

Minutes of a meeting of the Full Council of Buckingham Town Council held on **Monday 26th June 2017** in the Council Chamber, Cornwalls Meadow, Buckingham at 7:00pm.

Present:

Cllr. Ms. J. Bates	
Cllr. T. Bloomfield	
Cllr. M. Cole	Deputy Mayor
Cllr. Mrs. G. Collins	
Cllr. P. Collins	
Cllr. Mrs. M. Gateley	
Cllr. J. Harvey	Mayor
Cllr. P. Hirons	
Cllr. D. Isham	
Cllr. A. Mahi	
Cllr. H. Mordue	
Cllr. Ms. R. Newell	
Cllr. L. O'Donoghue	
Cllr. Mrs. C. Strain-Clark	
Cllr. R. Stuchbury	
Cllr. M. Try	

In attendance:

Mr. C. P. Wayman	Town Clerk
Ms. C. Childs	Deputy Town Clerk
Mrs. N. Stockill	Committee Clerk

158/17 Apologies for Absence

Members received and accepted apologies from Cllr. Smith and District councillor Mills.

159/17 Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4. There were no declarations of interest.

160/17 Minutes

To receive the minutes and confirm the recommendations therein of the Full Council Meeting held on Monday 2017.

ASM 5th May

AGREED

Full Council 8th May

AGREED

161/17 Interim Minutes

To receive the minutes and confirm the recommendations therein of the Interim Council meeting held on Monday 5th June 2017.

AGREED

162/17 Planning Committee

To receive the minutes and confirm the recommendations therein of the Planning Committee meetings held on:

- Monday 15th May 2017

AGREED

- Monday 5th June 2017

Proposed by Cllr. Harvey, seconded by Cllr. Stuchbury and **RECOMMENDED** to Full Council to review and ratify the amend Terms of Reference. [Full Council Agenda item 9.4, Appendix D]

AGREED

Proposed by Cllr. Stuchbury, seconded by Cllr. Smith and unanimously **AGREED** a **RECOMMENDATION** to Full Council to seek legal advice on whether Buckingham Town council should seek a judicial review of planning application 16/03302/APP (Land behind 13 High Street).

The Town Clerk explained that NALC's legal advice was that pursuing a judicial review would be exorbitantly time-consuming and costly. NALC advocated offering supporting evidence to the existing review, lodged by another Developer in Buckingham. The Town Clerk confirmed that the Developer seeking a review did not have a rival planning application on the same site.

Proposed by Cllr. Isham, seconded by Bates and **AGREED** unanimously to wait for the Secretary of States' verdict and to act as a support witness if appropriate.

163/17 Town Centre and Events Committee

To receive the minutes and confirm the recommendations therein of the Town Centre and Events Committee meetings held on Monday 22nd May 2017.

AGREED

164/17 Environment Committee

To receive the minutes and confirm the recommendations therein of the Environment Committee meeting held on Tuesday 30th May 2017.

Members discussed ToR 11.1...and **RECOMMENDED** the following change:
11.1 Ensuring the management of all aspects of upkeep, maintenance and administration of the Council's property including buildings, parks, cemetery and open spaces, and the management and administration of Devolved Services.

and 11.4 (Managing all aspects of upkeep and maintenance of Brackley Road Cemetery, Chandos Park, Bourton Park, the Ken Tagg play area, Railway Walk, the Circular Walk, Castle Hill, the green at Gawcott and any other land or property acquired by the Council). [Full Council Agenda item 9.2, Appendix B]

AGREED

165/17 Resources Committee

To receive the minutes and confirm the recommendations therein of the Resources Committee meeting held on Monday 12th June 2016.

Minute 137/17 Members referred the following **RECOMMENDATION** to Full Council:

- 1) That the following options are available to Councillors, and that additional Councillors are encouraged to sign up to options a) and b):
 - a) To receive all papers electronically
 - b) To receive all papers electronically, and receive a hard copy agenda at the committee meeting (with wide margin for easy annotation)
 - c) To receive all papers electronically, and receive a hard copy of the full agenda pack at the committee meeting
 - d) To receive all papers hard copy
- 2) That all **non-committee** members are issued with an electronic copy of the agenda pack and minutes, but can request a hard copy of the whole pack, or individual reports if there is a specific item of interest.

AGREED

Proposed by Cllr. Harvey, seconded by Cllr. Newell and **RECOMMENDED** to Full Council to review report R/12/17 (*minute 138/17*).

