order

Items marked with a * are disputed invoices.

Date	Invoice No	Own Ref No	Supplier Account Name	Supplier A/c Code	Net Value	VAT	Invoice	Nominal Ledger Analysis			Analysis Detail
								A/C	Centre	Amount	
01/08/2017	2248665		GRUNDON	G050	37.21	7.44	44.65	4112	201	37.21	wheelie bins unit
14/08/2017	817		H BRETT	H013	290.00	58.00	348.00	4620	253	290.00	repair damaged headstone
01/08/2017	123428		HAMPSHIRE FLAG	H053	45.71	9.14	54.85	4230	301	45.71	ensign flag
01/08/2017	20832		HIGHGEAR	H32	68.50	13.70	82.20	4063	203	68.50	repair fuel tank strap ov09gmg
01/08/2017	192215		LINNELL BROS	L010	290.84	58.17	349.01	4601	252	291.38	timber
		10111267						4601	252	-0.54	timber
01/08/2017	820608		MAINSTREAM	M061	74.31	14.86	89.17	4018	102	74.31	telephones
01/08/2017	820609		MAINSTREAM	M061	34.50	6.90	41.40	4018	102	34.50	telephones
30/08/2017	1140		NEWMAN	N013	330.00	66.00	396.00	4211	301	330.00	security cover
01/08/2017	77984		PARAGON	P008	34.20	6.84	41.04	4620	253	34.20	hydraulic unit
01/08/2017	77985		PARAGON	P008	38.83	7.77	46.60	4213	301	38.83	fencing pins, hooks etc
01/08/2017	78186		PARAGON	P008	194.40	38.88	233.28	4620	253	194.40	digger hire
01/08/2017	78288		PARAGON	P008	47.58	9.52	57.10	4112	201	47.58	knife, safety glasses, gloves
01/05/2017	118399		PEAR TECHNOLOGY	P043	350.00	70.00	420.00	4038	102	350.00	tree mapping software support
01/08/2017	65120709		PHS	P051	107.70	21.54	129.24	4162	250	107.70	sanitary disposal / dustmats
10/08/2017	682631		QUEST	Q002	6.58	1.31	7.89	4106	259	6.58	quick repair link
18/08/2017	683587		QUEST	Q002	10.36	2.08	12.44	4106	252	10.36	drill bit, screws picnic bench
15/08/2017	SM18090		RBS	R001	275.00	55.00	330.00	4038	102	275.00	bookings software annual supp
17/05/2017	28594		ROSPA	R008	444.50	88.90	533.40	4106	257	66.68	rospa inspection
		10111246						4106	259	66.67	rospa inspection
		10111246						4106	252	222.25	rospa inspection
		10111246						4106	251	88.90	rospa inspection
01/08/2017	1153-		ROGERS	R010	2.95	0.00	2.95	4010	102	2.95	newspapers
01/08/2017	1153-		ROGERS	R010	2.95	0.00	2.95	4010	102	2.95	newspapers
12/08/2017	1153-		ROGERS	R010	5.90	0.00	5.90	4010	102	5.90	newspapers
19/08/2017	1153-		ROGERS	R010	2.95	0.00	2.95	4010	102	2.95	newspaper
01/08/2017	BT-310717		STEWKLEY	S057	414.88	0.00	414.88	4124	204	414.88	grass cutting
01/08/2017	5026ADN85		TRAVIS	T010	361.10	72.22	433.32	4161	250	216.10	manhole
		10111269						4161	250	145.00	manhole

Ledger No 1 for Month No 5**Supplier A/c Order**

Items marked with a * are disputed invoices.

Date	Invoice No	Own Ref No	Supplier Account Name	Supplier A/c Code	Net Value	VAT	Invoice	Nominal Ledger Analysis			Analysis Detail	
								A/C	Centre	Amount		
03/08/2017	5026ADN66		TRAVIS	T010	16.74	3.35	20.09	4620	253	16.74	pressed slab	
17/08/2017	5026ADO11		TRAVIS	T010	3.59	0.72	4.31	4112	201	3.59	paint brushes	
17/08/2017	5026ADO16		TRAVIS	T010	145.00	29.00	174.00	4161	250	145.00	manhole cover	
09/08/2017	193/2017		THAMES VALLEY	T012	1,560.00	312.00	1,872.00	4068	201	1,560.00	comm serv apr - jun 17	
01/08/2017	TSHE0175		TOOL SHED	T061	1,031.57	206.31	1,237.88	4124	204	1,031.57	june grasscutting	
01/08/2017	TSHE0205		TOOL SHED	T061	1,031.57	206.31	1,237.88	4124	204	1,031.57	grass cutting	
01/08/2017	QLI90140		UNIVERSITY	U001	200.00	40.00	240.00	4219	505	200.00	Hall Hire OFG	
02/08/2017	193940		VIKING DIRECT	V001	78.77	15.75	94.52	4010	102	78.77	stat	
21/08/2017	258390		VIKING DIRECT	V001	262.46	52.49	314.95	4010	102	22.49	stat	
								4038	102	239.97	monitors	
01/08/2017	13505		VILLIERS	V002	275.29	55.06	330.35	4219	505	275.29	hall hire Comedy Night	
15/08/2017	W1W17/003		WOOD LANE	W017	250.00	0.00	250.00	4620	253	250.00	grave digging	
TOTAL INVOICES								18,266.23		3,437.14		18,266.23
										21,703.37		

