

Dear Member

You are hereby summoned to attend a meeting of Buckingham Town Council which will be held in the Council Chambers, Town Council Offices, Buckingham on Monday 16th February 2004 at 7pm.

The public are invited to attend

Signed Ms P. J. Heath
Town Clerk

AGENDA

1. To receive apologies for absence.
2. Declaration of interest for items on the agenda
3. To receive for approval the minutes of Buckingham Town Council meeting held on 5th January 2004, Precept meeting on 26th January 2004, and Interim meeting held on 2nd February 2004
4. Town Clerk's announcements per attached list
5. To receive the following minutes/notes and adopt any recommendation contained therein
 - 5.1 Planning Committee dated 12/01/04
 - 5.2 Planning Committee dated 02/02/04
 - 5.3 Environment Committee dated 19/01/04
 - 5.4 Administration Committee dated 26/01/04
 - 5.6 Town Centre & Events Committee dated 22/12/03 & 19/01/04
6. To receive correspondence per attached list, for information and for action.
7. To receive reports from Buckingham Town Council's representatives on outside bodies.
 - 7.1 to decide if the Council wishes to nominate a replacement for Grenville School as per minute no 2358
8. To receive accounts for payment.
9. To receive for retrospective approval accounts paid.
10. To receive report from Mr Mackey on SID survey in November 2003 and decide what if any action to take.
11. To receive notification of criminal damage to the Town Council's entrance door
12. To receive notification of damage to Town Council property at Church Hill.
13. To receive, if required, comments from District and County Councillors
14. Mayor's Items for Information.

There will be a public session of no more than 15 minutes held prior to the planning meeting.

PLEASE CHECK YOU HAVE COPIES OF ALL MINUTES, CORRESPONDENCE AND SUPPORTING PAPERS AS LISTED.

MEMBERS ARE REMINDED THAT THEY MUST DECLARE A PREJUDICIAL OR PERSONAL INTEREST AS SOON AS IT BECOMES APPARENT IN THE COURSE OF THE MEETING

AGENDA SUPPORTING PAPERS

4. TOWN CLERK'S ANNOUNCEMENTS

4.1 NEWSLETTERS/BROCHURES

AVDC – NEWS FOR THE PARISHES – NO 1/2004
CLERKS AND COUNCILLORS DIRECT – ISSUE NO 31
NALC – LOCAL COUNCIL REVIEW ISSUE NO 55.5

4.2 INVITATIONS AND NOTICES OF DIARY DATES (COPIES OF NOTICES ALREADY DISTRIBUTED)

AVNSC – AGM – 29 JAN 2004 AT BUCKINGHAM ATHLETIC
BCC – AREA COMMITTEE 29 JAN 2004 – WINSLOW CENTRE
AVDC – STANDARDS COMMITTEE -19TH JANUARY 2004
LOCAL FORUM 24TH FEBRUARY 2004 AT NEWTON LONGVILLE
DEDICATION OF WELL STREET CHURCH 22ND FEBRUARY 2004

4.3 ROAD CLOSURES

BUCKINGHAM CHRISTMAS PARADE – 13TH DEC 03 CHANDOS ROAD TO NORTH END SQUARE

4.4 DIS

ISSUES NO 570, 571,572,573

6 CORRESPONDENCE FOR INFORMATION AND FOR ACTION

<u>No.</u>	<u>FROM</u>	<u>SUBJECT</u>	<u>DATE</u>	<u>INFO</u> <u>ACTION</u>
6.1	Mid & South Bucks Health Community	Shaping Health Services	22/01/04	A
	(Does the Council wish to formulate a comment on the document; if so to nominate a Councillor to read and draft a response)			
6.2	TV Police	CONFIDENTIAL breakdown of offences report		I
6.3	BCC	Notification of footpath repairs		TBR
6.4	AVDC	Buckingham Parking		I
6.5	AVDC	Buckingham Conservation Area review		A
	(To agree to invite Freya Burden to a Town Council meeting – say 15 th March 2004)			

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