R/12/17

AGREED

Members raised concern over the age and reliability of the existing office computers and their ability to cope with any upgrades. The Deputy Town Clerk explained that all of the existing PCs will eventually be upgraded to Windows 10 and formatted to act as a terminal so that all the processing is done via a Cloud server or Citrix. The Deputy Town Clerk added that both providers confirmed that the PCs did not need to be of a high specification.

Report Recommendation:

To proceed with company A – 3 year “no option to cancel contract” – with a one-off migration cost of £1,125.00 and annual costs of £5,139.36.

This company can provide all of the specified elements without the requirement to replace existing PC’s or infrastructure within the office; and provides the flexibility for remote working / accessing data, within a hosted environment designed for the parish & town council sector.

Company A has confirmed that once logged into this system, work is carried out on their company servers, and no data moves between the servers and desktop, as is the case with a traditional file server set-up. This means that we are working behind their firewalls and protected by their anti-virus software which is permanently reviewed and updated, providing an additional layer of security.

The year 1 cost (£6,714.36) would be met from the Computer Equipment budget of £3,800 (102/4038) with the remaining £2,914.36 to be met from contingencies. Year 2 onwards the annual cost (£5139.36) would be built into the precept, and would require an increase in the computer equipment budget of £1,339.36.

Proposed by Cllr. O’Donoghue and seconded by Cllr. Newell to accept the Officer Recommendation.

Cllr. Stuchbury called for a recorder vote and the result were:

Votes in favour: Cllr. Newell, Cllr. Strain-Clark, Cllr. Mahi, Cllr. Try, Cllr. Bates, Cllr. O'Donoghue, Cllr. Gateley, Cllr. Cole, Cllr. Bloomfield, Cllr. Stuchbury, Cllr. Isham, Cllr. Harvey. Total Votes in favour 12

Votes Against: Cllr. P. Collins, Cllr. Hiron. Total 2

Abstaining Votes: Cllr. Mordue and Cllr. Mrs. G. Collins. Total: 2

Motion Carried

Cllr. Bates appealed to Members to submit any questions to the Officers in advance of Committee meeting in order to avoid agenda items being moved to the following agenda and decisions being delayed.

Members referred the following **RECOMMENDATION** to Full Council
Proposed by Cllr. Strain-Clark, seconded by Cllr. Mahi and **AGREED** unanimously to remove Section 10.11 of the ToR (*Review of AVDC and County Councils' Corporate Plans*) and place it on the next agenda for Full Council for review. [*For discussion at Agenda item 16*]

AGREED

Proposed by Cllr. Bates, seconded by Cllr. Newell and **RECOMMENDED** to Full Council to review and ratify the amended Terms of Reference. [*Full Council Agenda item 9.3, Appendix C*]

AGREED

166/17 Ratification of Amended Terms of Reference

166.1/17 Town Centre & Events

AGREED

166.2/17 Environment

AGREED

166.3/17 Resources

Members **AGREED** to delete "Town Clerk to add a section on Equal Opportunities to the bullet list under Section 9"

ACTION COMMITTEE CLERK

166.4/17 Planning

AGREED

167/17 Major Planning application

(South Northants) **S/2017/1444/EIA (AVDC) 17/01840/AOP**

Silverstone Circuits Ltd, Silverstone Airfield, Dadford Road, Silverstone NN12

Outline application for mixed use development comprising education including on site student accommodation (Use class D1 and C2), one hotel (C1), brand centre facilities supporting motorsport activities (sui generis), sports and leisure/adrenaline facility and family entertainment centre (D1), other motorsport related activity (sui generis). Parking and access arrangement, infrastructure including highways and utilities improvements. Associated landscaping and other ancillary works. (Application accompanied by an Environmental Statement)

BRDC/Silverstone Circuits Ltd

Members expressed their thanks to the Planning Officer.

Members discussed the implications of increased traffic along the Dadford Road and its impact on the villages of Water Stratford, Fimere and Dadford. Members **AGREED** that more information was needed on the Shuttle bus route from Silverstone and Milton Keynes train station.

Proposed by Cllr. Stuchbury, seconded Cllr. Hiron and unanimously **AGREED** for the Planning Clerk to write to both County Councillors stating that Members had no objections to the current plans and would be supportive of any measure to mitigate

increased traffic on the neighbouring villages. Members wished to be consulted on the allocation of Section 106 funding and would favour any contributions to the proposed Buckingham Western bypass.

