

Minutes of a meeting of the Full Council of Buckingham Town Council held on **Monday 8<sup>th</sup> May 2017** in the Council Chamber, Cornwalls Meadow, Buckingham at 7:00pm.

**Present:**

|                            |       |
|----------------------------|-------|
| Cllr. Ms. J. Bates         |       |
| Cllr. T. Bloomfield        |       |
| Cllr. Mrs. G. Collins      |       |
| Cllr. P. Collins           |       |
| Cllr. Mrs. M. Gateley      |       |
| Cllr. J. Harvey            | Mayor |
| Cllr. P. Hirons            |       |
| Cllr. D. Isham             |       |
| Cllr. A. Mahi              |       |
| Cllr. H. Mordue            |       |
| Cllr. Ms. R. Newell        |       |
| Cllr. L. O'Donoghue        |       |
| Cllr. M. Smith             |       |
| Cllr. Mrs. C. Strain-Clark |       |
| Cllr. R. Stuchbury         |       |
| Cllr. M. Try               |       |

**In attendance:**

|                  |                   |
|------------------|-------------------|
| Mr. C. P. Wayman | Town Clerk        |
| Mrs. N. Stockill | Committee Clerk   |
| Cllr. W. Whyte   | County Councillor |
| Cllr. C. Clare   | County Councillor |

### 10/17 Apologies for Absence

Members received and accepted apologies from Cllr. Cole.

### 11/17 Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Localism Act 2011 Sections 26-34 & Schedule 4. There were no declarations of interest.

### 12/17 Minutes

To receive the minutes and confirm the recommendations therein of the Full Council Meeting held on:  
Monday 13<sup>th</sup> March 2017  
AGREED  
Monday 27<sup>th</sup> March 2017 (Extraordinary)  
AGREED

### 13/17 Interim Minutes

To receive the minutes and confirm the recommendations therein of the Interim Council meeting held on Monday 10<sup>th</sup> April 2017.  
AGREED

### 14/17 Planning Committee

To receive the minutes and confirm the recommendations therein of the Planning Committee meetings held on:

- Monday 20<sup>th</sup> March 2017

AGREED

- Monday 10<sup>th</sup> April 2017  
AGREED
- Monday 24<sup>th</sup> April 2017  
AGREED

### **15/17 Town Centre and Events Committee**

To receive the minutes and confirm the recommendations therein of the Town Centre and Events Committee meetings held on Monday 27<sup>th</sup> March 2017.

AGREED

Cllr. Smith asked fellow Councillors to consider attending more Council run events in the forthcoming year.

### **16/17 Environment Committee**

To receive the minutes and confirm the recommendations therein of the Environment Committee meeting held on Monday 3<sup>rd</sup> April 2017.

AGREED

Proposed by Cllr. Smith, seconded by Cllr. O'Donoghue and **RECOMMENDED** to Full Council to agree the inclusion of a short article on the work and aspirations of the Buckingham Dementia Action Alliance to the Autumn edition of Buckingham Town Matters. **AGREED**

Proposed by Cllr. O'Donoghue, seconded by Cllr. Strain-Clark and **RECOMMENDED** to Full Council that an article is written on the work of Disabled Go requesting that residents inform Buckingham Town Council of any access issues or improvements across Buckingham. **AGREED**

### **17/17 Resources Committee**

To receive the minutes and confirm the recommendations therein of the Resources Committee meeting held on Tuesday 18<sup>th</sup> April 2017.

AGREED

### **18/17 (S.O. 2.10.2) To review, amend or confirm the delegation arrangements to committees, sub-committees, employees and other local authorities.**

Section 5 (a.v.) - Cllr. Try questioned whether there should be a limit for the purchase of equipment and supplies to be used by staff or contractor. The Town Clerk explained that any purchase would remain within the agreed budgetary limits.

Section (a.vi.) – Cllr. Try proposed the inclusion of “where reason to do so” following “assets”. Amendment seconded by Cllr. Hirons and **AGREED** unanimously.

