

**MINUTES OF THE BUCKINGHAM TOWN COUNCIL MEETING**  
**HELD ON MONDAY 25<sup>th</sup> October 2004 at 7 pm**

**PRESENT:**

Councillors	J. Barnett	
	P. Collins	
	Mrs. P. Desorgher	
	D. Isham	
	R. Lehmann	
	G. Loftus	
	H. Mordue	
	Ms. R. Newell	
	Mrs. H. Saul	
	P. Strain-Clark	
	R. Stuchbury	(Mayor)
Town Clerk	Ms. P. J. Heath	

**APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Councillors H. Cadd, Mrs. C. Strain-Clark and Mrs. P. Stevens

**2497 DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA**

Cllr. D. Isham and Cllr. R. Lehmann declared a personal interest as Members of the management board of the Youth Centre in agenda item no 18 – the financial situation of Buckingham Youth Wing.

**2498 THE MINUTES OF TOWN COUNCIL MEETINGS**

It was proposed, seconded and **RESOLVED:** that the Minutes of the meeting held on 13<sup>th</sup> September 2004 and the interim meeting held on 11<sup>th</sup> October 2004 be approved as a correct record and signed by the Chairman.

**2499 TOWN CLERK'S ANNOUNCEMENTS**

**NEWSLETTERS/BROCHURES**

THE COUNTRYSIDE AGENCY – LOCAL TRANSPORT PLANS – GOOD PRACTICE GUIDANCE

BCC – TRADING STANDARDS ANIMAL HEALTH AND WELFARE TEAM –

DEFRA – CLEAN NEIGHBOURHOODS CONSULTATION DOCUMENT – (*CONSULTATION ENDED: DOCUMENT GIVES DETAILS OF MEASURES BEING CONSIDERED BY GOVERNMENT TO ENHANCE CLEAN UP LAWS – WILL ACCEPT LATE COMMENTS*)

AVDC – NEWS FOR THE PARISHES ISSUE NO 5/2004

SAFER ROUTES TO SCHOOL NEWSLETTER ISSUE NO 6

**INVITATIONS AND NOTICES OF DIARY DATES (COPIES OF NOTICES ALREADY DISTRIBUTED)**

1<sup>ST</sup> NOVEMBER 2004 – AV TRANSPORT SYMPOSIUM – ASTON CLINTON

Cllr Isham informed Members he was attending; Cllr P Strain-Clark also indicated his willingness to attend if available

20<sup>TH</sup> OCTOBER – VALE VOLUNTEERS AGM – AYLESBURY.

## **DIS**

ISSUE NO 589, 589 (4/10/04) PLUS MEMOS 589.1 10 YEAR VISION FOR LOCAL GOVERNMENT; 589.2 GET A GRIP ON MONSTER MASTS; 589.11 WE MUST SAFEGUARD OUR NATURAL HERITAGE SAYS PLANNING MINISTER; 589.12 BRINGING HOUSING AND PLANNING TOGETHER TO STRENGTHEN OUR COMMUNITIES; 589.13 LET THE PEOPLE DECIDE SAID PLANNING MINISTER;

## **ROAD CLOSURES**

14<sup>TH</sup> NOVEMBER 2004 – REMEMBRANCE DAY PARADE – CORNWALL’S MEADOW TO ST.PETER & ST.PAUL’S CHURCH

28<sup>TH</sup> NOVEMBER 2004 – CHRISTMAS LIGHTS SWITCH ON - MARKET HILL

## **NEW LICENCES/TRANSFER OF LICENCES**

TRAVELDGE LONDON ROAD

BP EXPRESS, STRATFORD RD –FROM NILKANTH BHATTI & LINDA TAPPIN TO NILKANTH BHATTI & AMANDA MORTON

## **2500 RECEIPT OF COMMITTEE MINUTES**

### **2500.1 PLANNING – 20.09.04 & 11.10.04**

It was proposed, seconded and **RESOLVED** - that the above minutes, and any recommendation contained within, be confirmed,

*(4692 Proposed by Cllr. Stuchbury, seconded by Cllr. Desorgher, and **RECOMMENDED** that this Council write to the Planning Authority asking them to set a maximum percentage increase when extending a dwelling; to consider the change in the distribution of housing sizes when permitting extensions; and to adjust the percentage of affordable housing requirements on developers accordingly.)*

Cllr. D. Isham declared an interest as Chairman of AVDC Development Control

**AGREED**

*(4694 Proposed by Cllr. Strain-Clark, seconded by Cllr. Barnett, and **RECOMMENDED** that “Cornwall’s Drive” be put forward as a suggestion.)*