ACTION PLANNING CLERK

The Deputy Town Clerk left the chamber at 19.46

168/17 Quarterly Surgeries

At the Mayor's request, Members to consider whether the Town Council should begin a trial series of quarterly surgeries for members to be available to meet and listen to local residents' concerns and feedback

Members discussed the previous arrangement of Members' Surgeries and it was noted that due to lack of public interest the meetings were abandoned. It was suggested that any new surgeries needed to include the following:

- Slots at Lace Hill Sports and Community Centre and Buckingham Town Council Chambers
- A rotation of all Town Councillors
- To be advertised across social media, word of mouth and notice boards.
- District and County Councillors be invited to each session
- Crib sheet of the most appropriate person to contact for a variety of issues.

A vote as called on the Mayor's original suggestion and the results were:

Votes in favour: 14

Votes against: 1

Abstentions: 1

Motion carried

ACTION MAYOR

169/17 Emergency Planning

At the Mayor's request, In the light of the terrible fire at Grenfell Tower in London, Members are to consider what action (if any) the Town Council should take to ensure the town is as prepared as can be for possible calamitous events in the future.

Members held a minutes silence for those who lost their lives during the tragic incident at Grenfell Tower.

The Town Clerk explained that BCC and AVDC were currently updating their emergency plans. Cllr. Mordue added that Buckingham Town Council were not the Responsible Authority but would work with the Responsible Authorities should a disaster ever occur.

Members AGREED to suspend Standing Orders to allow Cllr. Whyte to speak.

170/17 To receive reports from District and County Councillors

Cllr. Whyte

Road Treatment – Transport for Bucks' road treatment programme is now available to view [online](#).

Brackley Road – A petition and debate is underway regarding speeding on Brackley Road and Buckingham Town Council will be asked to engage.

Pothole Reporting – A reporting tool for the use of Town and Parish Councils is now available and avoids the need to put in contact information and allows the reporting of multiple defects in one go, alongside a reference for tracking and following up.

Silverstone – Cllr. Whyte spoke to Members regarding several community meetings he had attended with regarding the developments. Cllr. Whyte highlighted that the Silverstone Park application already had some Section 106 contributions allocated to traffic calming measures in Dadford and a Shuttle Bus with link to MK Train Station. Cllr. Whyte noted that he had spoken regarding the sense of adding a stop in Buckingham to the Shuttle Bus route. Sustrans was to provide a report on the

developments and investigation was underway into cycle routes between Buckingham and Silverstone, taking in Stowe School and Stowe House.

Cllr. Whyte explained that much of the Section 106 funding from the Silverstone Circuit application was already allocated and cautioned that there may not be large amounts left to contribute towards the Western Bypass.

Emergency Planning – Cllr. Whyte said that BCC were currently updating their emergency plans and would usually take the lead on disaster planning. Cllr. Whyte said that following a recent meeting with BCC and BFRS he was encouraged to hear BFRS had been visiting all 5+ storey buildings in Bucks and issuing fire safety advice.

AVDC Strategies – Cllr. Whyte advised Members that many of the strategies to be considered during agenda item 16 were out of date, or in some cases, obsolete.

Cllr Stuchbury (District)

Cllr. Stuchbury spoke to Members regarding the cancelation of the July AVDC Council meeting which was due to deal with VALP exclusively, he expressed concern that no Council meeting would take place until September 2017, resulting in a large agenda.

Cllr. Stuchbury spoke to Members regarding the recent Development Control where an Officer reportedly commented that “Section 106 agreements were too complicated for Town and Parish Councils to understand.” Cllr. Stuchbury explained that he was pursuing an explanation and apology.

Cllr Mordue (District)

VALP – The Town Clerk is to be informed of the new timescale for the VALP.

Planning - District are recruiting four Project Managers to work with Parish and Town Councils across a variety of planning issues.

Members AGREED to Reinstate Standing Orders

171/17 Environment Agency

To receive the outline for a project from the Environment Agency and to agree to pay £60 towards progressing the project (for an archaeology study)

The Town Clerk informed Members that the Environment Agency was in the early stages of investigating flood mitigation measures between Chandos Park and Cornwalls Meadow and one potential solution was the removal of the wier at Cornwalls Meadow.

The Town Clerk informed Members that the Environment Agency had identified Cornwall’s weir as post war edition with no clear rational as to why it was created.

Proposed by Cllr. P. Collins, seconded Cllr Newell and AGREED to pay £60 towards progressing the project. **ACTION TOWN CLERK**

Members **AGREED** to reserve judgment on the proposed solutions until more information was ready to be presented.

Cllr Whyte left the chamber at 20.38

172/17 Action List

Toilets- The Town Clerk informed Members that the new toilets should be completed by the end of the second week of July 2017.