Cllr. Newell requested that the delegated arrangements for signing cheques be brought to the next Resources Committee for review. **AGREED**

**ACTION TOWN CLERK**

### **19/17 (S.O. 2.10.3) To review, amend or confirm the terms of references for committees.**

19.1 Environment

Proposed by Cllr. Newell, seconded by Cllr. Harvey and **AGREED** unanimously that all Committees' Terms of References adopt the terminology Chair/man.

**ACTION TOWN CLERK**

19.2 Resources

**AGREED**

19.3 Planning

## **AGREED**

### 19.4 Town Centre & Events

Proposed by Cllr. Stuchbury and seconded by Cllr. Smith the following amends to the TOR:

- Remove 'Teddy Bear's Picnic and Beautiful Buckingham
- Change Buckingham Festival Fortnight to Fringe Week
- Add Spring Fair, Food Fair and Dog Show

Members held a lengthy discussion on the merits of including a list of annual events to the TC&E Terms of Reference.

Proposed by Cllr. Smith and seconded by Cllr. Mahi to replace section 2.6 with "*to arrange and co-ordinate the Town Council's events as agreed from time to time*"

The Chair called for a vote and the results were:

In favour: 3

Against: 12

Abstentions: 1

Motion not carried

Proposed by Cllr. Hirons and seconded by Cllr. O'Donoghue to include the following standard headings from other Committee Terms of References: *Name, Membership, Chair(man) and Conduct of Meeting.*

The Chair called for a vote and the results were:

In favour: 14

Abstentions: 2

Motion carried

**ACTION TOWN CLERK**

Cllr. Mordue reminded Members that the amended Terms of Reference would have to be presented and ratified at the next Full Council meeting. Members **AGREED** the Terms of Reference subject to the final copy being presented Full Council on the 5<sup>th</sup> June 2017.

**ACTION TOWN CLERK**

Proposed by Cllr. Try, seconded by Cllr. Smith and **AGREED** unanimously to remove '*to organise and co-ordinate the Council's Christmas Lights display;*' from section 2.7.

**ACTION TOWN CLERK**

### **20/17 (S.O. 2.10.4) Receipt of nominations to existing committees.**

Cllr. O'Donoghue confirmed her choice of committees for 2017/18.

Cllr. G. Collins requested to be added to the Personnel Sub-committee for 2017/18.

Noted.

### **21/17 To receive reports from District and County Councillors**

Cllr. Harvey welcomed and congratulated Cllrs. Whyte and Clare on their recent successes in the County Council elections.

*Members AGREED to suspended Standing Orders*

#### **Cllr. Whyte**

Cllr. Whyte noted the following updates.

Successful re-election as County Councillor for Buckingham East.

Publication of the May edition of MyBucks newsletter

Launch of a residents' consultation on Modernising Local Government

Launch of Dementia Awareness Week, Buckingham Library hosting a coffee morning on 16<sup>th</sup> May 2017.

### **Cllr. Clare**

Cllr. Clare introduced himself to Members as the newly elected County Councillor for Buckingham West and said he was looking forward to working with Town Councillors and residents of Buckingham West. Cllr. Harvey said he was looking forward to a successful working relationship with Cllr. Clare.

Cllr Stuchbury asked a question of Cllr Clare relating to the election which was not discussed further in this forum.

### **Cllr. Mordue**

Cllr. Mordue provided the following updates from District Council:

The current freeze on recruitment is being seen to have a perceived effect on the service delivery of Benefits and Planning Enforcement.

VALP to be placed before Full Council in July 2017.

Public guidelines on Planning Enforcement are to be issued to Parish Clerks providing a synopsis of Enforcement's guidelines and remit.

Route options for the East-West corridor are currently with the Joint Infrastructure Committee for discussion.