Members were asked to note that the “s” had been missed of the name of the access road it should read “Cornwall’s Drive”

**AGREED**

### **2500.2 FINANCE AND ADMINISTRATION – 27.09.04**

It was proposed, seconded and **RESOLVED** - that the above minutes, and any recommendation contained within, be confirmed,

*(27/2004 Proposed by Cllr. Stuchbury, seconded by Cllr. Lehmann, and **RECOMMENDED** by a vote of 7 – 0 that this Council provides the following undertaking to the Community Centre:-*

- 1. That Buckingham Town Council provides an underwriting of cash flow up to £10,000 for the financial years 2005/6, 2006/7 and 2007/8*
- 2. that Buckingham Town Council will provide £6000 per year for 50/50 funding of capital expenditure, the balance each year being carried forward, for the financial years of 2005/6, 2006/7 and 2007/8*
- 3. that Buckingham Town Council will provide 3 Councillors as designated representatives*
- 4. That Buckingham Community Centre Management Committee will continue to fundraise where possible*
- 5. That any profits made in a financial year by the Community Centre are divided 50/50 with the Town Council.)*

Cllr. Isham declared an interest

**AGREED** by 10 votes to 0

*(28/2004 Proposed by Cllr. Lehmann, seconded by Cllr. Stuchbury, and **RECOMMENDED** that the following be included in the Council’s Standing Orders:-*

*Issues considered by the Council or any of its committees shall be relevant to some matter in relation to which the Council has powers or duties or which affects the area of the Town Council.)*

**AGREED**

(28/2004 Proposed by Cllr. Collins, seconded by Cllr. Isham, and **RECOMMENDED** that the following be included in the Councils Standing Orders:-

All Council and Committee meetings are to finish at 10pm unless all Members present and the officiating Clerk agree to continue; to be reviewed hourly thereafter. The meeting will then stand adjourned to the first convenient date agreed at the meeting)

**AGREED**

(33/2004 Proposed by Cllr. Lehmann, seconded by Cllr. Stuchbury, and **RECOMMENDED** that Standing Order 1 A (2) and 1 A (3) should be amended to read "... every 7 weeks..." and that the Clerk draw up a meeting schedule based on this amendment for when this item is placed before Council)

**AGREED**

### **2500.3 ENVIRONMENT AND PROPERTY – 28.09.04**

It was proposed, seconded and **RESOLVED** - that the above minutes, and any recommendation contained within, be confirmed,

(49/2004... Proposed by Cllr. Stuchbury, seconded by Cllr. C. Strain-Clark, and **RECOMMENDED** that this Council seek funding from the Public Loans Board for the renovating of Cemetery Lodge.)

**AGREED** by 10 votes to 0

(51/2004 Proposed by Cllr. C. Strain-Clark, seconded by Cllr. Collins, and **RECOMMENDED** that this Council actively seek to make "Dark Alley" a definitive right of way in respect of its historical use.)

**AGREED** by 11 votes to 0

(54/2004 Proposed by Cllr. Stuchbury, seconded by Cllr. Desorgher, and **RECOMMENDED** that this Council consider the adoption of Embleton Way playing field and Pavilion if offered by AVDC and that this Council should seek a lease agreement by a sports club to manage the facility if so offered.)

**AGREED** by 10 votes to 0

### **2500.4 EVENTS – 04.10.04**

It was proposed, seconded and **RESOLVED** - that the above minutes, and any recommendation contained within, be confirmed,

(33/2004 Proposed by Cllr. Stevens, seconded by Cllr. Isham, and **RECOMMENDED** that the unforeseen £270 deficit in the Parade budget be restored if the money can be found within Committee funds.)

(33/2004 Proposed by Cllr. Strain-Clark, seconded by Cllr. Isham, and **RECOMMENDED** that the Town Council elect a representative to the Parade Committee.)

**AGREED**

(39.4/2004 Proposed by Cllr. Isham, seconded by Cllr. Stuchbury, and **RECOMMENDED** that the quotation from Taylor Kirkham of £75 inc. VAT be accepted (cost code 4051/302))

**AGREED**

(39.5/2004 Proposed by Cllr. Isham, seconded by Cllr. Stuchbury, and **RECOMMENDED** that the funds to buy the barriers be sought from Market income, with the Council's permission.)

**AGREED**

(42/2004 Proposed by Cllr. Stuchbury, seconded by Cllr. Isham, and **RECOMMENDED** that a sum of £750 be allocated from the Youth Budget 4094/131 to fund the holiday cinema project, thus enabling negotiations to be carried out.)

