

**MINUTES OF THE ENVIRONMENT AND PROPERTY COMMITTEE MEETING
HELD ON MONDAY 8TH NOVEMBER 2004 AT COUNCIL CHAMBERS AT 9.05PM.**

<u>PRESENT</u>	Councillors	Mrs. P. Desorgher	
		D. Isham	
		H. Mordue	(Chairman)
		Ms. R. Newell	
		Mrs. C. Strain-Clark	
		R. Stuchbury	(Mayor)
		Town Clerk	Mrs P Heath

APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs. P. Collins and G. Loftus.

57/2004 DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest for items on the agenda

58/2004 TO RECEIVE THE MINUTES OF THE LAST MEETING

Members accepted the minutes of the previous meeting held on 28th September 2004 which were ratified by Council on 25th October 2004.

59/2004 ACTION REPORTS AND UPDATES

59.1/2004 (36.1/2004) Response re the moving of seat by Community Centre

The Clerk reported that both AVDC and the Landlords have said they would be happy to move the bench, although the landlord has asked that we contact Budgens direct. It was **AGREED** that subject to Budgens' agreement the Clerk would arrange with AVDC to move the bench.

59.2/2004 (45/2004) Update on proposed kerbing at Buckingham War Memorial

The Clerk informed members that the County Council have suggested metal bollards at the War memorial instead of kerbing. Members discussed this; it was noted that this had been the original suggestion of the Committee. The Clerk was requested to obtain costs of cast iron ornate bollards that reflected the surrounds of the War Memorial.

ACTION THE CLERK

59.3/2004 Update on roundabout sponsorship and maintenance

Members were informed that all the signs were now in place and the invoices issued; unfortunately at the time of the meeting no response had been received from the companies requested to quote for the landscaping and winter maintenance to cover up to the end of the financial year.

60/2004 UPDATE FROM THE PLAY AND LEISURE PLAN GROUP

The Clerk informed members that the Play and Leisure Sub Group had not yet met due to other commitments. It was **AGREED** that they would meet within the next couple of weeks.

ACTION CLLR.DESORGHER/CLLR.SAUL AND THE CLERK

60.1/2004 Health and Safety Issues in the Park

The Clerk reported in detail to Members on the meeting held with a representative from the Insurance Company who was dealing with the incident in Bourton Park. Copies of the Town Council's agreement with AVDC and AVDC maintenance contract had been given to the company for their information.

Cllr. Stuchbury reported that he had fallen over a bollard hole on the main path from Burleigh Piece by the School to the Park. The Clerk would ascertain responsibility and get the surround removed and the hole filled in.

ACTION THE CLERK

61/2004 REPORT, IF REQUIRED, ON CEMETERY LODGE REFURBISHMENT

It was **AGREED** that this would be a standing item on the agenda to enable the Clerk to keep Members informed as the project progresses.

62/2004 LEASE OR AN AGREEMENT WITH CHANDOS PARK BOWLS CLUB

The Clerk left the room for a short while during the discussions for the following item for personal reasons.

The Clerk and Chairman reported they had received requests from Chandos Park Bowls Club for a formal agreement concerning their use of the pavilion, something similar to the lease held with the tennis Club.

Concern was expressed about public usage of the site, but Members were informed that the lease, as with the Tennis Club, would contain specific clauses pertaining to public access.

Proposed by Cllr. Stuchbury, seconded by Cllr. Mordue, and **RECOMMENDED** that the Town council negotiates a fixed term lease with Chandos Park Bowls Club for the Chandos Park Pavilion and Bowling Green.

The Members were informed that despite assurances from AVD not all end of season work had been carried out on the Green. The Clerk was requested by the Committee to write to AVDC and inform them that any remedial work to make good the Green would be recharged to them.

ACTION THE CLERK

63/2004 (38/2004) REPORT ON THE FOOTPATH INSPECTION DEFERRED FROM THE LAST MEETING

Cllr. Isham informed Members that he had not had the opportunity to do a written report on the footpath inspection carried out on the 10th July 2004. Cllr. Isham and Cllr. Desorgher had met with representatives from the County Council and Buckingham and District Access for All. Cllr. Isham felt that a more extensive survey of the town was needed and that another meeting should be arranged with the County Council to look at footpaths just off the Town Centre; Members agreed that Cllr. Isham should arrange this.

ACTION CLLR. ISHAM/CLLR. DESORGHER

64/2004 (48/2004) DETAILS OF SYSTEMS AND TEMPORARY MEASURES RE THE DDA COMPLIANCE OF THE ENTRANCE DOOR

The Clerk informed Members that a CCTV system of one camera and one monitor could be obtained at a cost of £79 plus VAT and carriage. In response to a question it was explained that a bell would be fitted to the outside door to enable any one to call for assistance in opening the door and the camera would show the Clerk who was requesting assistance. Members agreed that the system was not ideal but in view of the forthcoming extension work it would not be cost effective to go for a more suitable self-opening door.

Proposed by Cllr. Desorgher, seconded by Cllr. Isham, and **RECOMMENDED** that the Council purchases a door bell and CCTV system for the entrance door.

65/2004 EXTENSION TO TOWN COUNCIL'S OFFICES

Members were informed that a meeting with AVDC had not yet been arranged due to the workload of the Architects' department. The Chairman and Clerk had met the architect managing company who were undertaking the design and project management of the extension at Buckingham Primary School. Although a copy of AVDC's plans had been given to the representative he felt that further information was required before he could give the Council a guide price.

It was **AGREED** to provide further information to the Architect and also to chase AVDC for a meeting.

66/2004 TO DISCUSS THE PROPOSITION FROM BUCKS. COUNTY COUNCIL RE THE TRANSFER OF SERVICES WITH ASSOCIATED COSTS

The Clerk explained the document sent prior to the meeting. Some concern was raised at the costing but members felt they could not discuss the figures or the Transfer of Services as one Member did not have relevant parts of the document. It was **AGREED** to meet with Steve Orchard and/or Gary Emerson as per minute no2496 and report to the next Full Council meeting.

ACTION CLLR. STUCHBURY,CLLR. MORDUE, CLLR. COLLINS/CLLR. LEHMANN,THE CLERK

67/2004 TO REVIEW CURRENT BUDGET AND DISCUSS 2005/2006 BUDGET

It was **AGREED** that the Chairman and Clerk would draw up the detailed draft figures for the next meeting of the Committee on 20th December 2004.

67.1/2004 AVDC estimated cost for future tree survey/maintenance in the Parks and Cemetery

Members discussed the figures supplied by AVDC for the provision of Arboricultural cover for the Council's property and the estimated cost of work to be undertaken. Members asked the Clerk to obtain comparative figures from commercial organisations.

68/2004 CHAIRMAN'S ITEMS FOR INFORMATION

68.1/2004 Community Plan Group – Environment

Cllr. Newell as the Town Council representative on the Community plan Group raised the problem of litter in the Town Centre particularly from the Fast food outlets. It was felt that the Clerk should write to the traders and ask for their assistance in reducing the problem. Members noted that the number of bins had been reduced at the time of the Town centre enhancement and that AVDC were reluctant to allow for more street furniture; there would also be a problem with the setting up of the fair if more bins were installed. Cllr. Newell would provide the Clerk with details of specific problem areas.

ACTION CLLR. NEWELL

Meeting closed at 10.02pm

CHAIRMAN DATE