The AVDC Audit Committee recommended that the Portfolio Holder for Finance should not also be a Director of Aylesbury Vale Broadband. Therefore, Cllr. Mordue stepped down as Director of AV Broadband to ensure there were no conflicts of interest.

### **Cllr Stuchbury**

A motion regarding Section 106 will be presented to District council on the 17<sup>th</sup> May 2017. Cllr. Stuchbury asked Members to approach Parish Councils asking if they were minded to support the motion.

*Standing Orders were resumed.*

### **22/17 Amended Plan**

The following amended plan has been submitted by the developer for Members' comments, before submission to AVDC:

17/00746/APP                      Former Railway Station site  
  Erection of new student accommodation building  
  *University of Buckingham*

To discuss and agree a response to the attached plan which addresses some of Member's concerns.

Cllr. Stuchbury said that despite the amended plans he still had concern on the status of the permissive rights of way. He said it would be regrettable if, for any reason, the University had to close their section of Railway Walk preventing access to schools and the town centre for many residents of the Tingewick Road Triangle. Cllr. Stuchbury said that the amended plans do not go so far as to include a traffic order to deal with parking on Station and Chandos Roads.

Cllr. Isham spoke to members on the history of the permissive right of way and how it has been used by members of the public for many years.

Members discussed the legalities involved in creating a formal right of way along Railway Walk and **AGREED** for the Town Clerk to arrange a meeting with the Rights of Way Officer and Cllr. Isham to investigate. Members also **AGREED** for the Town Clerk to inform Buckingham University as to their plans and agreed to acknowledge and

thank the University for the changes that had been made in response to comments including the preservation of trees. **ACTION TOWN CLERK**

Members **AGREED**, with the exception of the rights of way issue, to continue to support the application with amendments.

### **23/17 Action List**

716/15 (Community Centre Lease) Cllr. P Collins said the action should be retitled to "Freehold Community Centre" **AGREED**  
220/14 (Toilets) The Town Clerk said that the new toilet unit should be delivered this week. Cllr. Try suggested issuing a press release on the launch of the new toilets.  
444/16 (Buckingham Partnership) The Town Clerk explained that the University have nomination a champion (Mr. Dean Jones) to engage with the Town Council and were planning a bike hire scheme similar to the Boris Bikes in London.

### **24/17 Correspondence**

24.1 To receive a letter from Cllr. M. Shaw and agree representative(s)  
Cllr. Smith said he was prepared to attend the meeting and Cllr. Hirons supported his nomination. **AGREED**  
Cllr. Smith asked the Town Clerk to forward information to his email address. **ACTION TOWN CLERK**

### **25/17 Reports from Representatives on Outside Bodies**

Members are asked to note the reports listed below:

25.1 Minutes of the Access for All meeting held on 10/4/2017  
**AGREED**

25.2 Minutes and Financial Statement for Buckingham & Gawcott Charitable Trust  
22/10/2015  
Noted

### **26/17 Mayoral Engagements**

To receive a list of events attended by the Mayor (Cllr. Andy Mahi) and Deputy Mayor (Cllr. Paul Hirons).  
Functions the Mayor has attended:  
13/03/2017 - Commonwealth Day, raise the flag.  
17/03/2017 - University of Buckingham Graduation Ceremony  
17/03/2017 - South Northamptonshire Council Civic Dinner  
21/03/2017 - Judge Girl Guides Dinner menu  
22/04/2017 - MK Dons, Buckingham Big Day  
23/04/2017 - St. George's Day Scouts parade  
28/04/2017 - Attend Funeral of Ex Town Crier -Mr Ian Price  
02/05/2017 - Maypole Dancing

Functions the Deputy Mayor has attended:  
None

### **27/17 News Releases**

Toilets

### **28/17 Chair's Announcements**

None

**29/17 Date of the next meeting:**  
Interim Council – Monday 5<sup>th</sup> June 2017  
Full Council - Monday 26<sup>th</sup> June 2017

Meeting closed at: 20.14

Signed ..... Date .....

Town Mayor