This recommendation had been agreed at the interim Council meeting held on 11<sup>th</sup> October 2004.

37/2004 Charter Fair

The Chairman of Events Committee informed Members that there had been no major problems with the Fair setting up this year. Some concern was expressed by the Chairman of Events over letters sent to the Showman's Guild; this correspondence would be referred back to the Events Committee.

## **2501 CORRESPONDENCE**

The following correspondence had been circulated prior to the meeting.  
AVDC – INTRODUCTION OF HOUSEHOLD GLASS COLLECTION SERVICE

## **2502 REPORTS FROM BUCKINGHAM TOWN COUNCIL'S REPRESENTATIVES ON OUTSIDE BODIES**

### 2502.1 Buckingham Community Plan – Cllr. Barnett/Cllr. Newell

Cllr. Barnett reported to Members on the progress and reorganisation of the Community Plan Group. Following the successful public meeting each member of the Steering Group leads or takes part in the sub groups which are looking at specific areas of Transport, Economics, Social and Environment (all sub divisions requested by the Countryside Agency). The sub groups meet monthly and are designed to investigate deeper into their specific areas of the action plan.

### 2502.2 Buckingham Twinning Association minutes dated 8/9/04 & 6/10/04

Members noted the minutes which had been circulated prior to the meeting. Cllr. Stuchbury showed Members the porcelain salver which had been designed and made for the Town Council to present to the town of Mouvaux during the twinning weekend visit at the end of October. The Twinning Association will notify the Council as soon as possible as to the dates of Mouvaux visit to Buckingham in 2005.

### 2502.3 Buckingham & Gawcott Charitable Trust – to agree a representative

Proposed by Cllr. Lehmann, seconded by Cllr. Stuchbury, and **AGREED** that Cllr. P. Collins should fill the vacancy left by Cllr. Liverseidge on the Buckingham and Gawcott Charitable Trust.

## **2503 ACCOUNTS FOR PAYMENT**

Proposed, seconded and **RESOLVED** that the remaining invoices per attached list be approved.

## **2504 ACCOUNTS FOR RETROSPECTIVE PAYMENT**

Proposed, seconded and **RESOLVED** that the payments made per the attached list be approved.

## **2505 CONFERENCE REPORTS**

### **NALC – Cllr. H. Mordue**

Cllr. Mordue reported on the NALC conference held in Scarborough at the beginning of October. The Conference he felt had been worth while and an ideal opportunity to talk to other Councils and learn about the diversity of the Local Government Sector. The Speakers had been interesting, and it was useful obtaining up to date information on the changing role in the sector. The importance of Quality Parish Status had been a main part of the focus of the Conference and Cllr. Mordue had been invited to the reception held for those Councils who had achieved Quality Parish Status.

### **SLCC – Town Clerk**

The Town Clerk reported on the SLCC conference held in Stratford on the weekend 15<sup>th</sup> – 18<sup>th</sup> October and in particular the meeting held on the Saturday Night chaired by the Town Clerk with DEFRA, the Countryside Agency and NALC. Announcements had been made at both conferences in respect of funding which would be available for Quality Parish Councils; a copy of the criteria had been made available at the SLCC Conference.

## **2506 BUCKINGHAMSHIRE & MK FIRE AUTHORITY DRAFT INTEGRATED RISK MANAGEMENT PLAN 2005/06 CONSULTATION**

Members queried the placing of this as a separate item, believing it should have been under correspondence; no response to the consultation would be made.

## **2507 A REPORT FROM THE TOWN CLERK RE VISION 2031**

The Town Clerk reported on the Vision 2031 meeting held on the 8<sup>th</sup> October in Aylesbury. Very little new information had been forthcoming. The LDV set up had still not been ratified by the ODPM so no significant work had been carried out in readiness for the final results of the MK and SM Study which is due to be published in February. The LDV are masterminding the development of a logo and corporate image of Aylesbury Vale.

## **2508 RECEIVE AND DISCUSS BUCKINGHAM BECOMING A FAIR-TRADE TOWN**

Members discussed the possible promotion of Buckingham as a Fair Trade Town. Although Members felt they should lead by example and only use fair trade tea, coffee and biscuits they could not impose their views on the rest of the Town.

Proposed by Cllr. R. Newell, seconded by Cllr. G. Loftus, and **RESOLVED** that Buckingham Town Council will serve Fair Trade Tea, Coffee and Biscuits at all meetings.