173/17 AVDC & Buckinghamshire County Councils’ Corporate Plans

Proposed by Cllr. G. Collins, seconded by Cllr. Bloomfield and **AGREED** to postpone agenda item 16, in its entirety, as they were highlighted by Cllr. Whyte as being out of date and, in some instances, obsolete.

Proposed by Cllr. Stuchbury, seconded by Cllr. Hiron and **AGREED** to remit the Housing and Homelessness Strategy to Planning Committee for consideration and for the Town Clerk to write to AVDC asking when the Community Strategy Plans will be updated and offering support on any elements pertaining specifically to Buckingham.

ACTION TOWN CLERK

A vote was taken and the results were:

In favour: 12

Against: 2

Abstentions: 2

Motion carried

Members discussed and **AGREED** that any future agenda items that required supporting papers above 20 pages (double sided) should only be made available electronically to Members and not printed.

174/17 Annual Return

174.1/17 Annual Governance Statement – **AGREED**

174.2/17 Section 2. Accounting Statement – **AGREED**

175/17 Modernising Local Government in Buckinghamshire

To receive a report from the Town Clerk on the workshop of the 16th June 2017 and to agree the formation of a working group.

The Town Clerk explained that one of the outcomes from the workshop was for Parish/Town Councils to consider what devolved services they would consider taking on-board. Cllr. Smith and the Town Clerk had discussed the formation of a working group to discuss the emerging plans and potential services in more detail.

Proposed by Cllr. P. Collins, seconded by Cllr. Stuchbury and **AGREED** to postpone any discussion on devolved services until after the Secretary of State makes a formal decision on Modernising Local Government in Buckinghamshire.

A vote was taken and the results were:

In favour: 13

Against: 3

Abstentions: 0

Motion Carried

176/17 Buckingham Partnership

To receive a verbal report from the Town Clerk on the Buckingham Partnership

The Town Clerk reported on a recent meeting between himself and the new Council Liaison from the University of Buckingham, Mr D. Jones (former Deputy Town Clerk), where the idea of a Buckingham Bike Scheme was tabled.

Cllr Stuchbury reminded Members that the old Buckingham Partnership was included a number of local agencies and gave Members the opportunity to address District and County Officers. Members discussed and local agencies and not simply Buckingham University. Councillors discussed and the majority agreed that the previous Partnership meetings were poorly attended by members of the public and were effectively became a 'talking shop' for Members.

Proposed by Cllr Harvey, seconded by Cllr. P. Collins and **AGREED** to abandon the idea of reinstating the Buckingham Partnership. A vote was taken and the results were:

In favour: 11

Against: 4

Abstentions: 1

Motion Carried

177/17 Correspondence

None

178/17 Mayoral Engagements

To receive a list of events attended by the Mayor and Deputy Mayor.

Functions the Mayor has attended:

Sat 6 May	CPRE conference on planning in Bledlow
Tue 9 May	Drugfam service at Westminster Abbey
Tue 9 May	Banbury Town Council Inauguration of Town Mayor
Sat 13 May	Brackley annual Mayor making
Sun 14 May	Girl Guide Banner Service in RAF
Tue 16 May	Interview with Buckingham University students at the Old Gaol
Tue 16 May	Dementia Alliance - Buckingham Library
Fri 19 May	Aylesbury Mayor Making
Tue 23 May	Vigil for people who were killed and injured in Manchester
Thu 25 May	AED unveiling - Badgers
Fri 26 May	International inspiration day at Buckingham School
Sun 28 May	Music in the market
Tue 30 May	Jason Williamson's Funeral
Fri 2 Jun	Lunch at the University with Dep VC - Professor Jill Schofield and colleagues
Sun 4 Jun	Hearing Dogs for the Deaf Great British Dog Walk at Stowe
Sat 17 Jun	Civic Day - Buckingham Old Gaol Museum
Sat 17 Jun	Newport Pagnell Town Council: 1940s experience
Sat 17 Jun	Moretonville football presentations
Tue 20 Jun	Destination Buckingham Meeting
Tue 20 Jun	Summer Reception at Willen Hospice
Mon 26 Jun	BACAB Meeting

Functions the Deputy Mayor has attended:

Nothing to report

179/17 News Releases

180/17 Chair's Announcements

Members congratulated Mortonville Football Club for receiving the award of Best Junior Football Team in the South East.

181/17 Date of the next meeting:

Interim Council – Monday 24th July 2017
Full Council - Monday 14th August 2017

Meeting closed at: 21.27

Signed Date

Town Mayor