Ledger No 1 for Month No 6

Supplier A/c Order

Items marked with a * are disputed invoices.

Date	Invoice No	Own Ref No	Supplier Account Name	Supplier A/c Code	Net Value	VAT	Invoice	Nominal Ledger Analysis			Analysis Detail
								A/C	Centre	Amount	
01/09/2017	8058553385		ANGLIAN WATER	A015	61.75	4.31	66.06	4603	248	61.75	water depot
06/09/2017	1796		ACREMAN'S ABORICULTUR	A031	765.00	153.00	918.00	4601	252	765.00	Willow, Alder & Mapel works
01/09/2017	4391		CGM	C016	400.00	80.00	480.00	4122	252	400.00	willow tree/stem works
02/09/2017	H14D5C558		E-ON	E006	316.35	63.27	379.62	4159	250	316.35	1-8 to 1/9
05/09/2017	H14D9CD94		E-ON	E006	469.59	23.48	493.07	4158	250	469.59	31/7 to 31/8
30/09/2017	MAY		E-ON	E006	547.98	27.40	575.38	4158	250	547.98	May
30/09/2017	MAYCR		E-ON	E006	-479.48	-95.90	-575.38	4158	250	-479.48	Credit due to incorrect VAT %
01/09/2017	5258		4TH CORNER	F055	8,503.00	1,700.60	10,203.60	4605	253	452.00	maint cont
		10111273						4605	250	868.00	maint cont
		10111273						4605	259	411.00	maint cont
		10111273						4605	257	122.00	maint cont
		10111273						4605	251	972.00	maint cont
		10111273						4605	252	2,513.00	maint cont
		10111273						4108	202	1,440.00	maint cont
		10111273						4124	204	1,350.00	maint cont
		10111273						4120	255	375.00	maint cont
01/09/2017	11309		GANDERTON	G008	319.63	63.92	383.55	4063	203	319.63	fuel
01/09/2017	2267180		GRUNDON	G050	56.51	11.30	67.81	4162	250	56.51	wheelie bins
01/09/2017	2267181		GRUNDON	G050	37.21	7.44	44.65	4112	201	37.21	wheelie bins
01/09/2017	9199		INSTITUTE OF CEMETER	I002	4,200.00	840.00	5,040.00	4023	102	4,200.00	COTS C1 & C2 training
01/09/2017	825261		MAINSTREAM	M061	77.99	15.60	93.59	4018	102	77.99	msdcare
01/09/2017	825262		MAINSTREAM	M061	9.41	1.88	11.29	4018	102	9.41	816426
01/09/2017	825264		MAINSTREAM	M061	3.72	0.75	4.47	4018	102	3.72	812872n (LHSCC)
01/09/2017	825304		MAINSTREAM	M061	34.49	6.90	41.39	4018	102	34.49	824596 (LHSCC)
01/09/2017	10028		MICROSHADE	M063	1,692.00	338.40	2,030.40	4038	102	1,692.00	set-up microshade costs
01/09/2017	64806		OAKPARK	O060	630.00	126.00	756.00	4055	248	630.00	alarm works
01/09/2017	684426		QUEST	Q002	34.29	6.86	41.15	4112	201	34.29	black sacks
07/09/2017	120699		RT MACH	R006	95.00	19.00	114.00	4124	204	95.00	Scag V-Ride

Ledger No 1 for Month No 6

Items marked with a * are disputed invoices.

Supplier A/c Order

Date	Invoice No	Own Ref No	Supplier Account Name	Supplier A/c Code	Net Value	VAT	Invoice	Nominal Ledger Analysis		Analysis Detail
								A/C	Centre	

TOTAL INVOICES 17,774.44 3,394.21 21,168.65 17,774.44