## **2509 NOTE THE START OF SPEED REVIEW AREA 12**

Members discussed the letter from AVDC which had been circulated with the agenda. They agreed that this consultation document should be placed on the Planning Agenda to enable Members to consider any views they may wish to make on the two roads within the parish which this area review covers.

## **2510 MOTION BY CLLR. R.LEHMANN**

*Buckingham Borough Development Company was established to further the development of the town. AVDC, with BCC, as shareholders, were guardians of this company, and not intended to be financial beneficiaries.*

*Buckingham Town Council regrets the AVDC Cabinet decision, contrary to the wishes of AVDC Councillors on the Development Company, not to release remaining funds from the Company to Buckingham & Gawcott Charitable Trust to further benefit the area.*

*It further regrets that the justification for holding the funds is to resolve an historic situation resulting from an alleged maladministration by AVDC.*

*BTC urgently requests that AVDC reconsiders its decision in order that those funds can be used for their intended purpose.*

Following a long discussion the motion proposed by Cllr. Lehmann was put to the meeting and agreed by 11 votes to 0.

## **2511 "LOCAL AUTHORITY ACCESS TO INFORMATION- A CONSULTATION"**

It was **AGREED** that the Chairman and Vice Chairman of Administration with the Town Clerk would respond to this document.

## **2512 LETTER - MAINTENANCE OF DE SILTING AS PER MINUTE NO 2458 (2/8/04)**

Members discussed the letter and it was agreed that Cllr. Mordue, Cllr. Stuchbury and Cllr. Isham should meet the Environment Agency's representative to discuss the disposal of the waste material following the de-silting. (Clerk's note: the meeting is arranged for 18<sup>th</sup> November at 10am in Bourton Park Car Park).

## **2513 THE FINANCIAL SITUATION OF BUCKINGHAM YOUTH WING**

*Cllr Lehmann declared a personal interest in the following item*

Members were informed that a problem had developed in the finances of Buckingham Youth Centre following the alteration of funding by the County Council. Cllr. Lehmann read from a letter sent by the Management Committee Chairman to Cllr. Collins earlier in the day. Mrs Parfitt the Chairman of the Management Committee highlighted the financial problems and the projects that would need further funding by the end of the financial year.

Proposed by Cllr. Barnett, seconded by Cllr. Lehmann, and **RESOLVED** to delegate authority to the Finance and Administration Committee to release funds to the Youth Centre from the designated contingency fund for specific items when they are satisfied with the request.

## **2514 COMMENTS FROM DISTRICT AND COUNTY COUNCILLORS**

There were no comments for the District Councillors present.

**2515 TOWN MAYOR'S ITEMS**

2515.1 Fireworks

Members were reminded that the Firework display would be held on 6<sup>th</sup> November in Bourton Park. Could all Members please assist on the night?

Members discussed the fly posting of the advertisements for the display at Finmere. The Clerk is to request the County Council and the Council Caretaker to remove these.

2515.2 Moreton Road Toilets

Members were informed that the Moreton Road toilets had been opened on 15<sup>th</sup> October following an inspection by AVDC Officers; Cllr. Isham had attended on behalf of Buckingham Town Council.

Cllr Stuchbury requested that a potted history of the Toilets be included in the minutes; this was agreed.

- [1/06/04 the toilets were closed and part stripped of some internal fittings
- 12/06/04 Danfo contractors moved on site to finish stripping the internal fittings and preparing for the installation of the toilet units.
- 29/07/04 the first inspection by AVDC Officers and the Town Clerk took place. An extensive snagging list was produced both by AVDC and the Town Clerk; the Town Clerk's notes were circulated to AVDC and the Chairs of Committees for information only. The toilets remained closed. An error had been discovered in that the Disabled toilet had been built on the left instead of the right resulting in the need of a ramp to be constructed; The right hand toilet is flush with the pavement.
- 15/10/04 the second inspection was carried out by AVDC officers and Cllr. Isham
- 29/10/04 the Town Clerk and Cllr. Isham undertook an inspection checking against the original snagging lists  
A copy of the notes with the amendments was sent to AVDC and Chairman of Committees.]

*The following items were heard under section 1(2) of the Public Bodies (Admission of Meetings) Act 1960 which excludes Members of the Public due to the confidential and financial nature of the business to be discussed*

**2516 THE MINUTES OF TOWN COUNCIL MEETINGS**

**2517 RECEIPT OF COMMITTEE MINUTES**

Meeting closed at 9.45pm

CHAIRMAN ..... DATE .....